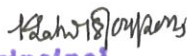# ACTION TAKEN REPORT

Internal Quality Assurance Cell (IQAC)

Dr Kanailal Bhattacharyya college

Following tables summarises the effort of IQAC, Dr Kanailal Bhattacharyya College in in planning and implementation of various programs in 2021-22

ACADEMIC SESSION: 2021-2022

Plan of Action adopted in IQAC Meetings	Implementation of the program (Outcome)
1. Renewal of registration with the N-LIST programme. (Resolution adopted in IQAC meeting dated 11/02/2022)	N-LIST registration was renewed on 04/04/2022 to continue the membership,
2. Formation of Electoral Literacy Club. (Resolution adopted in IQAC meeting dated 11/02/2022)	Electoral literacy club was constituted with a functional committee headed by Prof. Anasua Chatterjee. (Convenor). The committee will plan to organize various awareness program and workshop on electoral literacy with the members of the club. Members of the club will continue to take part in Youth parliament competition.
3. Proposal for Introduction of new add-on course on Communicative English. (Resolution adopted in IQAC meeting dated 11/02/2022)	Communicative English course was finalized after collaboration with Inditech Software wizard private limited from the next academic (2022-2023) session The course will be of 60 hours duration (1 year) and will be offered to all UG students at a cost of 400/-.
4. Promotion of skill development through introduction of DDU-GKY (Resolution adopted in IQAC meeting dated 11/02/2022)	An agreement was signed between Edubrige Learning private Ltd. and Dr. Kanailal Bhattacharyya College on 08/10/2021 to offer six different skill development training programs for students of this institution to increase their employability.
5. Restructuring of add-on courses (Tally ace). (Resolution adopted in IQAC meeting dated 11/02/2022)	Institution has taken initiatives to introduce a new version (Tally essential level -2) to replace the older version. Students enrolled for Tally ace-ERP.9 showed lack of interest in the program. They wanted an upgraded and latest version of the Tally training.
6. Renewal and restructuring of add-on course on Beauty therapy and aesthetics. (Resolution adopted in IQAC meeting dated 11/02/2022)	The add-on course on Beauty therapy & Aesthetics was relaunched after an agreement between Inditech Software Wizard Private Limited and the College. It was decided that institution will promote short-duration courses in addition to B. Voc. Program as per demand of the students. Institution will develop sufficient infrastructure to conduct this training..
7. To Support skill training program of PSA and RKM being offered to UG and graduate students of the institution. (Resolution adopted in IQAC meeting dated 11/02/2022)	Institution signed MoU with Peerless Skill Academy and Ramakrishna Mission to introduce skill enhancement programs for final year UG students and pass outs and to continue to support the existing program till Feb, 2024. *'Resolved that MOU with Ramkrishna Mission and Peerless Skill Academy to pursue career counselling courses for the academic session 2021-22, stands ratified to raise professionally equipped manpower towards self-reliance'.* **(Excerpts from GB Meeting: Resolution No. 1/12-GB13 dated 08/09/2021).**
8. Renewal of ISO Certification (Resolution adopted in IQAC meeting dated 11/02/2022)	Renewal of ISO certification 9001: 2015 and 14001: 2015 was completed successfully.
9. Proposal for Departmental activities. (Resolution adopted in IQAC meeting dated 11/02/2022)	Department wise Student Seminar was organized by various Departments during even semester.

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10. Requirement of new Full-Time teaching posts. (Resolution adopted in IQAC meeting dated 11/02/2022)	Governing body has taken initiative to send prayer to appropriate authority to sanction full time teaching posts across various UG departments. *'In compliance with memo no 1199-edn(cs)/iom-62/2001 dated 27/09/2018 to fulfill curricular obligation to ensure proper student-teacher ratio in accordance with NAAC guideline. In the subject of Bengali, Botany, Commerce, Education, Geography, Philosophy, Political science, Physiology, Journalism and mass com, Zoology, Food and Nutrition, BBA, it is resolved that prayer be submitted to Department of Higher Education through Directorate of Education for filling up deemed admissible Full time teaching posts '.* **(Excerpts from Governing Body meeting: Resolution no: 7-9/GB1 - 18-9/GB1 dated 28/06/2022.**
11. Proposal for seminar on International Mother language Day. (Resolution adopted in IQAC meeting dated 11/02/2022)	A special lecture was organized by the Department of Bengali to observe International Mother Language Day 21st February, 2022 in association with IQAC.
12. Proposal for Seminar on Ecology/Environment. (Resolution adopted in IQAC meeting dated 11/02/2022)	A state-level seminar was organized by Department of Zoology in association with IQAC on 23/04/2022 on 'Forest and Wildlife in India: An Ecological Perspective'. Speaker: Prof. Susanta Kumar Chakraborty, Department of Zoology, Vidyasagar University.
13. Proposal for seminar on Intellectual property rights. (Resolution adopted in IQAC meeting dated 11/02/2022)	A seminar on 'Intellectual Property Rights' was organized on 7th April, 2022 in association with IQAC.
14. Observation of National Science Day. (Resolution adopted in IQAC meeting dated 11/02/2022)	National Science Day was observed on 28/02/2022 with an interdisciplinary student seminar incorporating students from three biological science departments. It was based on a central theme of 'Integrated approach in Science and Technology for a sustainable future'.
15. Proposal for introduction of new Distance Education Centre in campus. (Resolution adopted in IQAC meeting dated 6/5/2022)	institution has opened its campus for open and distance learning (ODL) by hosting 'Learner support centre' under IGNOU. Relevant MoU was signed between the two parties. The institution was has submitted proposal to open 'study centres' under distance learning program of Rabindra Bharati University to conduct PG courses in distance mode in Geography, Bengali, Environmental studies, Political science and Education.
16. Proposal for Full time Librarian in central library. (Resolution adopted in IQAC meeting dated 6/5/2022)	Governing body has taken initiative to pray for sanctioning the post of a full time Librarian for college central library. *'Resolved that prayer be submitted as requisition for sanctioning the post of a Librarian for college library consequent upon the requisitioned book in the college library standing at 14,683 in compliance with statutory audit report for the financial year2019-2020 and its submission to the Directorate of Education in order to supervise the ongoing amelioration process of library information system as also to ensure its facility of service to the students and teachers'.* **(Excerpts from Governing Body meeting: Resolution no: 6-9/GB1 dated 28/06/2022)**
17. Introduction of new subjects in UG & PG curriculum. (Resolution adopted in IQAC meeting dated 6/5/2022)	Governing body took initiative to submit proposal for opening PG courses in Education and UG hons courses in Journalism, Library and Information science and Food & nutrition. *'Resolved that proposal be submitted to concerned authority for necessary approval of PG course for education and UG honours course in Journalism and mass com, Food and nutrition and Bachelor of library and information science'.*

	(Excerpts from Governing Body meeting: Resolution no: 1-30/GB2 dated 16/09/2022.
18. Restructuring of add-on courses on Interior Decoration. (Resolution adopted in IQAC meeting dated 6/5/2022)	Institution has successfully redesigned its add-on course on Interior design by signing MoU with Inditech Software Wizard Private Ltd. who could offer short-duration, pocket friendly certification courses along side B. Voc. Program.
19. Observation of World Environment Day. (Resolution adopted in IQAC meeting dated 6/5/2022)	World Environment Day was celebrated on 5th June, 2022 by planting saplings in college garden. Dr. Kanailal Bhattacharyya College in collaboration with SBI took special initiative to create awareness about making the environment and surroundings clean and green among its students.
20. Upgradation of Digitized accounting system. (Resolution adopted in IQAC meeting dated 6/5/2022)	College has decided to maintain system generated voucher as part of upgradation of digitized accounting system in the administration from next academic session.

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