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DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated to the University of Calcutta)

Re- Accredited with 'B' Grade by NAAC
15, KONA ROAD, RAMRAJATALA,
P.O. SANTRAGACHI, HOWRAH - 711104

Ref. No.

Date :

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. All Departmental requisitions are placed at HOD Meeting for scrutiny of essentially of Each Proposal. Affordable summarization is calibrated in conjugal adherence to priority in the interest of Students.
2. The summarized proposals are evaluated in the IQAC Meeting for attuning justification in the context of Institutional amelioration.
3. To assess Institutional Financial affordability of IQAC resolutions pertaining to the procurement are being placed before Statutory Finance Committee.
4. The streamlined Resolutions are being placed before Governing Body for Final Approval.

As far as Library and Games Sports are concerned Library Management Committee and College Sports Committee is the initial domain to select the proposals respectively. All subsequent hierarchical functional steps are identical.

K. Lahiri 20/08/2024
(DR.KAUSTUBH LAHIRI)

Principal
Dr. Kanailal Bhattacharyya College
Ramrajatala, Howrah-4



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Date :

MEETING OF HEAD OF THE DEPARTMENTS

DATE: 17/07/2019

TIME: 2:00 P.M.

VENUE: IQAC ROOM

AGENDA: Departmental Requisitions for Academic Support Facilities

RESOLUTION: HoDs of Bio-Science Departments and Geography have placed their respective lists for procurement of raw-materials, chemicals and glassware for the Academic Year-2019-2020 as follows:

Department of Zoology- Rs. 14244

Department of Botany- Rs. 16120.40

Department of Physiology- Rs. 10152

Department of Geography- Rs. 28910

It is hereby resolved that the above list is approved by members present.

K. Lahiri 26/08/2021
(DR.KAUSTUBH LAHIRI)

Principal
Dr. Kanailal Bhattacharyya College
Ramrajatala, Howrah-4