



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	DR. KANAILAL BHATTACHARYYA COLLEGE
Name of the head of the Institution	DR.KAUSTUBH LAHIRI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03326272490
Mobile no.	9903389092
Registered Email	klb.college@gmail.com
Alternate Email	iqac.klbc@gmail.com
Address	15, KONA ROAD, RAMRAJATALA, SANTRAGACHI, HOWRAH-4
City/Town	HOWRAH
State/UT	West Bengal
Pincode	711104

2. Institutional Status																															
Affiliated / Constituent			Affiliated																												
Type of Institution			Co-education																												
Location			Urban																												
Financial Status			state																												
Name of the IQAC co-ordinator/Director			DR.MANTU BISWAS																												
Phone no/Alternate Phone no.			03336272490																												
Mobile no.			9051923727																												
Registered Email			iqac.klbc@gmail.com																												
Alternate Email			dr.mantu75@gmail.com																												
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)			https://drklbcollege.ac.in/wp-content/uploads/2020/07/AQAR-2017-2018.pdf																												
4. Whether Academic Calendar prepared during the year			Yes																												
if yes,whether it is uploaded in the institutional website: Weblink :			https://drklbcollege.ac.in/wp-content/uploads/2020/07/ACADEMIC-CALENDAR-2018-19.pdf																												
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C++</td> <td>67.70</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>C</td> <td>1.91</td> <td>2009</td> <td>30-Sep-2009</td> <td>29-Sep-2014</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.01</td> <td>2015</td> <td>03-Mar-2015</td> <td>02-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C++	67.70	2004	03-May-2004	02-May-2009	2	C	1.91	2009	30-Sep-2009	29-Sep-2014	3	B	2.01	2015	03-Mar-2015	02-Mar-2020
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3	B	2.01	2015	03-Mar-2015	02-Mar-2020																										
6. Date of Establishment of IQAC			10-Jun-2004																												
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MEETING OF IQAC	08-May-2019 1	6
MEETING OF IQAC	19-Mar-2019 1	6
MEETING OF IQAC	17-Dec-2018 1	6
MEETING OF IQAC	05-Oct-2018 1	6
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Kanailal Bhattacharyya College	RUSA Infrastructure Up gradation	MHRD	2018 3	7291667
Dr. Kanailal Bhattacharyya College	Special Assistance Grant.	Department of Higher Education, Government of West Bengal	2018 1	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

significant contributions made by IQAC during the current year (maximum five bullets) Ensuring Subsidized Basic Computer knowledge for all College Students

Approval from UGC to introduce BVoc_Degree_Programme Faculty Exchange Programme with neighbouring Colleges and USEIF. Consistent collateral Outreach programme of skill enhancement for Community and Students in collaboration with Corporate Sector and Established Concerns. ? Raising of Eight Digital Class Rooms, One Virtual Class Rooms and Fully Computerized internet enabled GIS Remote Sensing Laboratory consequent upon attachment of 13 new desktops and upgradation of Bio Science Laboratories.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculty & Students Exchange Programme	Date 11/04/2019 Subject : Geography With Prabhu Jagat Bandhu College Topic : Basic Concepts of Surveying and Survey Equipments: Laser Distance Meter: Geography Honours; Semester I No of Students Participants from Prabhu Jagat Nandhu college : 35 : No. of faculties : 03 No of students from D. Kanailal Bhattacharyya College : 11 : No. of faculties : 04 Venue : Smart Class Room, Main Building, Dr. Kanailal Bhattacharyya College.
Faculty Exchange Programme.	1. With Bijoy Krishna Girls College Date 13/03/2019 for the Subjects Political Science and Education. 2. With Prabhu Jagatbandhu College Date 13/03/2019 for the Subjects Geography, Education and Philosophy.
Renewal of Alumni Association	Reconstituted the Executive Council of the Alumni Association and renewed the registration.
Establishment of Grievance Gender specified Redress mechanism in adherence to UGC Guideline.	Restoration of ICC is being accomplished with Professor Sipra Ganguly Member IQAC as its Coordinator
Establishment of Grievance Redress mechanism in adherence to UGC Guideline.	There is a grievance redress cell with manual submission of complain facility.
Up Gradation of Language Laboratory	Possibilities are being examined in the functional perspective financial affordability of Students and also considering the submission of proposal to University of Calcutta for affiliation of Communicative English (Major) Course.
ICT enabled knowledge dissemination process enhancement And Institutional Management System.	1. Eight Internet enabled Digital Classroom 2. Six new Desktops to for Different Departments. 3. Thirteen New Desktops attached with GIS software and

	being hosted at Remote Sensing and GIS Laboratory. 4. Ten new Desktop have been provided to Office and Library in order to make Institutional system compatible with University of Calcutta introduced Online Admission and Registration System.				
Expansion of NSS activities	1. Introduction of Sanitary Napkins Vending Machines 2. Herbal Sapling plantation in the College Premise. 3. Planting of Trees in Neighboring Circle. 4. Mass Awareness Programme on basic hygiene for local community 5. Water Conservation				
Introduce Professional Courses for Skill Equipped Start Up capability and Self Employment.	1.Awarded B Voc_ Degree Programme by UGC Specialization Beauty Therapy & Aesthetics. 2. Introduced Professional Taxation Course with Tally Academy with particular emphasis on GST. 3. Introduced Diploma in Computer Application in Collaboration with WEBEL TECHNOLOGIES LIMITED for all Students at an extremely subsidized provision				
Strategic Introduction of UG courses as an affiliating college under University of Calcutta	Journalism & Mass Communication and Food & Nutrition have been introduced deemed with comparative professional leverage.				
ICT enabled dissemination of Institutional and Extra Institutional relevant information to students, Faculties, Non Teaching Staff, Alumni and for Community outreach	College website up gradation by configuring the WEBSITE as mobile savvy. Important Notification Attributes. For Students : E prospectus, E Routine College Programme Schedule NSS Activities Notification on Career oriented programmes and placement scopes for students. For Faculties : Faculty Exchange Programme For Community : Outreach Programmes.				
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th><th>Meeting Date</th></tr> </thead> <tbody> <tr> <td>GOVERNING BODY, DR. KANAILAL BHATTACHARYYA COLLEGE</td><td>02-May-2019</td></tr> </tbody> </table>		Name of Statutory Body	Meeting Date	GOVERNING BODY, DR. KANAILAL BHATTACHARYYA COLLEGE	02-May-2019
Name of Statutory Body	Meeting Date				
GOVERNING BODY, DR. KANAILAL BHATTACHARYYA COLLEGE	02-May-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				

Year of Submission	2019
Date of Submission	12-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System of Government aided affiliated College is being conducted in adherence to Statutory Provisions under University of Calcutta and relevant sequential Government Orders being issued for the aforementioned purpose. System for Management of institutional information is being propelled through a tier oriented process: 1. Academic : Step I : A committee comprised of HODs is being constituted to procure subject specified Departmental Information on the functional constraints and recommendations are prioritized in coherence with admissible Infrastructural and financial institutional capacity. Step II : Streamlined Recommendations are being informed to the Members of Academic Sub Committee inclusive of all Full Time Teachers, Students' Representative and Non Teaching Staff Representatives of the College and after threadbare screening of received information in this multi dimensional platform coined recommendations as resolutions are being forwarded to the Governing Body the highest decision making authority. Step III : Decision on the aforementioned information from Academic Sub Committee being tabled there as Agenda is being communicated to the concerned Head of the Departments and representative of Students' Union. Relevant segments of these decisions are also being exhibited through College WEBSITE for wider information dissemination. 2. Administrative : Regular interaction with Head Clerk, Accountant and Cashier enable the Principal Exofficio D.D.O. to get acquainted on the information on functioning hurdles and to redress these constrictions appropriate proposal in consonance with institutional manpower, infra structure and financial affordability are being screened and being transmitted to</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

While revision and upgradation of the syllabus is done at the University level, the college is currently having the following mechanism for effective, documented curriculum delivery- 1. At the beginning of an academic session, departmental meeting are held in every department in which the topics in the syllabus are distributed among the teachers after discussion with them. 2. College administration provides a well-constructed weekly routine /schedule/time table for each year/semester. 3. The convener of the Routine sub-committee in association with the departmental Heads prepares the routine which is duly approved by the Principal. 4. Number of classes for each topic is decided according to the syllabus and credits assigned to each topic/group/paper etc. 5. Classes are held according to the schedule under the supervision of college administration. 6. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as - a. Chalk and Blackboard method b. ICT enabled teaching-learning method c. Use of scientific models and charts for effective lecture delivery in Science and Geography departments. d. Distribution of class notes by teachers e. Group discussion amongst the students during the class f. Proper and adequate instrumentation facility is given to the students for their practical classes. g. Need based survey programmes, field works, and educational excursion are carried by the departments. h. Project work, dissertation are conducted for fulfilment of their degrees. i. Seminars and special talks are also arranged for advance studies. j. Faculty Exchange programme is also done with neighbouring colleges to benefit the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate on Tally. ERP 9	NA	09/03/2019	90	Certificate on Tally incorporates GST based E filing recording good opportunity by entrepreneurship development.	Tally Software Skill with GST Portal.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONS. GEN (CC/GE)	01/07/2018
BSc	HONS. & GEN (CC/GE)	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	10	6

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BASIC COMPUTER COURSE	01/07/2019	600
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HOUSE HOLD SURVEY AT FULESWAR (GEOGRAPHY)	7
BA	BIO REGISTER AT AJC BOSE BOTANIC GARDEN (GEOGRAPHY)	10
BSc	ASSESSMENT OF BIO DIVERSITY (ZOOLOGY)	13
BSc	IDENTIFICATION OF ANIMAL AT ALIPORE ZOOLOGICAL GARDEN (ZOOLOGY)	50
BSc	COLLECTION OF ALGAE, NEAR ABADA STATION AREA. (BOTANY)	9
BSc	MEDICINAL PLANT STUDY AT AGRICULTURE SOCIETY OF INDIA (BOTANY)	56
BSc	PLANT DIVERSITY AT MANGROVE AREA AT BAKKHALI, WEST BENGAL.	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents	No
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The students are given their feedback based on a questionnaire. These observations statistically analyzed and notified to the teachers. The different areas where improvements are required are discussed in respective committees. The proposals given by different committees and Head Departments are discussed in the Governing Body of the college for necessary action and implementation. A selfappraisal is prepared by each teacher which gives a clear insight in to the programs undertaken by different Departments for improvement of students' all around development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	GENERAL	100	373	90
BA	GENERAL	300	1315	289
BSc	GENERAL	40	191	20
BCom	HONOURS	90	424	63
BA	HONOURS	366	1910	271
BSc	HONOURS	54	513	31
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	764	0	19	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
48	48	8	8	8	8
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a tutorial system in all departments where teachers of respective subjects act as academic mentors.

They are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. At the beginning of the session, the mentors conduct orientation programs to acquaint them with the institutions' goals and mission, course and credit structure of CBCS (Choice Based Credit System) facilities available and the regulations of the affiliating university. The members are using both formal means of mentoring to boost inclusiveness, gender sensitivity and social responsibility of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1921	19	1:101

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	19	1	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	GENERAL	SEMESTERIII	10/01/2019	03/04/2019
BCom	HONOURS	SEMESTERIII	10/01/2019	03/04/2019
BSc	HONOURS	SEMESTERII	11/07/2019	30/08/2019
BA	HONOURS	SEMESTERII	11/07/2019	30/08/2019
BCom	GENERAL	SEMESTERI	04/01/2019	12/03/2019
BSc	GENERAL	SEMESTERI	03/01/2019	07/03/2019
BA	GENERAL	SEMESTERI	03/01/2019	07/03/2019
BCom	HONOURS	SEMESTERI	04/01/2019	12/03/2019
BSc	HONOURS	SEMESTERI	02/01/2019	07/03/2019
BA	HONOURS	SEMESTERI	02/01/2019	07/03/2019
BCom	GENERAL	3RD YEAR	31/05/2019	14/08/2019
BSc	GENERAL	3RD YEAR	31/05/2019	14/08/2019
BA	GENERAL	3RD YEAR	31/05/2019	14/08/2019
BCom	HONOURS	3RD YEAR	25/04/2019	26/06/2019
BSc	HONOURS	3RD YEAR	25/04/2019	26/06/2019

BA	HONOURS	3RD YEAR	25/04/2019	26/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is carried out throughout the year through regular test, projects, debates, seminars etc. Doubt clearing classes are done after completion of each topic by teachers of respective subjects. Midterm tests and selection examinations are held to prepare the students for university examinations and corrected answer scripts are shown to the students for scrutiny. Moreover the college has introduced new system of evaluation under CBCS from 2018 onwards. The university enables the students to apply for reevaluation of university answer scripts as per applicable values.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar in adherence to the university calendar through the prospectus at the beginning of the session and distributes it to the students, teaching and nonteaching staff of the college. The prospectus also contains the yearly schedule of the college holidays (National, State, Local and institutional), tentative schedule of college internal examination and evaluation methods. The tentative dates of activities of NSS, Career counselling and placement cell are also given in the prospectus. Achievements of students, college endowments and names of recipients of scholarships are also provided in the prospectus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://drklbcollege.ac.in/wp-content/uploads/2020/07/Programme-Outcomes-merged.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom (GENERAL)	BCom	GENERAL	45	41	91.11
BCom (HONOURS)	BCom	HONOURS	52	46	88.46
BSc (GENERAL)	BSc	GENERAL	57	55	96.49
BSc (HONOURS)	BSc	HONOURS	21	19	90.47
BA (GENERAL)	BA	GENERAL	190	162	88.26
BA (HONOURS)	BA	HONOURS	138	122	88.40
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	1.7	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Electricity Awareness and Safety Campaign and Safety Measures	NSS UNIT	29/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NA	0	00
International	NA	0	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2019	0	NA	0
NA	NA	NA	2018	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	NA
NA	NA	NA	2019	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	4	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Electrical Safety Awareness Workshop	NSS UNIT in Collaboration with The Calcutta Electric Supply Corporation	6	150
Drug AND AIDS awareness programme	NSS UNIT in association with VVM Drug De addiction Research Centre	6	76
Health Checkup Camp	NSS UNIT	6	200
Anti Tobacco Awareness Programme	NSS UNIT IQAC in collaboration with Department of Health, Govt. of	6	87

	West Bengal		
Laboratory Visit	Career Counselling and Placement Cell in Association with TCG Life Science	4	9
Thalassemia Awareness Screening Programme	NSS UNIT IQAC in Association with School of Tropical Medicine	6	400
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Drug AIDS awareness programme	NSS UNIT in association with VVM Drug De addiction Research Centre	Drug AIDS awareness programme	6	97
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme in Geography Department	Teachers and Students	College Fund	01
Faculty Exchange Programme in Political Science Department	Teachers and Students	College Fund	04
Faculty Exchange Programme in Education Department	Teachers and Students	College Fund	03
Faculty Exchange Programme in Philosophy Department	Teachers and Students	College Fund	01
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research

facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU for on-the -job training	Soft Skill Development	Institute of Tally Learning , Career Solution Co-ordinator Mr. Deep Narayan Pal , Mobile No. 8013782614	09/03/2019	30/06/2019	22
MOU for Institute Industry Partnership	Professional skills acquiring initiatives for Bio Science students	TCG Life Sciences Pvt., Kolkata, Contact Person - HR Manager Admin. Mr. Abhijit Mitra, Mobile No. 9830908905	21/06/2019	31/12/2019	09
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TCG Life Sciences LTD(yearly Twice)	21/06/2019	Industry visit and career orientation	9
Harijan Sevak Sangh (An outfit of Bengal Chamber of Commerce and Industries)	22/06/2019	For B.Voc_programme of UGC(Beauty Therapy and Aesthetics)	50
iLEAD	25/06/2019	For practical classes of Beauty Therapy and Aesthetics at their salon and parlour oriented laboratory along with training placement Professional courses on interior decoration and	50

travel and tourism
management.

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7500000	7371082

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Fully	Koha19.11	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7441	231924	552	743723	7993	975647
Reference Books	4891	1524429	575	773950	5466	2298379
Journals	649	19570	6	1030	655	20600
Library Automation	1	15000	1	24000	2	39000
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	61	2	3	3	1	17	5	30	39
Added	29	0	0	0	0	10	6	0	13
Total	90	2	3	3	1	27	11	30	52

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1818760	1742225	930230	905424

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Requirement for different Academic Department with particular reference to Books and laboratory equipment are being apprised, evaluated and enumerated at the meeting of HOD's for onward forwarding to Finance Committee. 2. Maintenance, renovation and expansion proposals for institutional infrastructural facilities are monitored, evaluated and approved as admissible in concurrence with college fund capacity are being forwarded to finance committee. 3. The finance committee conducts a threadbare appraisal of all the aforementioned proposals in adherence to admissible financial profile of the college and discerns among the proposal for onward submission to Governing Body following the principle of prioritization. 4. The Governing Body resolves the final decision.

<https://drklbcollege.ac.in/wp-content/uploads/2020/07/BUDGET-AND-EXPENDITURE-INCURRED-ON-ACADEMIC-FACILITIES-AND-PHYSICAL-FACILITIES.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Endowments	16	18820

Financial Support from Other Sources			
a) National	Kanyashree, SVSM, Post-Matric Scholarship for Minorities, SC,STs, OBC-B, Chief Ministers Relief Fund.	326	5645400
b)International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	28/06/2019	74	VVM Drug Research Centre
Soft Skill Development	01/07/2019	600	WEBEL Technology Limited
Soft Skill Development	09/03/2019	22	Institute of Tally Learning
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career counselling	0	50	0	5
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Prudential Insurance Company, AK	150	38	WBSSC, WBCSC	5	5

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	1	UG	GEOGRAPHY	VU (DDE)	PG
2019	1	UG	BSc (GENERAL)	VU (DDE)	PG (DCNM)
2019	3	UG	ENGLISH	VU (DDE)	PG
2019	1	UG	COMMERCE	VU (DDE)	PG
2019	4	UG	HISTORY	CU, RBU, VU (DDE)	PG
2019	2	UG	PHYSIOLOGY	CU	PG
2019	2	UG	BOTANY	VU (DDE), WB STATE UNIVERSITY	PG
2019	3	UG	ZOOLOGY	CU	PG
2019	10	UG	BENGALI	CU, RBU, VU (DDE), NSOU	PG
2019	5	UG	EDUCATION	CU, RBU	PG
2019	4	UG	POLITICAL SCIENCE	CU, VU (DDE)	PG
2018	2	UG	GEOGRAPHY	VU (DDE)	PG
2018	3	UG	HISTORY	CU, RBU, VU (DDE)	PG
2018	1	UG	ZOOLOGY	VU (DDE)	PG
2018	5	UG	BENGALI	CU, RBU, VU (DDE)	PG
2018	3	UG	EDUCATION	CU, RBU	PG
2018	2	UG	POLITICAL SCIENCE	CU, VU (DDE)	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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College Annual Social	Inter College	1900
Freshers' welcome	Inter College	800
Celebrate Saraswati Puja	Inter College	1800
Commemorate Independence day(15th August)	Inter College	175
Commemorate Netaji Subhas Chandra Bose Birthday(23rd January)	Inter College	125
Swami Vivekananda Birthday celebration.	Inter College	100
Rabindra Jayanti	Inter College	150
International Mother Language day	Inter College	120
Annual Sports	Inter College	600
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	15TH OKINAWA GOJU-RYU KARATE OPEN INTER NATIONAL CHAMPIONSHIP-2018	International	1	0	Roll No.273	Papiya Das
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Duly elected Student council is operative in College. The General Secretary of the student council is the representative of the highest policy making body (GB) of the College and Academic sub-committee. They are also part of College Magazine (Korak) Committee. In addition student council is actively involved in Sports, Cultural activities of the college. Moreover they help financially backward students of the college. It works for the benefit of the student throughout the year pursues several activities within and outside the college campus like annual social, fresher's welcome, observation of the Teachers' Day, International Mother Language Day, Saraswati Puja, Rabindra Jayanti, InterCollege and IntraCollege Football and Cricket Tournaments etc. They are very much enthusiastic in participating in on campus training and certificate courses offered by the college like Tally with GST, Diploma in Computer Application (WEBEL) and Blood Donation Camp along with NSS Unit, Thalassemia Awareness Programme and General Health Checkup Camp.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Dr. Kanailal Bhattacharyya College Alumni Association Registered Under The Society Registration Act vide Registration no dated This association has become an icon for nurturing not only good students but also good citizen. It gives all round support for the proper functioning of the college. Meeting of the Executive Council are held during the course of the year. They also participating Sports, Cultural Activities and Seminars organised by the College. It has become central point of connection for all the people associated with the college. It bridges the gap between the new and the old through annual reunions.

5.4.2 – No. of enrolled Alumni:

350

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The Principal is the main administrator of the College supported by the highest policy making body (Governing Body). Principal is the DDO of the college. Formation of different statutory subcommittees like Admission, Academic, IQAC, ICC comprising representatives from all stakeholders of the college for important administrative activities of the college. 2. The college authority also forms different subcommittees like routine, seminar, library, sports and cultural committee, career counseling and placement cell etc. under the supervision of IQAC comprising representatives of teachers and nonteaching staffs of the college for coordinating important academic activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Midterm tests and selection examinations are held to prepare the students for university examinations and corrected answer scripts are shown to the students for scrutiny Under CBCS as per University calendar mid semesters for all UG courses are held around 3rd week of November comprising of internal and Tutorial examinations and end semesters are held in the 2nd week of December. The university enables the students to apply for reevaluation of university answer scripts as per applicable rules.

Teaching and Learning	? Emphasis on internet access for project work ? Presentation of learning by students through seminar, field work, industrial visit. ? Emphasis on lecture through power point presentation. ? Faculty Exchange programme with Bijoy Krishna Girls' College, Howrah and Prabhu Jagatbandhu college, Andul .Howrah(MOU signed on 13/03/2018)
Curriculum Development	Inclusion of field work, industrial visit and educational excursion in Undergraduate levels. Complementing traditional written examination with project work and power point presentation as part of the evaluation system under CBCS.
Admission of Students	<ul style="list-style-type: none"> • Online Admission including payment and verification of documents. Fully equipped online admission, epayment, Ecounselling from 2019 onwards. • Admission is made strictly on the basis of merit. • Strict observance of GOVT. Rules for Reserved categories.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Eminent industrialist Sankar Sanyal, Honorary Chairman of Bengal chamber of Commerce and Industries (Howrah Chapter) is a member of the IQAC as industrial representative. • Industry visit to TCG Life Sciences (MOU signed on 21.06.2019)
Human Resource Management	<ul style="list-style-type: none"> • Motivating and facilitating the faculty members to participate in refresher, Orientation, short term and skill enhancement courses. • Arrangement of computer training programmes related to Tally and MSoffice for Non Teaching staff of the College. • Arrangement for training to DDO, one faculty and Accountant for smooth work of WBIFMS and PFMS. • Organisation of safety measures organised by CESC to adhere to in daily life and in work place for faculty, Nonteaching and students. • Selfappraisal of the teachers through maintenance of Academic diary. • Maintenance of Grievance Redressal cell, ICC as per UGC rules.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Provision of WiFi facility in both campuses for use of the elearning resources. • Use of broadband with 100mbps and also local internet service provider "MEGHWALA" to facilitate the research lab and centres along with the departments. • Separate internet

	connection in the library to access eresources. • Construction of new classrooms for introducing UG courses in Journalism a Mass Communication and food and Nutrition from 201920 session and proposed PG courses in Bengali and Geography.
Research and Development	<ul style="list-style-type: none"> • Inspire faculty members for research/publications in peer reviewed journal as well as participation and present papers in national/international seminars and book publication. • Constituted research committee to approve the UGC sponsored Major and Minor Project proposal of the faculty. • Motivates the faculty members and the students to organise various seminars and workshops at institutional levels. Department of Political science and History organised a one day symposium on 26.04.2019 and department of zoology organised a seminar on 27.04.2019

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	All information regarding College are regularly uploaded in the college website. Implemented SMS system for dissemination of information including regular notice to the students. 2. Etendering process have been initiated for purchase as per West Bengal Financial Rule. 3. Payments are made through PFMS in case of Central Government fund under MHRD. 4. Salary disbursement through HRMS Portal under WBIFMS have also been implemented. 5. Submission of retirement related documents trough epension portal
Finance and Accounts	1. Computerised accounting system is fully functional. 2. Audit have been done by the DPI (Govt. Of West Bengal, Higher education Department) nominated auditor. 3. Budget is prepared in every financial year. 4. All financial matters relating to planning and infrastructure is done under the guidance of Finance Committee.
Student Admission and Support	1. Online admission including online payment, e counselling have been established. 2. Maintaining student database through tailor made software. 3. All information regarding College are regularly uploaded in the college website. 4. Implemented SMS system for

	dissemination of information including regular notice to the students. 5. All financially weak students receive endowments, railway concession from the College.
Examination	All examinations are prescheduled as per guidelines and academic calendar of University of Calcutta. Midterm tests and selection examinations are held to prepare the students for university examinations and corrected answer scripts are shown to the students for scrutiny Under CBCS as per University calendar mid semesters for all UG courses are held around 3rd week of November comprising of internal and Tutorial examinations and end semesters are held in the 2nd week of December. The university enables the students to apply for reevaluation of university answer scripts as per applicable rules.
Planning and Development	There is a building committee comprising members of the GB, an architect, civil engineer, to assist with the planning and execution of infrastructure and extension of College buildings under the guidance of Howrah Improvement Trust and Howrah Municipal Corporation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NA	NA	NA	0
2018	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme for research	NA	12/02/2019	12/02/2019	45	0

	and scholarship by USEIF (United States Education Indian Foundation)					
2019	Departmental Seminar on Contemporary Politics in India in 20th century: Issues and challenges organized by the Department of Political Science and History	NA	26/04/2019	26/04/2019	40	0
2019	Departmental Seminar organized by the Department of Zoology. Topic : "Personalised Medicine and alarming foods"	NA	27/04/2019	27/04/2019	42	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Biological Science	1	02/01/2019	22/01/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Festival Advance	Festival Advance	Endowment

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a provision for both internal and external audit. The internal audit has been done on a continuous basis. Qualified auditor being engaged to check and verify the Receipts and Payment A/C, Income Expenditure A/C and the Balance Sheets of the college every year. The internal auditor is appointed by the college authority from external sources. The external audit i.e. statutory audit done by the external auditor appointed by the Higher Education Department, Govt. West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

5585515

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Higher education Dept. Govt. Of West Bengal	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We conduct ParentTeacher Meeting for all the students to get parental feedback.

6.5.3 – Development programmes for support staff (at least three)

1. HRMS training for disbursement of salary and other ailed benefits to to college staff by State Government. 2. IFMS training for transaction for UGC , RUSA State Government Project. 3. Training on introduction of CBCS for under graduate programme by the University of Calcutta.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a. Smart class rooms have been introduced. b. Reprographic facilities have been established in the library. c. Job oriented computer course by WEBEL. d. Mentoring system has been introduced. e. Career counselling and placement cell have been established to ensure student participation in professional courses.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	ICT enabled dissemination of Institutional and Extra Institutional relevant information to students, Faculties, Non Teaching Staff, Alumni and for Community outreach	07/10/2018	07/10/2018	31/08/2019	2017
2018	Initiative for online browsing scope of Library resources.	14/11/2018	14/11/2018	31/08/2019	1972
2018	Preparation for introduction of professional and vocational courses in the College with particular emphasis on Commerce Life science streams.	08/12/2018	08/12/2018	21/01/2019	74
2019	1.Knowledge enrichment Seminars for students where key curricular topics to be delivered by	26/04/2019	26/04/2019	26/04/2019	145

	<p>eminent experts. a)Departments of Political Science and History</p> <p>Title of the seminar "Contemporary Politics in India in 20th Century : Issues and Challenges"</p>				
2019	<p>1.Knowledge enrichment Seminars for students where key curricular topics to be delivered by eminent experts.</p> <p>b)Department of Zoology. Topic : "Personalised Medicine and alarming foods"</p> <p>Speakers: Prof. Jayanta Kundu, Vidyasagar University and Prof. Su</p>	27/04/2019	27/04/2019	27/04/2019	100
2019	<p>2. Total Basic Computer Skill Application for all students.</p>	04/01/2019	04/01/2019	27/05/2019	600
2019	<p>Accelerating NSS activities with strategic and symbiotic involvement with community representatives and</p>	14/05/2019	14/05/2019	14/05/2019	200

	College students and faculties for different interface programmes on Community and student health checkup				
2019	Accelerating NSS activities with strategic and symbiotic involvement with community representatives and College students and faculties for different interface programmes on Drugs and AIDS awareness programme	28/06/2019	28/06/2019	28/06/2019	74
2019	Accelerating NSS activities with strategic and symbiotic involvement with community representatives and College students and faculties for different interface programmes on Literacy Campaign in slum areas	30/06/2019	30/06/2019	30/06/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Women's Day Celebration	08/03/2019	08/03/2019	57	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1.Percentage of power requirement of the College met by the renewable energy sources 2.Feasibility Survey being conducted by West Bengal Electronics Industry Development corporation Limited , A Government of West Bengal Undertaking to install Solar Power driven Electricity generation system in the College campus and the report is being submitted to Department of Higher Education for financial grant.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/03/2019	1	Thalassemia Screening, Detection and awareness programme	Identify the needs and problems of the community and involve them in problem solving process.	120
2019	1	1	14/05/2019	1	Medical Camp	Develop competence required for group living and sharing of respon	250

						sibilities	
2019	1	1	28/06/2019	1	Drug awareness and parental counselling	Develop among the mselves a sense of social and civic responsibility	200
2019	1	1	29/06/2019	1	Electrical Safety awareness	Develop capacity to meet emergencies and natural disaster	170
2019	1	1	30/06/2019	1	Literacy campaign in the slum areas of Howrah District, Word No.37	Utilize their knowledge in finding practical solution to individual and community problems.	95
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus for all students	02/07/2018	<p>A code of Conduct for all students is illustrated in the prospectus.</p> <p>Classes are imparted to all students to inculcate human values driving them to perform their personal and social responsibilities .We also inculcate values pertaining to gender equity and to eradicate discrimination on the grounds of gender, socioeco barriers and caste. We even teach the students environmental ethics and daytoday values thus helping them to realize their potentials and become good citizens of the country. We also give</p>

them leadership training. Values like helping, sharing, caring is imparted to them by teachers on a regular basis. Concept of national unity and integrity is also imbued in them.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free College Campus. 2. Plantation of Herbal Plants in the College Garden 3. Appropriate Disposal of E garbage 4. Campus is declared as a Strictly No smoking Zone 5. Total Substitution of conventional black boards by white boards in all the class rooms.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. GLORIOUS COMMUNITY SERVICES OF NSS VOLUNTEERS. 2. CAREER ORIENTATED AND EMPLOYMENT GENERATION COURSES.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://drklbcollege.ac.in/wp-content/uploads/2020/07/BEST-PRACTICES.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness: Schematically organize strategic Vocational Programmes both under UGC and Government of West Bengal to equip the students with occupational skills for deserving professional domains as also to equip them to be self-reliant and to be an entrepreneur for Startup scopes.

Provide the weblink of the institution

<https://drklbcollege.ac.in/wp-content/uploads/2020/07/INSTITUTIONAL-DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

1. Land procurement from HIT to raise third campus for PostGraduate Life science streams and B.Voc Degree Programmes 2. Laboratory infrastructure for Chemistry. 3. Multiplication of B.Voc Degree Programmes. 4. Online institutional verification of documents as stipulated by University of Calcutta and subsequent esubmission of requisite fees. 5. UG Course in Chemistry and Sociology and PG Course in Education. 6. Functional linkage between mainstream UG Course to Distance Education PG Courses and Vocational Programmes. 7. To strengthen NSS programme community Hygiene Awareness with special reference to VectorBorne diseases, Child Literacy programmes in depressed household community 8. From Career Counselling and Placement cell initiatives would be taken to introduce courses on Fashion Designing .Tentative partner being Exterior and Interior

Ltd(EXIN) and iLEAD(Institute of Leadership Entrepreneurship Development). 9. Opening of job opportunities for students holding oncampus job fair with different industries. 10. Alliance with different industries for providing technical and skill development training for employment generation 11. ValueAdded Education and YOGA Classes under the supervision of concerned experts.