

IQAC Meeting dated 05.10.2018

Time: 1PM to 5PM

Members present: 1. *Kaushik*
2. *Anasua Chatterjee*
3. *Sampa Ray Bagchi*
4. *Bidini Halder (Sanda)*
5. *Bhose*

S. Mantu Biswas

Agenda A: To discuss reorientation of institutional functions in order to get equipped for ensuing NAAC visit with particular emphasis on the proactive role of IQAC to acquaint all the faculties and non-teaching staff and student representatives on aforementioned prerequisites.

Agenda B: To discern the scope of establishing Institution Professional domain linkage and for the purpose Career Counselling Event organization and Placement cell is being ratified with Dr. Sampa Ray Bagchi Member, IQAC as its Coordinator.

Resolutions:

1. Resolved that online browsing scope for Library resources for faculties and students by installing KOHA software in College Library Management System in adherence to new NAAC guideline. For this purpose Library Committee to be reorganized.
2. Institutional Information dissemination through upgraded College website turning it cloud based and mobile savvy. Precise and time bound uploading of all Notices and information for all stakeholders in consonance with UGC stipulations.
3. To introduce Professional Taxation course for Commerce and Humanities students with particular emphasis on GST portfolio. Consequent upon discussion with multiple professional organisation, Tally academy is zeroed upon for imparting GST oriented skill proficiency course.
4. Resolved that for Institutional professional domain linkage Career Counselling and Placement cell is being ratified with Dr. Sampa Ray Bagchi Member, IQAC as its coordinator.
5. To acquaint the students of Bio-Science stream with occupational opportunities appropriate initiatives would be endeavoured under Career Counselling and placement cell. In this connection laboratory visit to TCG Life sciences Ltd at Salt lake to be initiated by Career Counselling and Placement cell.
6. To address the clinical interest of students suggestion being put forward in the meeting that Thalassemia Awareness Detection process to be included to uphold therapeutic purpose of students.

(Signature)
(DR. MANTU BISWAS)
Coordinator,
IQAC,
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4

(Signature)
Principal
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah- 4

IQAC meeting dated 17.12.2018

Time: 1PM to 5PM

Members present: 1. *Kanailal Biswas*
2. *Anasua Chatterjee*
3. *Sampa Ray Bagchi*
4. *Tiduri Haldar (Sanda)*
5. *Bhargava*

Agenda 1: Ratification of the finalized AQAR 2017-18

Agenda 2: Proposal for Community and Students Awareness drive on ecological resources of rural Bengal and their utility for livelihood regeneration.

Agenda 3: Thalassemia Awareness and Screening Programme for students in association with School of Tropical Medicine, Department of Health, Government of west Bengal under the overall supervision of eminent Physician Professor(Dr) Nimai Bhattacharyya.


Agenda 4: Anti-Tobacco campaign among students.

Agenda 5: Disbursement of endowments to Rank holding College students.

Resolutions.

1. Finalized AQAR of 2017-18 is accepted and ratified by members of IQAC.
2. Resolved that Dr.Kanailal Bhattacharyya Memorial Lecture and Interactive session titled 'Aquatic Bio resources: Utilization of Diversified species and Products in strengthening Rural Development' to be held on 12/02/2019 as part of student awareness drive on ecological resources of rural Bengal and their utility for livelihood regeneration. Resource person: Dr. Pratap Mukhopadhyay, Emeritus scientist CIFA .
3. Resolved that Thalassemia Awareness and Screening Programme for students in association with School of Tropical Medicine, Department of Health, Government of west Bengal under the overall supervision of eminent Physician Professor(Dr) Nimai Bhattacharyya to be held on 06/03/2019
4. Endowment programme to rank holding college students to be held on 06/03/2019
5. Resolved that Anti- Tobacco Awareness programme to be held on 08/03/2019 in collaboration with Department of Health, Government of West Bengal with interactive session with audio-visual communication with active participation from Chief Medical officer, Howrah, Paramedics, Students and Community members.


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IQAC,
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4


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Dr. Kanailal Bhattacharyya College
Santragachi, Howrah- 4

IQAC meeting dated 19.03.2019

Time: 1PM to 5PM

Members present: 1. *Kanailal Bhat*
2. *Anasua Chatterjee*
3. *Sampa Ray Bagchi*
4. *Bidushi Halder (Sardar)*
5. *Refuse*

Agenda 1: Reconstitution of Alumni association and Renewal of Registration.

Agenda 2: restoration of ICC in accordance with UGC Guideline.

Agenda 3: Reorganization of Library Committee to implement the resolutions adopted in previous IQAC meeting.

Agenda 4: Reconstruction of Girls' Common room with exclusive access to toilet.

Agenda 5: Expansion of installed CCTV coverage.

Agenda 6: Departmental seminars on existing curricular components in order to facilitate learning by students by eminent teachers.

Agenda 7: Community health check up by renowned Medical Practitioners.

Agenda 8: Introduction of basic computer literacy course in association with WEBEL under the subsidized educational skill development programme of Government of West Bengal.

Resolutions.


1. Resolved that in order to ensure proper participation by dedicated alumni by organizing events for existing students and also to communicate to them about the prospect of professional course pursued by them, multiple interactive exchange programmes would be organized.

2. Restoration of ICC as per UGC guidelines for grievance redressal for girl students and women employees. Professor Sipra Ganguly Member, IQAC has been selected as Convener, ICC.

3. Library Committee is reorganised to implement the resolutions adopted in previous IQAC meeting. Prof. Bidushi Halder(Sardar) has been selected as the Convener of Library Committee.

4. Resolved that an exclusive Girls' Common room be reconstructed with attached toilet facility, ventilation systems, provision of portable purified drinking water facility and indoor gaming items.


(DR. MANTU BISWAS)
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5. CCTV coverage for Main building, the premise and frontal approach would be made as part of Security Network expansion.


6. Resolved that Departmental seminars organised by Departments of Political Science and History and Department of zoology to be held on 26.04.2019 and 27.04.2019 to impart learning on existing curricular components by eminent teachers. Resource persons: Prof (Dr.) Sobhanlal Duttagupta, Prof.(Dr) Mahua Sarkar and Shri Ashish Sarkar, Prof. Jayanta kundu and Prof. Sujoy Ghosh.

7. Community Health check up for all stake holders to be organized under the wing of the College NSS unit by NSS Programme Officer Prof (Dr.) Sampa Ray Bagchi and other faculty members and non-teaching staff of the College.

8. Resolved that introduction of basic computer literacy course entitled 'Basics of Computer application' in association with WEBEL under the subsidized educational skill development programme of Government of West Bengal would be imparted to students of 1st semester of B.A, B.Sc and B.Com Honours and General streams from 2019 session.


(DR. MANTU BISWAS)
Coordinator,
IQAC,

Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4


Principal
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah- 4

IQAC meeting dated 08.05.2019

Time: 1PM to 5PM

Members present: 1. *Kaustubh*
2. *Anasua Chatterjee*
3. *Sampa Ray Bagchi*
4. *Bidun Haldar (Sunder)*
5. *Agarwal*

Agenda 1: Preparation for NAAC visit(4th Cycle) and Formulation of SSR.

Agenda 2: Academic and Administrative Audit.

Agenda 3: Uploading of Departmental, Faculty and Institutional data at the College website.

Agenda 4: Feedback report of various stakeholders.

Agenda 5: To sign a MOU for the year 2019-20 in adherence to NAAC guideline.

Resolutions.

1. Resolved that formulation of final AQAR for 2018-19 to be uploaded in the College website and NAAC portal six months prior to NAAC visit followed by SSR four months prior to ensuing NAAC visit in accordance with NAAC guidelines.
2. Resolved that a letter of intent to conduct Academic and Administrative audit by University of Calcutta would be made for the ensuing 4th cycle NAAC.
3. Resolved that all Departmental, Faculty and Institutional data would be done in accordance with the prescribed format as per NAAC and UGC Guidelines and the same would be uploaded in the College website By 31st August, 2019.
4. Online feedback form from various stakeholders would be done,
5. Resolved that steps would be taken to sign a MOU with Industry Houses for conducting Industry-Academia techniques in the College campus and in-house training for employment generation in future for the students.


(DR. MANTU BISWAS)

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IQAC,

Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4


Principal

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Santragachi, Howrah- 4