

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

DR. KANAILAL BHATTACHARYYA COLLEGE

1.2 Address Line 1

DHARMATALA, RAMRAJATALA

Address Line 2

SANTRAGACHI

City/Town

HOWRAH

State

WEST BENGAL

Pin Code

711104

Institution e-mail address

klb.college@gmail.com

Contact Nos.

033-2627-2490

Name of the Head of the Institution:

DR. DILIP KUMAR SAHOO

Tel. No. with STD Code:

033-22904707

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCogn 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	67.70	2004	02/05/2009
2	2 nd Cycle	C	1.91	2009	29/09/2014
3	3 rd Cycle	B	2.01	2014	02/03/2020
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 30.11.2015 (DD/MM/YYYY)
 ii. AQAR (DD/MM/YYYY)
 iii. AQAR (DD/MM/YYYY)
 iv. AQAR (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☐ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

UNIVERSITY OF CALCUTTA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	
University with Potential for Excellence	UGC-CPE
DST Star Scheme	UGC-CE
UGC-Special Assistance Programme	DST-FIST
UGC-Innovative PG programmes	Any other (<i>Specify</i>) RUSA
UGC-COP Programmes	√

2. IQAC Composition and Activities

2.1 No. of Teachers	30
2.2 No. of Administrative/Technical staff	5
2.3 No. of students	1
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	41
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC give guide line to college development like infrastructure and academic

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
RUSA	WORK-IN-PROGRESS

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	3	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	2	0	0	0
Diploma	2	0	0	0
Certificate	2	0	0	0
Others	1	0	0	0
Total	10	0	0	0

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	0
Trimester	0
Annual	3

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	14	3	0	19

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	3	0	0	0	0	0	0	1	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

6

0

5

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		5	2
Presented papers		5	2
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

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2.7 Total No. of actual teaching days during this academic year

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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA. (Hons.& Gen)	369	0	1.62	43.90		76.15
B.Com. (Hons.& Gen)	110	0	0	20.00		45.45
B.Sc. (Hons.& Gen)	20	0	30	50.00		85.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- (a) Monitoring the attendance of students
- (b) Active participation in Admission Process of UG
- (c) Monitoring the classes held
- (d) Filling up the vacant teaching & non-teaching posts

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	4	0	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

No.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	2	3	3
Non-Peer Review Journals	2	2	1
e-Journals	0	3	0
Conference proceedings	1	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum		College forum		
NCC		NSS	1	Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness Programme on Emerging Environmental consus on 29.11.2015 at Santrahachi Jhill
- Organized Relief Camp at Amta-II for distressed people of flood affected Area on 22.08.2015
- Organized Medical Camp on 28.04.2016 to 30.04.2016 at Manuchak, Jaipur, Howrah.
- Blood Donation Camp organized on 29.01.2016 at College campus with help of KPC Medical College & Hospital, Jadavpur, Kolkata.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3182	0	0	3182
Class rooms	23	0	0	0
Laboratories	7	0	0	0
Seminar Halls	1	0	0	0
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)	0	0	0	0
Others	0	0	0	0

4.2 Computerization of administration and library

Fully Computerized Administration, Student Management and Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6126	Rs. 30,40,515.00	1191	Rs. 11,00,000	7317	Rs. 41,40,515.00
Reference Books	4535		1035		5570	
e-Books	0		0			
Journals	36		562			
e-Journals	0		0			
Digital Database	0		0			
CD & Video	20		4			
Others (specify)	0		0			

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	2	5	3	0	10	4	0
Added	0	0	0	0	0	0	0	0
Total	50	2	5	3	0	10	4	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

i) ICT

0

ii) Campus Infrastructure and facilities

0

iii) Equipments

0

iv) Others

0

Total :

0

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC 's involvement to organise Counselling Lecture on students support services just after admission in 1st year (UG) classes.

5.2 Efforts made by the institution for tracking the progression

The College invites different agencies who provide jobs / employment to the students throughout the year many job providing agencies come to the college and the college arrange seminar/canvassing programme for the students employment.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1741			

(b) No. of students outside the state

0

(c) No. of international students

0

No	%
661	37.97

Men

Women

No	%
1080	62.03

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1381	219	32	29	1	1662	1433	229	29	48	2	1741

Demand ratio 1:4

Dropout 9%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

No. of students benefitted

40

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	250	20	80

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

22

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	98	47070.00
Financial support from government	29	72500
Financial support from other sources	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Social and Economic upliftment of the people of this area through value based quality education
Mission: Committed to serve the society with humility and trust, devoid of exploitation, to impart value based higher education.

6.2 Does the Institution has a management Information System

The college has been following MIS since 2012 for receiving and disseminating internal information through individual personal e-mail ID to every employee.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Inclusion of field work and educational excursion Inclusion of project work

6.3.2 Teaching and Learning

Emphasis on internet access for project work, e-book, e-journal facility
Presentation of Learning by Students through seminar, Field Work, Industrial visit,
Emphasis on Lecture through power point presentation.

6.3.3 Examination and Evaluation

Power Point presentation, Student seminar lecture
and viva,

6.3.4 Research and Development

Inspiration to faculty members for research / publications in peer reviewed journal
with high impact factor and participation and present papers in national /
international seminar.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Construction of Class Room for Science Student
- Provision for access of e-book facility through British Council
- Separate internet connection in the library for access
- Introduced Wi-Fi Campus

6.3.6 Human Resource Management

- Arrangement for training to part time teaching staff for introduction of COSA by NIC
- Encourage the faculty members to participate in Refresher & Orientation courses.
- Introduction Spoken English Course by British Institute for Students.
- Organized Career counselling programme (JOB-Fair) by Private Agency
- Introduction of NSDC Programme

6.3.7 Faculty and Staff recruitment

- For Teaching Staff appointment against substantive post Thorough West Bengal College Service Commission.
- For Guest Lecturer appointment against vacant post for new subject introduced, management seeks application in new paper advertisement also college website following the UGC & State Govt. Guidelines.

6.3.8 Industry Interaction / Collaboration

No.

6.3.9 Admission of Students

Online Admission system introduced as per guideline of West Bengal Govt. & CU.
Admission strictly on the basis of merit

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Nil

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Y	NAAC, State Govt.	Y	Peer Review
Administrative	Y	Statutory Audit	Y	Internal Audit

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Yes

6.12 Activities and support from the Parent – Teacher Association

The college organised Parent-Teacher meeting every September. The faculty members meets with the guardians to discuss about the problem of the students regarding their betterment

6.13 Development programmes for support staff

Development programme for support staff with the help of Calcutta University .

6.14 Initiatives taken by the institution to make the campus eco-friendly

Awareness Programme to make the campus eco friendly through NSS Unit

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Online merit based Admission
Introduction of COSA, E-Pradan, E-Bantan

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Beautification of Campus
- Approached to Hon'ble MP for funding infrastructural growth
- Approached to MLA for grant for development of the College
- Upgrading the students' Feedback mechanism through College Website
- Arrangement for model class room
- Construction of New Building
- Applied for UGC sponsored national seminar
- Organization of health checkup programme

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Single window Counselling-Cum Admission System
- Institution always adopts "Eco-Friendly measures
- Performance Appraisal of Teachers
- Students' Feedback

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ICT based class room teaching
- Impressive performance of Students in the University Examination and Sports at University level
- Good Infrastructure facility
- Computerization of Office Administration
- Introduction of COSA

8. Plans of institution for next year

- Construction of Class Room for Science Department
- Renovation and Creation of Girls Toilet
- Up gradation of Auditorium
- Beautification of Campus
- Un gradation of ICT Infrastructure

Name : **PROF KESHAB CHANDRA KHANRA**



Signature of the Coordinator, IQAC

Name: **DR. DILIP KUMAR SAHOO**



Signature of the Chairperson, IQAC
