

DR. KANAILAL BHATTACHARYA COLLEGE
DHARMATALA, RAMRAJATALA, SANTRAGACHI,
HOWRAH- 711104.



Re-Accreditation Report

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
P.O. BOX. NO. 1075, NAGARBHAVI,
BANGALORE- 560 072,

ON 30TH MARCH, 2009.

PHONE NO.: (033) 2627-2490 FAX NO.: (033) 2627-3241
e-mail: klb.college@gmail.com,
Web site: www.drklbcollege.com



PHONE : 2627-2490
E-mail : dr.kibcollege@vsnl.net

DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated under the University of Calcutta)

Accredited by National Assessment and Accreditation Council
(NAAC)

DHARMATALA, RAMRAJATALA,
SANTRAGACHI, HOWRAH - 711 104

Dated 30.03.09.

To
The Director,
National Assessment and Accreditation Council,
P.O. Box. No. 1075, Nagarbhavi, Bangalore - 560 072,
Karnataka, India.

**Subject : Earnest request for Re-Accreditation of the College which has been
Accredited by NAAC dated 07-08 April, 2004.
Date of Submission of RAR : 30.03.2009**

Sir/Madam,

The Governing Body of the College in its meeting dated 10.03.2008 expressed its willingness to re-accredit the College by NAAC, Bangalore, within the March, 2009. We have already sent IQAC report in support of our College for the year 2005-2006, 2007, 2008 respectively.

The College authority is very anxious to know the exact time schedule by which our College to be re-accredited by NAAC so that the College can retain all its rights and privileges through its re-accredited status.

With regards,

Thanking you,

Yours faithfully,


(Dr. Dilip Kumar Sahoo)
Principal,

Dr. Kanailal Bhattacharyya College,

Enclosure: Santtragachi, Howrah - 4.

Part- I: Institutional Data

- A. Profile of the College
- B. Criterion wise inputs (seven)
- C. Profile of the Departments

Part- II: The Evaluative Report

- A. Executive Summary
- B. Criterion-wise Evaluative Report
- C. Evaluative Report of the Department
- D. Declaration by the Head of the Institution.

- Two CDs in MS-Word Format
- Two Copies of SSR/RAR



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DHARMATALA, RAMRAJATALA, SANTRAGACHI,
HOWRAH- 711104

Re-Accreditation Report

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
P.O. BOX. NO. 1075, NAGARBHAVI,
BANGALORE- 560 072,

ON 30TH MARCH, 2009.

Members of the Steering Committee:

Dr. Dilip Kumar Sahoo: Principal and Chairman of the Steering Committee

*Prof. Keshab Chandra Khantai Selection Grade Lecturer in Bengali:
Coordinator*

Prof. Swati Mustaphi (Senior Lecturer in English): Report Compiler.

Dr. Prabir Kumar Sanki (Part-time Lecturer in Commerce): Data Collector.

Shri Sumalay De: Computer Programmer

Shri Bhaskar Ghosh: Accountant

Shri Subhas De: Office Assistant.

*The Executive Committee of NAAC, Bangalore conferred the
Accredited C++ status to this college on 3rd May, 2004*

PART-I INSTITUTIONAL DATA

A) PROFILE OF THE COLLEGE

1. Name and address of the college :

Name	: DR. KANAILAL BHATTACHARYYA COLLEGE			
Address	: DHARMATALA, RAMRAJATALA, SANTRAGACHI,			
City	: HOWRAH	District	: HOWRAH	State : WEST BENGAL
Pin Code	: 711104			
Website	: www.drklbcollege.com	E-mail	: Klb.college@gmail.com	

2. For communication:

OFFICE:

Name	Area /STD Code	Tel. No.	Fax No.	E-mail
Principal Dr. Dilip Kumar Sahoo	033	2627-2490	2627-3241	sahoodrdilipkumar@gmail.com
Vice-Principal	NIL	NIL	NIL	NIL
Steering Committee Coordinator Prof. Keshab Ch. Khanra	033	2627-2490	2627-3241	keshabchkhanna@gmail.com

RESIDENCE:

Name	Area /STD Code	Tel. No.	Mobile No.
Principal Dr. Dilip Kumar Sahoo	033	22904707	9433608945
Vice-Principal	NIL	NIL	NIL
Steering Committee Coordinator Prof. Keshab Ch. Khanra	033	2627-2141	9830696112

3. Type of Institution:

a. By Management

i. Affiliated College

☒

ii. Constituent College

☐

- b. By Funding
- i. Government ☐
 - ii. Grant-in-aid ☒
 - iii. Self-financed ☐
 - ii. Any other (Specify the type) ☐
- c. By Gender
- i. For Men ☐
 - ii. For Women ☐
 - iii. Co-education ☒

4. Is it a recognized minority institution?

Yes ☐ No ☒

If yes specify the minority status (Religious/linguistic/any other)
(Provide the necessary supporting documents)

5. a) Date of establishment of the College:

Date	Month	Year
22	09	1985

b) University to which the college is affiliated (if it is an affiliated College) **University of Calcutta**

or which governs the college (if it is an constituent college) **No**

6. Date of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2(f)	22.10.1994	
ii. 12(B)	22.10.1994	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

7. Does the University Act provide for autonomy of Affiliated/Constituent College?

Yes ☒ No ☐

If yes, has the college applied for autonomy?

Yes ☐ No ☒

8. Campus area in acres/sq.mts: **0.80 Acre (47.5 Cottahs)**

9. Location of the college: (based on Govt. of India Census)

Urban ☐Semi-urban ☒Rural ☐Tribal ☐Hilly area ☐Any other (specify) 10. Details of programmes offered by the institution: (Give last year's data)-**2008-2009**

Sl. No.	Programme Level	Name of the Programme / Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned Student Strength	Number of students admitted
i)	Under Graduate (1st year)	B.A. (HONS. IN BENGALI)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	75	73
		B.A. (HONS. IN ENGLISH)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	24
		B.A. (HONS. IN EDUCATION)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	32
		B.A. (HONS. IN HISTORY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	26
		B.A. (HONS. IN PHILOSOPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	40	30
		B.A. (HONS. IN POL. SC.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	25
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	15	15
		B.A. (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	170	145
		B.COM (HONS.) IN COMMERCE	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	75	46
		B.COM (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	100	24
		B.B.A. (HONS.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	NIL
		B.SC. (BIO-SCIENCE)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	07
	(2nd year)	B.A. (HONS. IN BENGALI)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	45
		B.A. (HONS. IN ENGLISH)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	07
		B.A. (HONS. IN EDUCATION)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	18
		B.A. (HONS. IN HISTORY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	27
		B.A. (HONS. IN PHILOSOPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	06
		B.A. (HONS. IN POL. SC.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	10
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	15	13
		B.A. (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	170	130
		B.COM (HONS.) IN COMMERCE	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	32

		B.COM (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	100	29
		B.B.A. (HONS.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	NIL
		B.SC (BIO-SCIENCE)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	NIL
	(3 rd year)	B.A. (HONS. IN BENGALI)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	41
		B.A. (HONS. IN ENGLISH)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	8
		B.A. (HONS. IN EDUCATION)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	22
		B.A. (HONS. IN HISTORY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	18
		B.A. (HONS. IN PHILOSOPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	7
		B.A. (HONS. IN POL. SC.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	6
		B.A. (HONS. IN GEOGRAPHY)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	15	13
		B.A. (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	170	148
		B.COM (HONS.) IN COMMERCE	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	50	38
		B.COM (GENERAL)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	100	44
		B.B.A. (HONS.)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	30	NIL
		B.SC. (BIO-SCIENCE)	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	25	NIL
ii)	Post-Graduate	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
iii)	M. Phil	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
iv)	Ph.D.	N.A.	N.A.	N.A.	N.A.	N.A.	N.A.
v)	Certificate Course	UGC-COP Interior Decoration Computer Application Communicative Eng. Alternative Banking E-Commerce Travel & Tourism	3 YEARS	H.S./EQUIVALENT PASSED	BENGALI/ENGLISH	20 20 20 20 20 20	13 02 NIL NIL NIL 08
	Class XI	WBSCVE&T Automobile Mechanic Computer Application Business & commerce (Taxation Practices)	2 YEARS	MADHYAMIC/EQUIVALENT	BENGALI/ENGLISH	30 30 30	29 26 NIL
	Class XII	WBSCVE&T Automobile Mechanic Computer Application Business & commerce (Taxation Practices)	2 YEARS	MADHYAMIC/EQUIVALENT	BENGALI/ENGLISH	30 30 30	15 NIL NIL
vi)	UG Diploma (BDP)	AT NSOU LEVEL	3 YEARS	H.S./BPP	BENGALI	120	73
vii)	PG Diploma (PGD)(MC)	AT NSOU LEVEL	1 YEAR	GRADUATE	BENGALI	20	01
viii)	BPP (Certificate)	NSOU	6 MONTHS	SCHOOL FINAL	BENGALI	120	62
ix)	CHR	NSOU	6 MONTHS	H.S.	BENGALI	20	NIL
X)	PG Programme	NSOU	2 YEARS	GRADUATE	BENGALI	140	58
xi)	Advanced Diploma	UGC (Add-on)	1 YEAR	DIPLOMA	BENGALI/ENGLISH	20	NIL

(Additional rows may be inserted as per requirement)

11. List the departments

Departments : (For eg. Chemistry, Botany, Physics)
Arts (Language and Social sciences included)
Departments: Bengali, English, History, Political Science, Philosophy, Education, Geography
Commerce
Departments: Finance & R. B.B.A. (Hons.)
Any Other (Specify) – B.Sc. (Bio-General)
Departments: 1. Zoology, 2. Botany, 3. Physiology.

12. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

a) including the salary component = **Rs. 7,109.94 (2007-2008)**

b) excluding the salary component = **Rs. 897.06 (2007-2008)**

B) CRITERION-WISE INPUTS**CRITERION I: CURRICULAR ASPECTS**

1. Does the College have a stated

Vision?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Mission?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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Objectives?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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2. Does the college offer self-financed programmes?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If, yes, how many

1 (B.B.A.)

Fee charged for each programme (include Certificate, Diploma, Add-on courses etc.)

Sl. No.	Programme (B.Sc., B.Com, etc.)	Fee Charged in Rs.
1.	B.B.A. (Hons.)	2,500.00 per month
2.		
3.		
4.		

3. Number of Programmes offered under

a. Annual System

09

b. Semester System

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c. Trimester System

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4. Programmes with

a. Choice based credit system

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
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b. Inter/Multidisciplinary approach

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Number	<input type="checkbox"/>
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c. Any Other, Specify

Yes		No	✓	Number	
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d. Choice based credit system

Yes		No	✓	Number	
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5. Are there Programmes where assessment of teachers by students is practiced?

Yes	✓	No		Number	09
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6. Are there Programmes taught only by visiting faculty?

Yes	✓	No		Number	01
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7. New programmes introduced during the last five years

UG	Yes	✓	No		Number	03
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PG	Yes	✓	No		Number	01
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Others (specify)	Yes	✓	No		Number	09
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8. How long does it take for the institution to introduce a new programme within the existing system

At least six months

9. Does the institution develop and deploy action plans for effective implementation of the curriculum

Yes	✓	No	
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10. Was there major syllabus revision during the last five years? If yes, indicate the number.

Yes	✓	No		Number	07
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11. Is there a provision for project work etc. in the programme? If yes, indicate the number.

Yes	✓	No		Number	05
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12. Is there any mechanism to obtain feedback on curricular aspects from

- a. Academic Peers?
b. Alumni?
c. Students?
d. Employers
e. Any other?

Yes	✓	No	
Yes		No	✓
Yes	✓	No	
Yes	✓	No	
Yes		No	✓

CRITERION II: TEACHING-LEARNING AND EVALUATION

1. How are students selected for admission to various courses?

- a) Through an entrance test developed by the institution (English)
b) Common entrance test conducted by the University/Government
c) Through interview
d) Entrance test and interview
e) Merit at the previous qualifying examination
f) Any other (specify)

☒
☐
☐
☐
☒
☐

(If more than one method is followed, kindly specify the weightages)

2. Highest and Lowest percentage of marks at the qualifying examination considered for admission during the previous academic year

Programmes (UG and PG)	Open category		SC/ST Category		Any other (specify)	
	Highest %	Lowest %	Highest %	Lowest %	Highest %	Lowest %
UG	72.6%	43.8%	SC-68.6% ST-62.8%	SC-38.4% ST-45.1%	NIL	NIL

3. Number of working days during the last academic year

243

4. Number of teaching days the last academic year

181

5. Number of positions sanctioned and filled Sanctioned /Filled

Teaching	19+1	11
Non-teaching	18	18
Technical	Nil	Nil

6. a. Number of regular and permanent teachers (gender-wise)

Professors	M	Nil	F	Nil
Readers	M	Nil	F	Nil
Sl. Grade lecturers	M	2	F	1
Sr. grade lecturers	M	1	F	3
Lecturers	M	1	F	2

b. Number of temporary (gender-wise)

Lecturers full-time	M	Nil	F	Nil
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Lecturers-part-time	M	10	F	10
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Lecturers (Management appointees)- Full time	M	Nil	F	Nil
--	---	-----	---	-----

Lecturers (Management appointees)- Part-time	M	Nil	F	Nil
--	---	-----	---	-----

Any other	M	Nil	F	Nil
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Total	M	14	F	16
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From the same State	30
Form other States	NIL

***M – Male F- Female**

		Number	%
7.	a. Number of qualified / permanent teachers and their percentage to the total number of faculty	11	55%
	b. Teacher: student ratio	01:36	
	c. Number of teachers with Ph.D. as the highest qualification and their percentage to the total faculty strength	03	10%
	d. Number of teachers with M. Phil as the highest qualification and their percentage to the total faculty strength	06	20%
	e. Percentage of the teachers who have completed UGC, NET and SLET exams	26.67	
	f. Percentage of the faculty who have served as resource persons in Workshop/Seminars/Conferences during the last five years	NIL	
	g. Number of faculty development programmes availed by teachers (last five years)	1	2
		3	4
		5	
	UGC/FIP programme		
	Refresher:	✓	✓
	Orientation :	✓	✓
	Any other (specify)		
8.	Number and percentage of the course where predominantly the lecture method is practiced	Number 09	% 90%
9.	Does the college have the tutor-ward system?	yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	If, yes how many students are under the care of a teacher?	10	
10.	Are remedial programmes offered	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
		Number	01

11. Are bridge courses offered?

Yes		No	<input checked="" type="checkbox"/>	Number	
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12. Are there Courses with ICT-enabled teaching-learning processes?

Yes	<input checked="" type="checkbox"/>	No		Number	02
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13. Is there a mechanism for:

a. Self appraisal a faculty:

yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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b. Student assessment of faculty performance?

yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

c. Expert/Peer assessment of faculty performance?

yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

14. Do the faculty members perform additional administrative work?

yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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If yes, the average number of hours spent by the faculty per week

18

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

1. How many teaching faculty are actively involved in research (Guiding student research, managing research projects etc.)

	Number	%
Principal	01	1%

2. Research collaborations

a) National

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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If yes, how many?

--

b) International

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

If yes, how many?

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3. Is the faculty involved in consultancy Work ?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Tax Consultancy

If yes, consultancy earnings/ year
(average of last two years may be given)

Rs. 22,000.00 per annum

4. a. Do the teachers have ongoing/ completed research project?

Yes ☒ No ☐

If yes, how many? **On Going** - MRP-2, M.Phil-1, P.hd-1

Completed - MRP -1, P.hd-2, M.Phil-1

04

04

- b. Provide the following details about the ongoing research projects

Major project	Yes	No	Number	Agency	Amount
Minor Project	Yes	<input checked="" type="checkbox"/> No	2	Agency	UGC
College Projects	Yes	No	Number	Amount	
Industry Sponsored	Yes	No	Number	Industry	Amount
Any other (Specify)	Registered as M. Phil, P.hd, student		Number	3	C.U., NSOU
No. of student research project	Yes	No	Number	Amount sanctioned by the college	

5. Research publications

International journals	Yes	No	<input checked="" type="checkbox"/>	Number
National journals-refereed papers	Yes	No	<input checked="" type="checkbox"/>	Number
College journal	Yes	No	<input checked="" type="checkbox"/>	Number
Books	Yes	<input checked="" type="checkbox"/> No		Number 02
Abstracts	Yes	<input checked="" type="checkbox"/> No		Number 03

Articles	Yes	<input checked="" type="checkbox"/>	No		Number	01
Awards, recognition, patents etc. if any (specify)						

6. Has the faculty

a) Participated in Conferences?

Yes ☒ No ☐ Number **03**
(Avg.)

b) Presented research papers in
Conferences?

Yes ☒ No ☐ Number **03**

7. Number of extension activities organized in collaboration with agencies / NGOs (such as Rotary / Lions Club) (average of last two years)

02

8. Number of regular extension programmes organized by NSS and NCC (average of last two year)

NSS	NCC
04	x

9. Number of NCC Cadets / Units

M ☐ F ☐ Units **NIL**

10. Number of NSS Volunteers/units

M **54** F **50** Units **01**

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

1. a) Campus area in acres

b) Built up area in Sq. Meters
(*1 Sq.ft.=0.093 Sq.mt.)

0.80 Acre (47.5 Cottahs)
22800 Sq.ft. 2120.40 Sq.mt.

2. Working hours of the Library

a) On working days

b) On holidays

c) On Examination days

06
NIL
03

3. Average number of faculty visiting the library/day
(average for the last two years)

10

4. Average number of students visiting the library/day
(average for the last two years)

42.35

5. Number of journal subscribed to the institution

5

6. Does the library have the open access system?
(only for text book)

Yes

☒

No

☐

7. Total collection (Number)

Titles	Volumes
2600	7253
2590	7233
1240	3528
1350	3695
10	30

a. Book

b. Textbooks

c. reference books

d. Magazines

e. Current journals

Indian journal

5

Foreign journal

4

f. Peer-reviewed journals

NIL

g. Back volumes of journals

312

h. E-resources

CDs/DVDs

5

Databases

1

Online journals

1

Audio-Visual resources

1 Set (6 CDs)

i. Special collections (numbers)

Repository	Yes	No	No.	
(World Bank, OECD, UNESCO etc.)		✓		
Interlibrary borrowing facility		✓		
Materials acquired under special schemes (UGC, DST ect.)	✓		1309	
Materials for Competitive examinations including Employment news, Yojana etc.	✓		4	
Books Bank		✓		
Braille materials		✓		
Manuscripts		✓		
Any other (specify)		✓		

8. Name of books/journals / periodicals added the last two years and their total cost

	The year before last		Last Year	
	Number	Total Cost (Rs.)	Number	Total Cost (Rs.)
Text books	961	1,98,694.00	448	1,00,717.00
Reference Books	504	1,14,925.00	531	74,676.00
Others books	30	200.00	57	300.00
Journal/Periodicals	818	6,,076.00	186	1,714.00
Encyclopedia				
Any other (specify)				

9. Mention the

Total carpet data of the Central Library (in sq.ft.)

1216.00

Number of departmental libraries

NIL

Average carpet area of the departmental libraries

NIL

Seating capacity of the Central Library (Reading room)

50

10. Status of Automation of the Library
- | | |
|---------------------|-------------------------------------|
| Not initiated | <input type="checkbox"/> |
| Fully automated | <input type="checkbox"/> |
| Partially automated | <input checked="" type="checkbox"/> |
11. Percentage of library budget in relation to the total budget **4.52%**
12. Services/facilities available in the library (If yes, tick in the box)
- | | |
|---|-------------------------------------|
| Circulation | <input checked="" type="checkbox"/> |
| Clipping | <input checked="" type="checkbox"/> |
| Bibliographic compilation | <input checked="" type="checkbox"/> |
| Reference | <input checked="" type="checkbox"/> |
| Reprography | <input checked="" type="checkbox"/> |
| Computer and Printing | <input checked="" type="checkbox"/> |
| Internet | <input checked="" type="checkbox"/> |
| Inter-library loan | <input type="checkbox"/> |
| Information display and notification | <input checked="" type="checkbox"/> |
| User orientation / information literacy | <input checked="" type="checkbox"/> |
| Any other (specify) | <input type="checkbox"/> |
-
13. Average number of books issued/returned per day **60**
14. Ratio of library books to the number of students enrolled **1:23**
15. Computer Facilities
- | | |
|---|----------|
| Number of computers in the college | 5 |
| Number of Department with computer facilities | |

Central computer facility (Number of terminals)	Yes, 4
---	--------

Budget allocated for purchase of computers during the last academic year	Rs. 70,000.00
--	---------------

Amount spent on maintenance and upgrading of computer facilities during the last academic year	Rs. 27,200.00
--	---------------

	Dialup	Broadband	Other (Specify)
Internet Facilities, Connectivity		✓	

Number of nodes/computers with Internet facility	2
--	---

16. Is there a Workshop/ Instrumentation Centre?	Yes	✓	No		Available from the year	2008
--	-----	---	----	--	-------------------------	------

17. Is there a Health Centre?	Yes		No	✓	Available from the year	
-------------------------------	-----	--	----	---	-------------------------	--

18. Is there Residential accommodation for Faculty?	Yes		No	
---	-----	--	----	--

Non-teaching staff?	Yes	✓	No	
---------------------	-----	---	----	--

19. Are there student Hostels?	Yes	✓	No	
--------------------------------	-----	---	----	--

If yes, number of students residing in hostels	NO GIRLS STUDENTS ENROLLED
--	----------------------------

Male	Yes		No	✓	Number	
------	-----	--	----	---	--------	--

Female	Yes		No	✓	Number	
--------	-----	--	----	---	--------	--

20. Is there a provision for

a) Sports fields

Yes		No	✓
-----	--	----	---

b) Gymnasium

Yes	✓	No	
-----	---	----	--

c) Womens' rest room

Yes	✓	No	
-----	---	----	--

d) Transport

Yes		No	✓
-----	--	----	---

e) Canteen/Cafeteria

Yes	✓	No	
-----	---	----	--

f) Students centre

Yes		No	✓
-----	--	----	---

g) Vehicle parking facility

Yes	✓	No	
-----	---	----	--

CRITERION V: STUDENT SUPPORT AND PROGRESSION

a) Student strength

(Provide information in the following format, for the past two years)

Student Enrolment	UG			PG			M.Phil			Ph.D			Diploma/ Certificate WBCSE&T & UGC ADD-ON			Self-Funded		
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
2007-2008	376	553	929	47	48	95							53	-	53			
2008-2009	445	664	1109	50	58	108							10	05	15			
Number of students from the same State where the college is located													68	02	70			
Number of students from other States													22	07	29			
Number of NRJ students																		
Number of foreign students																		

M- Men, F- Female, T-Total

- b) Dropout rate in UG and PG (average for the last two batches)

	Number	%
UG	104	11.55
PG		

2. Financial support for students: (last Year)

Endowments :

Freeships :

Number	Amount
2	7,000.00
88	36,600.00

Scholarship (Government)

Scholarship (Institution)

Number of loan facilities:

Any other financial support (Specify)

23	48610.00
3	1,680.00
Nil	Nil
Nil	Nil

3. Does the college obtain feedback from students on their campus experience

Yes ☒ No ☐

4. Major cultural events (data for last year)

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate				✓		06
Inter-university				✓		06
National				✓		09
Annual College Sports	✓		01			

5. Examination Results (data of past five years)

Results	UG					PG					M.Phil				
	1 2004	2 2005	3 2006	4 2007	5 2008	1	2	3	4	5	1	2	3	4	5
Pass Percentage	92.75	85.52	95.61	88.57	97.79										
Number of first classes	NIL	04	NIL	02	03										
Number of distinctions	NIL	NIL	NIL	NIL	NIL										
Ranks (if any)	NIL	NIL	NIL	NIL	NIL										

(*Add more columns if not adequate)

6. Number of overseas programmes on campus and income earned:

Number	Amount	Agency
NIL	NIL	NIL

7. Number of students who have passed the following examinations during the last five years

NET	NIL	NIL	NIL	NIL	NIL
SLET	NIL	NIL	NIL	NIL	NIL
CAT	NIL	NIL	NIL	NIL	NIL
TOEFL	NIL	NIL	NIL	NIL	NIL
GRE	NIL	NIL	NIL	NIL	NIL
GMAT	NIL	NIL	NIL	NIL	NIL
Civil Services (IAS/IPS/IFS)	NIL	NIL	NIL	NIL	NIL
Defence Entrance	NIL	NIL	NIL	NIL	NIL
Other Services	NIL	NIL	NIL	NIL	NIL
School Service Commission	2	3	2	1	3

8. Is there a Student Counselling Centre?

Yes	✓	No	
-----	---	----	--

9. Is there a Grievance Redressal Cell?

Yes	✓	No	
-----	---	----	--

10. Does the college have an Alumni Association?

Yes	✓	No		Formed in the year	2008
-----	---	----	--	--------------------	------

11. Does the college have a Parent-teachers Association?

Yes		No	✓	Formed In the year	
-----	--	----	---	--------------------	--

CRITERION VI: GOVERNANCE AND LEADERSHIP

1. Has the institution appointed a permanent Principal?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If Yes,
denote the qualification

M.A. Ph.D.

If No,
For how long has the position been vacant?

2. Number of professional development programmes held for the Non-teaching staff (last two years)

No

No

3. Financial resources of the college (approximate amount) – Last year's data

Grant-in-aid

51,56,804.00

Fee from aided courses

18,95,610.00

Donation

1,000.00

Fee from Self-funded courses

NIL

Any other (specify)

NIL

4. Statement of Expenditure (for last two years)

ITEM

% spent on the salaries of faculty

BEFORE LAST**LAST YEAR**

52.35%

50.76%

% spent on the salaries of non-teaching employees
including contractual workers

18.14%

19.32%

% spent on books and journals

1.03%

1.13%

% spent on Building development

9.70%

5.55%

% spent on hostels, and other student amenities

1.90%

0.11%

% spent on maintenance – electricity, water, telephone,
infrastructure

1.75%

1.22%

% spent on academic activities of departments –
laboratories, green house, animal house, field trips etc.

1.50%

7.09%

% spent on research, seminars, etc.

1.48%

0.36%

% spent on miscellaneous expenditure

12.15%

14.46%

Note: The institution may provide the details regarding the above table as per the heads of accounts being maintained. However, care may be taken to cover the above items.

5. Dates of meetings of Academic and Administrative Bodies during the last two years:

Governing Body

Internal Admn. Bodies (Mention only three most important bodies)
Academic Sub-committee

Building Sub-committee

Finance Sub-committee

Any other (specify)

Last year	Year before last
10.03.2008, 03.12.2008, 11.12.2008.	08.09.2006, 21.05.2007, 22.08.2007.
25.11.2008	
30.01.2008 05.12.2008	17.03.2007 11.09.2007
26.05.2008	26.05.2007 07.12.2007

6. Are there Welfare Schemes for the academic community ?

Loans

Medical allowance

Any other (specify)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

7. Are there ICT supported / computerized units/processes/activities for the following?

a) Administrative section / Office

b) Finance Unit

c) Student Admissions

d) Placements

e) Aptitude Testing

f) Examinations

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
-----	--------------------------	----	-------------------------------------

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

g) Student Records

Yes	✓	No	
-----	---	----	--

CRITERION VII: INNOVATIVE PRACTICES

1. Has the institution established Internal Quality Assurance Mechanisms

Yes	✓	No	
-----	---	----	--

2. Do students participate in the Quality Enhancement initiatives of the Institution?

Yes	✓	No	
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3. What is the percentage of the following student categories in the institution?

a. SC	8.66
b. ST	1.44
c. OBC	2.16
d. Women	59.87%
e. Differently-abled	NIL
f. Rural	NIL
h. Tribal	NIL
i. Any other (specify)	NIL

4. What is the percentage of the following category of staff?

	Category	Teaching	%	Non-teaching staff	%
a	SC	1	3.23	1	6.25
b	ST	NIL		NIL	NIL
c	OBC	1	3.23	NIL	NIL
d	Women	16	51.61	6	37.5
e	Physically-challenged	NIL	NIL	NIL	NIL
f	General Category	29	93.54	15	93.75
g	Any other (specify)	NIL	NIL	NIL	NIL

What is the percentage incremental academic growth of the following category of students for the last two batches?

	Category		At Admission		On completion of the course	
			Batch I	Batch II	Batch I	Batch II
a	SC	B.A.	11	19	10	18
		B.COM	8	4	8	4
b	ST	B.A.	2	2	2	2
		B.COM	NIL	1	NIL	1
c	OBC	B.A.	NIL	NIL	NIL	NIL
		B.COM	NIL	NIL	NIL	NIL
d	Women	B.A.	102	134	101	134
		B.COM	15	11	15	10
e	Physically-challenged		NIL	NIL	NIL	NIL
f	General Category	B.A.	132	119	130	116
		B.COM	57	33	130	32
g	Any other (specify)		NIL	NIL	NIL	NIL

EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI

The Department of Bengali was established in 1985 at the time of first affiliation of the college by University of Calcutta. At first, courses in Compulsory Bengali and Elective Bengali in the B.A. stream was introduced. Bengali honours was introduced in 1998 with 25 seats. It was Herculean task for the teachers- one full time and two part-time to bear with excess class load at that time. But with the full sincerity and devotion, the result was above 95% all the time. The intake capacity of Honors students was increased to 50 in the year 2000. It was increased to 75 in 2008. Dr.Mantu Biswas joined the second post (reserved for SC) in May 2005.

Students fulfilling the minimum eligibility criteria as determined by CU from time to time are given admission to the first year Bengali honours. The honors students of Geography, Philosophy, History, Political Science and Education can opt for Bengali General. Students taking admission in the General Courses can opt for Bengali as a General subject.

Students come from mediocre and poor families of the area and of distant villages. They do not possess sound academic background. So the teachers of the Department take care for the academic improvement of these students. The result of the students in the CU examination is satisfactory.

CU. frames the Syllabus for the honors and General courses. The UG council of the University changes it from time to time. The drop-out rate of the admitted students is 5% to 10% in average. Library facilities are easily available to the students. The college library has 1616 books for the use of the students of Bengali. Some relevant audio-CDs are used for the academic interest of the students. Teachers are very cooperative towards the students' necessities providing books, journals and study materials. The First and Second Year students of the department publish wall magazines of the department separately each year. The department organizes educational tours from time to time. A teacher exchange programme was organized with Joypur Panchanan Roy College, Howrah in the current academic session. Teachers of the department attend state - level and national level seminars organized by other colleges and Universities. There is no formal placement cell. Guidance is given to the students to provide services to the public sector, SSC and various competitive examinations. We cherish to introduce PG course in Bengali under CU in the future.

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. Faculty Profile

The faculty of the English Dept. consists of one (1) full time senior lecturer, Prof. Swati Mustaphi and one(1) part time lecturer in the form of Prof. Saranya Sen. Prof. Mustaphi, after completing her honors program in English under University of Calcutta from St.Xavier's College went on to do her M.A. and M.Phil. from Jawaharlal Nehru University, New Delhi securing first class in both. She cleared UGC-NET examination in 1996 and was awarded the Junior Research Fellowship. She joined the present college as Lecturer in English on 01.11. 2000. She has completed two Refresher Courses in English from Jadavpur University in the years 2005 and 2009. She has several presentations of seminar papers to her credit and has attended quite a few national and international level seminars and workshops. Details of such papers are in the Evaluative Report of the college. She has the responsibility of the majority of the classes taken along with other co-curricular activities in the department. She had been instrumental in bringing in the system of written entrance examination in the department that has generated significant interest among the aspiring candidates. Prof S.Mustaphi was officer-in-charge of Calcutta University Part I Examinations, 2005. She was also the member of the Selection Committee held on 17.12.08 for the appointment of a part-time teacher in the Department. Prof S Mustaphi has a First Class Masters' Diploma in Rabindrasangeet from *Bangiya Sangeet Parishad*.

Prof. Saranya Sen, part-time lecturer in English joined the Department on 02.01.2008. He did his honors in English from St. Xavier's College under the University of Calcutta in 2005 and his M.A. from the same university in 2007 with a first class. He cleared the State-level Eligibility Test (SET) for lectureship in 2008. Currently he is pursuing M.Phil. Program from the University of Calcutta. He has presented papers in the state level seminars and has written articles in Bengali and English magazines and journals. The students with interest and active interactions attend his classes. Currently the Editor of the journal of the English department, he is significantly contributing to the academic atmosphere of the institution.

The department was established in 1985. The Honours programme was initiated in the academic session 2003-04 with an intake capacity of ten students. The intake capacity for honors was increased to twenty-five from the academic session 2007-08. The department is seriously understaffed and the effect of it can be seen in the form of the added pressure that the existing faculty has to shoulder. Though there is the recommendation of five (5) more full-time teaching posts, the W.B. College Service Commission has not managed to appoint anyone in them so far. At present, two teachers have to cater to around 450 students (Honours and Compulsory English).

2. Student Profile

The students of the department mainly come passing the Higher Secondary Examination organized by the West Bengal Council of Higher Secondary Education. For most of the students, the medium of instruction in school was Bengali, which has left them with immense scope to improve their English language skills as well as their style of English writing. However, to ensure the basic literary and linguistic competence required in an honors level class, the department has started organizing entrance examinations for the candidates aspiring to take admission. The entrance test was held on 18.6.08. There were 117 applicants for the 25 honors seats. The selected candidates have shown considerable

improvements in the first year of their study as well. They have contributed to the departmental journals some well-researched articles and in the form of the departmental wall magazine (*Miscellanea*) have showcased their creative drives. Further, in the departmental seminar they have spoken at length on various topics starting from the element of queer in Shakespeare to the linguistic power politics in Blake. Thus their research orientation, imaginative enterprise and the speaking proficiency has shown marked improvement. And the faculty of the department may humbly claim the responsibility of that. Further, the students themselves have been quite enthusiastic in their academic endeavor. They have enrolled themselves as members in the organization like the British Council Library along with utilizing the college library to its fullest.

3 to 5. Changes made in the courses, students' performances and library facilities of the department.

The University of Calcutta initiated the major syllabus revisions in the academic session 2008. The students have performed considerably well in the CU examinations. The department makes use of the college library. At present the English Department library has 525 books of which, 70 books are from the Minor Research Project grant of Prof Swati Mustaphi.

6. Modern Teaching Methods Practiced & the Use of ICT in Teaching-Learning

The teaching program of the department is saved in the form of a power point presentation. Several classes are organized with the help of power point. The students are encouraged to refer to the e-sources while researching on their course program. They are provided with several useful links to help them in their study.

7. Participation of the teachers in academic and personal counseling of students

The faculty of the department has a tradition of intimate contact with the students. While the student-teacher interaction in the class is satisfactory, the faculty takes extra care to locate the problems of every single student and suggest the remedy. The students feel absolutely free to contact the teachers outside the classrooms. The department has taken further initiative to connect to the guardians of the students through parents-teacher meetings.

8. Details of faculty development programmes.

Prof Swati Mustaphi attended the Management Development Programme on **Excellence in Higher Education** at Indian Institute of Management, Calcutta from 04.08.2008 to 06.08.2008.

Prof Swati Mustaphi attended a Refresher course as a Senior Lecturer on **Literature and Thought** at Jadavpur University from 02.02.2009 to 21.02.2009

9. Participation/Contribution of teachers to the academic activities including teaching, consultancy and research

- a) Prof. Saranya Sen takes 12 classes per week (9 honors classes, 2 general classes, 1 Compulsory English Class)
- b) He is currently pursuing M.Phil. Program from the University of Calcutta. The topic of his research is 'Nationalism in the novels of Chinua Achebe'.
- c) Prof Swati Mustaphi takes 22 honors classes per week, 01 Compulsory English class and 02 classes for General English.
- d) Prof Swati Mustaphi worked on a Minor Research Project entitled **The Philosophy of Language in the Novels of Anita Desai** from April 2005 to May 2007. The total approved and sanctioned amount for the Project is Rs 50000/-.

10. Departmental collaborations

The Department of English does not have collaborations with other departments or institutions.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during the last two years

Prof. Saranya Sen's proposed MPhil dissertation is entitled : **Narrative of the Nation: A Study of Chinua Achebe's Fictions**

His publications in the last two years:

a) **Information Technology and India's Baptism to the Postmodern'**- published in the college seminar souvenir, April 2008

b) **History and the Celluloid: Birth and Development of Mexican Cinema**- published in journal of the Indo- Hispanic Society, Dec 2008

c) **Probashi Sahitye Nirheen-er Jontrona O Prachurjyo**- published in Nandan(Bengali literary magazine) , February 2009.

d) Prof. Swati Mustaphi, Senior Lecturer in the Department of English presented a paper entitled **English As A World Language** in the UGC seminar on KNOWLEDGE, CULTURE AND INFORMATION at the present college in December 2004.

e) Prof. Swati Mustaphi, Senior Lecturer in the Department of English published a paper entitled **Quest For An Identity In Amitav Ghosh's The Shadow Lines** in the UGC seminar on TRENDS IN MODERN BENGALI LITERATURE at the present college in November 2006.

f) Prof. Swati Mustaphi, presented a paper entitled: **The Meaning of Meaning: Bhartrhari's Sphota Theory** in the Refresher Course on Literature and Thought at Jadavpur University in February 2009.

Prof. Swati Mustaphi's research priorities are Comparative Poetics and Indology.

12. Placement record of the past students

There is an unofficial record of past students showing vertical mobility towards post-graduate programmes. Some students have found placements as assistant teachers in government- aided schools after graduation. However, a complete database is not available due to the lack of an adequate infrastructure.

13 Plan of action of the department for the next five years.

The present faculty of the Department of English has strong research orientations. Due to the lack of time and infrastructure the faculty is engaged in teaching for most part of the time. The faculty would like to conduct more research projects with government grant. The department would also like to purchase more books out of an increased fund allocation. Finally, the teachers of the department would like to function as placements' officers for their own students with UGC aid.

C. Profile of the Departments

		Responses	
		Bengali	
15	Name of the Department	1985	
16	Year of Establishment	02	02
17	Number of Teachers sanctioned and present position	NIL	
18	Number of Administrative Staff	NIL	
19	Number of Technical Staff		
20	Number of Teachers and Students	03:450	
1	Demand Ratio (No. of seats : No. of applications)	75:275	
2	Ratio of Teachers to Students	.03.450	
13	Number of research scholars who had their master's degree from other institutions	N.A	
14	The year when the curriculum was revised last	2006	
15	Number of students passed NET/SLET etc. (last two years)	SSC. 05	
6	Success Rate of students (What is the pass percentage as compared to the University average?)	ABOVE 95%	
7	University Distinction/ Ranks	NIL	
8	Publications by faculty (last 5 years)	03	
9	Awards and recognition received by faculty (last five years)	NIL	
0	Faculty who have Attended National and International Seminars (last five years)	2	
1	Number of National and International seminars organized (Last five years)	-	
2	Number of teachers engaged in consultancy and the revenue generated	—	
3	Number of Ongoing projects and its total outlay	-	
4	Research projects completed during last two & its total outlay	-	
5	Number of inventions and patents	-	
6	Number of Ph. D theses guided during the last two years	-	
7	Number of Books in the Departmental Library, if any	1616	
8	Number of Journals/Periodicals	3	
9	Number of Computers	NIL	
0	Annual Budget	Rs. 6952.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
1.	Name of the Department	EDUCATION	
2.	Year of Establishment	1985	
3.	Number of Teachers sanctioned and present position	02	01
4.	Number of Administrative Staff	N.A	
5.	Number of Technical Staff	N.A	
6.	Number of Teachers and Students	03.591	
7.	Demand Ratio (No. of seats : No. of applications)	50.150	
8.	Ratio of Teachers to Students	3.591	
9.	Number of research scholars who had their master's degree from other institutions	3.197	
10.	The year when the curriculum was revised last	2006 –2008	
11.	Number of students passed NET/SLET etc. (last two years)	NIL	
12.	Success Rate of students (What is the pass percentage as compared to the University average?)	80 –85%	
13.	University Distinction/ Ranks	1	
14.	Publications by faculty (last 5 years)	N.A	
15.	Awards and recognition received by faculty (last five years)	-	
16.	Faculty who have Attended National and International Seminars (last five years)	3	2
17.	Number of National and International seminars organized (Last five years)	-	
18.	Number of teachers engaged in consultancy and the revenue generated	—	
19.	Number of Ongoing projects and its total outlay	-	
20.	Research projects completed during last two & its total outlay	-	
21.	Number of inventions and patents	-	
22.	Number of Ph. D theses guided during the last two years	-	
23.	Number of Books in the Departmental Library, if any	.720	
24.	Number of Journals/Periodicals	NIL	
25.	Number of Computers	NIL	
26.	Annual Budget	Rs. 7544.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
		PHILOSOPHY	
17.	Name of the Department	1985	
18.	Year of Establishment	02	01
19.	Number of Teachers sanctioned and present position	NIL	
20.	Number of Administrative Staff	NIL	
21.	Number of Technical Staff	2.400	
22.	Number of Teachers and Students	40.80	
23.	Demand Ratio (No. of seats : No. of applications)	2.400	
24.	Ratio of Teachers to Students	NIL	
25.	Number of research scholars who had their master's degree from other institutions	2006-2007	
26.	The year when the curriculum was revised last	NIL	
27.	Number of students passed NET/SLET etc. (last two years)	80%	
28.	Success Rate of students (What is the pass percentage as compared to the University average?)	NIL	
29.	University Distinction/ Ranks	NIL	
30.	Publications by faculty (last 5 years)	NIL	
31.	Awards and recognition received by faculty (last five years)	NIL	
32.	Faculty who have Attended National and International Seminars (last five years)	1	
33.	Number of National and International seminars organized (Last five years)	NIL	
34.	Number of teachers engaged in consultancy and the revenue generated	-	
35.	Number of Ongoing projects and its total outlay	-	
36.	Research projects completed during last two & its total outlay	-	
37.	Number of inventions and patents	-	
38.	Number of Ph. D theses guided during the last two years	-	
39.	Number of Books in the Departmental Library, if any	800	
40.	Number of Journals/Periodicals	1N.A	
41.	Number of Computers	NIL	
42.	Annual Budget	Rs. 12937.00	

- Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
		POLITICAL SC	
53.	Name of the Department	1985	
54.	Year of Establishment	02	01
55.	Number of Teachers sanctioned and present position	NIL	
56.	Number of Administrative Staff	NIL	
57.	Number of Technical Staff	3.320	
8.	Number of Teachers and Students	3.107	
9.	Demand Ratio (No. of seats : No. of applications)	-	
0.	Ratio of Teachers to Students	-	
1.	Number of research scholars who had their master's degree from other institutions	2006-07	
2.	The year when the curriculum was revised last	SSC. 02	
3.	Number of students passed NET/SLET etc. (last two years)	80%	
4.	Success Rate of students (What is the pass percentage as compared to the University average?)	NIL	
5.	University Distinction/ Ranks	NIL	
5.	Publications by faculty (last 5 years)	NIL	
7.	Awards and recognition received by faculty (last five years)	NIL	
1.	Faculty who have Attended National and International Seminars (last five years)	1	
7.	Number of National and International seminars organized (Last five years)	-	
1.	Number of teachers engaged in consultancy and the revenue generated	N.A	
.	Number of Ongoing projects and its total outlay	MRP-07-09	27000
1.	Research projects completed during last two & its total outlay	MRP SUB.MITED APRIL '09	21000
.	Number of inventions and patents	-	
.	Number of Ph. D theses guided during the last two years	-	
.	Number of Books in the Departmental Library, if any	550	
.	Number of Journals/Periodicals	-	
.	Number of Computers	-	
.	Annual Budget	Rs. 7491.00	

• Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
9.	Name of the Department	HISTORY	
10.	Year of Establishment	1985	
11.	Number of Teachers sanctioned and present position	02	01
12.	Number of Administrative Staff	NIL	
13.	Number of Technical Staff	NIL	
14.	Number of Teachers and Students	02:400	
15.	Demand Ratio (No. of seats : No. of applications)	50:30	
16.	Ratio of Teachers to Students	1:200	
17.	Number of research scholars who had their master's degree from other institutions	N.A	
18.	The year when the curriculum was revised last	2004	
19.	Number of students passed NET/SLET etc. (last two years)	SSC- 05	
20.	Success Rate of students (What is the pass percentage as compared to the University average?)	ABOVE 95%	
21.	University Distinction/ Ranks	NIL	
22.	Publications by faculty (last 5 years)	03	
23.	Awards and recognition received by faculty (last five years)	NIL	
24.	Faculty who have Attended National and International Seminars (last five years)	1	
25.	Number of National and International seminars organized (Last five years)	—	
26.	Number of teachers engaged in consultancy and the revenue generated	—	
27.	Number of Ongoing projects and its total outlay	—	
28.	Research projects completed during last two & its total outlay	—	
29.	Number of inventions and patents	—	
30.	Number of Ph. D theses guided during the last two years	—	
31.	Number of Books in the Departmental Library, if any	620	
32.	Number of Journals/Periodicals	1	
33.	Number of Computers	NIL	
34.	Annual Budget	Rs. 6919.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
105	Name of the Department	GEOGRAPHY	
106	Year of Establishment	2003	
107	Number of Teachers sanctioned and present position	02	01
108	Number of Administrative Staff	NIL	
109	Number of Technical Staff	01	
110	Number of Teachers and Students	03:student: H-15 G-17	
111	Demand Ratio (No. of seats : No. of applications)	35:455	
112	Ratio of Teachers to Students	.03.96	
113	Number of research scholars who had their master's degree from other institutions	nil	
114	The year when the curriculum was revised last	2006	
115	Number of students passed NET/SLET etc. (last two years)	nil	
116	Success Rate of students (What is the pass percentage as compared to the University average?)	ABOVE 95%	
17	University Distinction/ Ranks	NIL	
18	Publications by faculty (last 5 years)	NIL	
19	Awards and recognition received by faculty (last five years)	NIL	
20	Faculty who have Attended National and International Seminars (last five years)	NIL	
21	Number of National and International seminars organized (Last five years)	NIL	
22	Number of teachers engaged in consultancy and the revenue generated	NIL	
23	Number of Ongoing projects and its total outlay	NIL	
24	Research projects completed during last two & its total outlay	NIL	
25	Number of inventions and patents	NIL	
26	Number of Ph. D theses guided during the last two years	NIL	
27	Number of Books in the Departmental Library, if any	305	
28	Number of Journals/Periodicals	2	
29	Number of Computers	2	
30	Annual Budget	Rs. 14059.00	

• Use separate sheets for each department (If applicable)

C. Profile of the Departments

	Responses	
31 Name of the Department	COMMERCE	
32 Year of Establishment	1995-96	
33 Number of Teachers sanctioned and present position	02	02
34 Number of Administrative Staff	NIL	
35 Number of Technical Staff	NIL	
36 Number of Teachers and Students	09:213	
37 Demand Ratio (No. of seats : No. of applications)	75:51 (honors)	
38 Ratio of Teachers to Students	1:23.67	
39 Number of research scholars who had their master's degree from other institutions	nil	
40 The year when the curriculum was revised last	2004	
41 Number of students passed NET/SLET etc. (last two years)	nil	
42 Success Rate of students (What is the pass percentage as compared to the University average?)	ABOVE 95%	
43 University Distinction/ Ranks	1 st class	
44 Publications by faculty (last 5 years)	NIL	
45 Awards and recognition received by faculty (last five years)	NIL	
46 Faculty who have Attended National and International Seminars (last five years)	2	
47 Number of National and International seminars organized (Last five years)	NIL	
48 Number of teachers engaged in consultancy and the revenue generated	NIL	
49 Number of Ongoing projects and its total outlay	one	
50 Research projects completed during last two & its total outlay	Rs 80,000	
51 Number of inventions and patents	NIL	
52 Number of Ph. D theses guided during the last two years	NIL	
53 Number of Books in the Departmental Library, if any	1	
54 Number of Journals/Periodicals	1257	
55 Number of Computers	1	
56 Annual Budget	nil	
	Rs. 13675.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
57	Name of the Department	PHYSIOLOGY	
58	Year of Establishment	2007	
59	Number of Teachers sanctioned and present position	01	00
60	Number of Administrative Staff	01	
61	Number of Technical Staff	NIL	
62	Number of Teachers and Students	1:7	
63	Demand Ratio (No. of seats : No. of applications)	25:7	
64	Ratio of Teachers to Students	1:7	
65	Number of research scholars who had their master's degree from other institutions	nil	
66	The year when the curriculum was revised last	nil	
67	Number of students passed NET/SLET etc. (last two years)	nil	
68	Success Rate of students (What is the pass percentage as compared to the University average?)	nil	
69	University Distinction/ Ranks	nil	
70	Publications by faculty (last 5 years)	nil	
71	Awards and recognition received by faculty (last five years)	nil	
72	Faculty who have Attended National and International Seminars (last five years)	nil	
73	Number of National and International seminars organized (Last five years)	nil	
74	Number of teachers engaged in consultancy and the revenue generated	nil	
75	Number of Ongoing projects and its total outlay	nil	
76	Research projects completed during last two & its total outlay	nil	
77	Number of inventions and patents	nil	
78	Number of Ph. D theses guided during the last two years	nil	
79	Number of Books in the Departmental Library, if any	115	
80	Number of Journals/Periodicals	1	
81	Number of Computers	nil	
82	Annual Budget	Rs. 2542.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
83	Name of the Department	ZOOLOGY	
84	Year of Establishment	2007	
85	Number of Teachers sanctioned and present position	01	00
86	Number of Administrative Staff	01	
87	Number of Technical Staff	NIL	
88	Number of Teachers and Students	1:7	
89	Demand Ratio (No. of seats : No. of applications)	25:7	
90	Ratio of Teachers to Students	1:7	
91	Number of research scholars who had their master's degree from other institutions	nil	
92	The year when the curriculum was revised last	nil	
93	Number of students passed NET/SLET etc. (last two years)	nil	
94	Success Rate of students (What is the pass percentage as compared to the University average?)	nil	
95	University Distinction/ Ranks	nil	
96	Publications by faculty (last 5 years)	nil	
97	Awards and recognition received by faculty (last five years)	nil	
98	Faculty who have Attended National and International Seminars (last five years)	nil	
99	Number of National and International seminars organized (Last five years)	nil	
100	Number of teachers engaged in consultancy and the revenue generated	nil	
101	Number of Ongoing projects and its total outlay	nil	
102	Research projects completed during last two & its total outlay	nil	
103	Number of inventions and patents	nil	
104	Number of Ph. D theses guided during the last two years	nil	
105	Number of Books in the Departmental Library, if any	253	
106	Number of Journals/Periodicals	1	
107	Number of Computers	nil	
108	Annual Budget	Rs. 8124.00	

* Use separate sheets for each department (If applicable)

C. Profile of the Departments

		Responses	
209	Name of the Department	BOTANY	
210	Year of Establishment	2007	
211	Number of Teachers sanctioned and present position	01	00
212	Number of Administrative Staff	01	
213	Number of Technical Staff	NIL	
214	Number of Teachers and Students	1:7	
215	Demand Ratio (No. of seats : No. of applications)	25:7	
216	Ratio of Teachers to Students	1:7	
217	Number of research scholars who had their master's degree from other institutions	nil	
218	The year when the curriculum was revised last	nil	
219	Number of students passed NET/SLET etc. (last two years)	nil	
220	Success Rate of students (What is the pass percentage as compared to the University average?)	nil	
221	University Distinction/ Ranks	nil	
222	Publications by faculty (last 5 years)	nil	
223	Awards and recognition received by faculty (last five years)	nil	
224	Faculty who have Attended National and International Seminars (last five years)	nil	
225	Number of National and International seminars organized (Last five years)	nil	
226	Number of teachers engaged in consultancy and the revenue generated	nil	
227	Number of Ongoing projects and its total outlay	nil	
228	Research projects completed during last two & its total outlay	nil	
229	Number of inventions and patents	nil	
230	Number of Ph. D theses guided during the last two years	nil	
231	Number of Books in the Departmental Library, if any	153	
232	Number of Journals/Periodicals	nil	
233	Number of Computers	nil	
234	Annual Budget	Rs. 4254.00	

* Use separate sheets for each department (If applicable)

EXECUTIVE SUMMARY

The vision of Dr Kanailal Bhattacharyya College, Howrah lies in providing quality higher education to the learners who mostly come from Santragachi and adjoining areas of Howrah district. The vision also lies in providing employability to these students belonging to the middle and lower- middle classes. The mission therefore, is to introduce a few short-term job-oriented programmes. During the past five years after accreditation in April 2004, the college has introduced a number of job-oriented programmes in the form of six UGC add-on courses and three vocational courses approved by the West Bengal State Council of Vocational Education and Training, Government of West Bengal. The counselling cell has continuously encouraged students to obtain placements in various companies. The college has become an associate of *Retail Career* to provide students with on-the-job training. Students passing out of the Degree Programmes and those pursuing the vocational certificate courses are equally encouraged to face campus interviews for placements. The college has submitted a proposal to UGC for the setting up of a Cell for Career and Counselling. The government has not sanctioned the post of the placements' officer. The management of the college would request the NAAC authorities to recommend the creation of the post of a placements' officer.

As part of its Extension Activities, the college organized the UGC sponsored Computer Awareness Program for the teachers of local schools. The college conducted the slum area literacy program for the primary education of slum children with UGC assistance. Again, with UGC assistance, Remedial Coaching Classes for the economically and academically backward students (SC/ST/ OBC / Minorities) were held during the academic session 2008-09. A health camp was organized in the college on 06.1.09 benefitting the girl students of local schools.

The students' enrolment in Degree Programs has almost doubled itself over the last five years. The University of Calcutta has increased the intake capacity for all the honours subjects in order to cope with the rising demands of the students. The Biological Sciences stream has started functioning. The overall pass percentage of the students in the Calcutta University examinations is over 95%. The college has initiated a few classes per week on value-based education.

The college is yet to open up multiple avenues for research. In the Department of English one Minor Research Project has been completed. The college is doing collaborative research with the Institute of Folklore and Cultural Studies, Kolkata. A few teachers have been awarded MPhil and PhD degrees. A few other teachers are pursuing their research programmes. With the opening up of a few PG programmes in the NSOU study centre of the college and the Distance Education programme under Vidyasagar University, it is expected that more possibilities of research would gradually open up.

The college received a quantum of grants for infrastructure augmentation. Accordingly, quite a few college buildings, workshops and laboratories have been added to the infrastructure over the last five years. ICT is being gradually introduced in order to achieve a synchrony between all the administrative processes. However, the introduction of ICT in the teaching - learning process is not easy with most of the students coming from the economically weaker sections. As a result, the women's hostel constructed under the UGC IXth plan scheme, could not become functional. The college maintains all its accounts with State Bank of India, Ramrajatala branch. Fees collection from the students and salary disbursement started through SBI from 07.06.03 and January 2007 respectively.

PART II: EVALUATIVE REPORT

CRITERION I: CURRICULAR ASPECTS

1.1 Curriculum Design and Development

1.1.1 The *vision* of the college lies in providing quality higher education to fulfill the higher educational aspirations of the wards of the people of Santragachi area of Howrah district in West Bengal. The *vision* is also to provide with employability for the undergraduate students of the college comprising mostly local people.

The *mission* of the institution is to provide with employability for the students through the introduction of a few short-term job- oriented programmes in a multifaculty college. Most of the students come to college either on foot or on bicycle. The college is situated in a semi-urban area with very little civic amenities. That is why, the college has also to take up plans to provide for civic amenities like the construction of drainage and sewerage from its front gate with NSS assistance. The programmes offered are in general conformity with the mission and goals. Access to higher education for local students of all ages and stages of development is ensured by multi-entry points in both the undergraduate degree college affiliated to the University of Calcutta and in the Netaji Subhas Open University Study Centre of the college.

At the time of initiation, a course or a programme relating to academic matters is put for general discussion before the joint forum of teaching, non-teaching staff and students. In the next stage, the various sub-committees discuss the matters threadbare before forwarding them to the college governing body for resolution.

The Teachers' Council helps in its implementation. Resolutions in relation to administrative and financial matters are discussed and finalized in the governing body itself. Therefore, the *mission* of the college is communicated through governing body resolutions as it is the highest decision making body.

1.1.2 The *mission* statement is reflected in the introduction of six career-oriented programmes sanctioned by UGC with effect from July 2005. These are-

(A) Arts and Social Sciences-

(i) Communicative English (ii) Tourism and Travel Management (iii) Interior Decoration and Beautification.

(B) Commerce-

(i) Computer Applications (Data Care Management) (ii) E-Commerce
(iii) Alternative Banking.

These 3 year add- on courses are meant to provide students with professional skills. No student turned out for admission in E-commerce and Alternative Banking though the college authority made timely announcements for the same.

The West Bengal State Council of Vocational Education and Training, Government of West Bengal has awarded the college with three vocational courses consisting of:

(i) Computer Applications (ii) Automobile Mechanics (iii) Taxation Practices.

These have become effective from July 2006. No student turned out for admission in Taxation Practices.

The *Information Technology* unit of the BCom. Department, headed by the Principal and three other teachers, offers counselling to the graduating college students in obtaining placements. Such as:

- The college has entered into an agreement on 12.02.2009 with **Retail Career** of Kolkata 700107 to impart industry-based education to the students. In addition, as an associate of the college, **Retail Career** would create the platform where students can interact with industry (vide letter dated 12.02.2009 from its centre director to Principal of the college). **Retail Career** has already sent four students of the vocational streams for On-the - Job-Training to Pantaloons.
- **Vedant Bajaj** and **Ambuja Realty** have issued appointment letters to a few pass outs of *Automobile Mechanic* and *Interior Decoration and Beautification* respectively, on the initiative of the college authority.
- The **Vidyasagar School of Management Studies** has selected nine students through campus interview on 12.01.2009 for immediate placements.
- On the initiative of the counselling cell, around twelve students passing out of this college in the years 2003-04 and 2004-05, have been given placements in different companies. Names of such students are:-
 - (a) In the Arts stream Sujoy Karmakar, Sunny Palit and Mahidul Sardar passing out during academic session 2004-2005
 - (b) In the Commerce stream Tapas Kumar Chattopadhyay, Pranab Patra, Amit De, Abhisek Bera, Ashoke Maity, Anirban Mitra, Anirban Seal passing out during academic session 2004-2005 and Buddhadeb Ghosh passing out during academic session 2003-2004.

In the absence of a Public Relations Officer or the Dean of Students or a Placement Officer a glossary of information or data regarding employment of students is being provided partially.

The *mission* statement addresses the needs of the society in conducting time bound **Extension** Programmes catering to the society. The first phase of the UGC sponsored **Computer Awareness Programme** was held from 20.02.2006 to 27.02.2006. Teachers of *Baxarah High School* ,a part-time teacher and a non-teaching staff of this college attended it. There were a total number of thirteen participants. The college also received a grant of Rs.24,463 from the UGC for the primary education of *slum children* towards the scheme **10th Plan College Development, Extension Activities** . Ten part-time teachers of the college held the classes from 01.06.2006 to 15.06.2006. A **Health Camp** was held in the college on 06.01.2009 under the supervision of Dr. Partha Pratim Pal, Hony. Secretary, Indian Medical Association, Howrah Branch. Girl students from the neighbouring *Bhanumati Girls' High School* and *Kedarnath Institution for Girls* participated in the programme. The college students and teachers took part in the camp.

The *mission* statement addresses the institution's traditions only partially. Due to the lack of government aid, the placement cell cannot become operative. Moreover, fewer students have enrolled for the UGC approved add-on programmes, as they are not certified by a university. In this connection, it may be stated that the University of Calcutta and the Vidyasagar University have denied certification for these programmes.

The *mission* statement addresses the institution's value orientation in its striving to eliminate educational backwardness in an area that is predominantly industrial. As such, the **Remedial Coaching Scheme** under UGC assistance, for the educationally backward students (SC/ST/ minorities) of the college was implemented during the financial year 2008-2009. A total grant of Rs.1,75,000/- was utilized for the coaching of 103 backward students. Also, catering to the needs of the girl students, the college is the only one in Howrah district to construct a women's hostel with financial assistance from UGC. The hostel would provide accommodation to girl students coming from remote areas.

1.1.3 Keeping pace with the changing demands of the changing society and changing times, the college has been striving to introduce dynamism in the conventional disciplines. The college unit of the **Netaji Subhas Open University Study Centre** has been functioning since June 2003. It has a wide range of programme options like:

- ❖ **Post Graduation** in Bengali, English, ELT, Political Science, Social Work, Public Administration, History, Education, Mathematics, Library Science and Commerce.
- ❖ **Bachelor Degree Programme (BDP) Honours** in Bengali, English, Political Science, History, Commerce and Geography.
- ❖ **Bachelor Preparatory Programme (BPP)**
- ❖ **Certificate Courses** in Human Rights and Pre-Primary Teachers Training.
- ❖ **Diploma Course** in Journalism and Mass Communication; BLIS and MLIS.

With a large number of student enrolment, the NSOU Study Centre primarily caters to needs of dropouts from mainstream academics, women and homemakers.

The Relevance of the Curriculum to the Students and Society-

- ❖ The academic programmes have become more meaningful to the academically backward by the implementation of the UGC sponsored *Remedial Coaching Scheme* in the academic session 2008-09 with a total grant of Rs. 1,75,000/-
- ❖ Equity is ensured in providing *free-ship* and *half free-ship* to the economically backward students. The Principal has given personal sponsorship to two students in the current academic session.
- ❖ The curriculum provides for self-development through the UGC add-on programme *Interior Decoration and Beautification* where the learner receives entrepreneurial skills.
- ❖ There is provision for community development in the curriculum in the organization of *health camps* for staff and students of the college and students of the local schools. One such *health camp* was held on 06.01.2009. A second project on community development is the literacy drive for slum children under the UGC 10th Plan College Development Fund, Extension Activities organized in the college from 01.06.2006 to 15.06.2006.
- ❖ The college curriculum has its focus on ecology and environment as well. The NSS wing of the college undertook a drive on 27.02.2007 for college cleaning and on 17.07.2007 for planting saplings on college campus as part

of extension activities. The students and teachers actively participated in the programmes.

- ❖ Regarding value - based education, the college organizes a regular number of lectures per week on matters of spirituality by eminent persons of the society. The Vivekananda Yuva Maha Mandal, Ramrajatala Branch held the first spiritual class on 14.03.2009 from 11am to 12.30pm. Shri Avijit Ghosh, Joint Director, Department of Labour delivered the first lecture. The second class was held on 28.03.2009.
- ❖ The curriculum is generative of employment. Quite a large number of students have found employment in non-government and private schools as teachers. Quite a number of graduates have found employment in the fields of music and fine arts. In the absence of the position of a placement officer, the current data cannot be provided.
- ❖ Information and Communication Technology has been introduced in the following areas of functioning. The figures indicate the number of computers installed in each area.
 1. College office - 04
 2. Principal's office -01
 3. Library - 01
 4. Library reading room - 01
 5. Geography laboratory -02
 6. Information Technology laboratory for BCom students. - 10
 7. Digital classroom - 01

8. Vocational Department - 01

- ❖ With a view to catering to the national demands, the curriculum looks forward to the introduction of the scheme of mid-day meals for APL and BPL card - holders.

1.1.4 The curriculum does not have a provision for the inclusion of ICT.

1.1.5 Curriculum Design and Development -

- ✓ The initiatives of the institution towards curriculum design and development are reflected in a number of programmes undertaken from time to time. A few of these are:

- All the departments put up colourful wall magazines annually.
- Some classes are held with power-point presentations.
- Departments organize seminars/ debates on syllabus related topics.
- Teachers of most of the departments participate in syllabus re-orientation workshops organized by Calcutta University.
- Prof. Swati Mustaphi, of the English department has contributed a few questions to Calcutta University Model Question bank for English Honours Part III examinations.
- Prof. Sipra Ganguly, of the Philosophy department is a paper setter for Calcutta University undergraduate examinations.
- Prof. Keshab Chandra Khanra, of the Bengali department is a paper setter for Calcutta University undergraduate examinations.
- The college organized a series of Teacher Exchange Programmes on topics relating to the syllabus with Joypur Panchanan Roy College,

Howrah in January 2009 in English, Bengali, Education, History and philosophy.

- Permanent teachers of the departments of English, Commerce and Political Science have availed of UGC Minor Research Project Grants. The final utilization certificate for the MRP in English was submitted to UGC in May 2007. The Minor Research Projects in Commerce and Political Science have not yet been completed, and submissions of the final utilization certificates are pending.
- The college is preparing a project proposal on Innovative Education to be submitted for UGC approval very shortly.
- The University of Calcutta has increased the intake capacity of the Honours subjects of the college because of heavy student pressure for admission for B.A/ B.Com First Year. The increased number was for English -25, Geography -15 in 2007 and for Education, History, Political Science -50 each, Commerce -75, Bengali -75, Philosophy - 40 in 2008.
- The college authority's endeavour to organize a parents- teachers meeting in the academic session 2007-2008 was futile due to students' unrest. However, the teachers of the English department organized a parents-teachers meeting on 15.01.2009 for the first year Honours students, which was well attended.
- The college is the Howrah District Unit of the Institute of Folklore and Cultural Studies. The Institute has the following Registration Number:

WBBIL/2007/20156. The institute and the college unit jointly engage in organizing research oriented activities and seminars in the college. They have completed a research on Jari workers of Howrah. The research outcomes are published in *Loukik*.

- ✓ The development of information database in the curriculum is done by teachers of the English and Bengali departments who make their own teaching plans with the help of power - point presentations.
- ✓ The institution has taken initiatives towards the process of curriculum development in the installation of 10 computers in the IT laboratory, 2 computers in the Geography department with GIS package, 1 computer for student use in the library, LCD screen, overhead projector, 1 computer in the digital classroom and reprographic facilities.
- ✓ Feedback on teachers' performances is obtained from third year and second year BA/BCom students in the NAAC prescribed proforma. The feedback received has been reviewed in the Academic Sub-Committee meeting.

1.2 Academic Flexibility

1.2.1 The range of programme options available to learners in terms of:

(a) Degrees:

- 3- year degree course in Commerce (honours and general)
- 3-year degree course in Arts (honours and general) in the following subjects- English, Bengali, Education, Geography, History, Political Science and Philosophy.

- 3-year degree course in Biological Sciences (general) in the following subjects- Botany, Zoology, Physiology. The B.Sc. (general) stream was given affiliation by the Calcutta University in the academic session 2007-08. Students have been admitted to this programme of study in 2008-09.
- 3- year honours course in Business Administration (BBA).

The University of Calcutta has given approval to all the Degree Programmes.

(b) Certificates:

1. UGC sponsored career- oriented programmes in:

- | | |
|--------------------------|--|
| I) Communicative English | II) Interior Decoration and Beautification |
| III) Travel and Tourism | IV) Computer Applications |
| V) E-Commerce | VI) Alternative Banking. |

2. Vocational Courses affiliated to WB State Council of Vocational Education and Training, Government of West Bengal, in:

- I) Automobile Mechanics II) Computer Applications. III) Tax Practices

These are 2- year certificate programmes.

(c) Diplomas:

The six add-on programmes under UGC are 3- year advanced diploma courses. For the current academic session, 2008-09 only Interior Decoration has five (5) students enrolled for the advanced diploma.

1.2.2 (a) Core Options:

- Honours in Arts in the 7 subjects listed above.
- Honours in Commerce and Business Administration.

(b) Elective Options:

Seven Arts subjects listed above, Commerce and Botany, Zoology, Physiology in the Biological Sciences stream.

(c) Add-on Courses: 6 UGC add-on courses listed above.

(d) Interdisciplinary courses are not offered by the college.

(e) The Calcutta University admission procedures do not allow for flexibility in terms of students' movement from one discipline to the other.

(f) Time frame is flexible with relation to the completion of a course. Students under the 2+1 system are eligible to appear under 1+1+1 system of examinations under the Calcutta University revised regulations for admissions 2008.

1.2.3. Facilities for international students are not provided by the college.

1.2.4. The college offers 3- year Bachelor of Business Administration honours affiliated to Calcutta University as the only self-financed programme. Students were admitted to this programme in the batch of 2003-2004. Monthly fees is Rs. 2500/-. The college appoints teachers to this programme based on UGC stipulated qualifications for appointment to the post of lecturers at a monthly salary of Rs. 8000/-. The intake capacity is 30 students per year. The admission procedure comprises of academic records, personal interview and group discussion. The course structure is divided into 6 semesters and is of 2000 marks. The first 4 semesters consist of 12 core papers. In the 5th and 6th semesters, a student moves into specialization.

1.3 Feedback on Curriculum

1.3.1 The students' performance in the Calcutta University examinations is reflective of the effectiveness of the curriculum in terms of course content and teaching methodology. The college has recorded a high success rate of over 95% in the Arts and Commerce streams over the last five years. The students' performance record has emerged as a viable method of obtaining feedback on the curriculum. Besides this, the college authority has obtained feedback from the students and other stakeholders in the NAAC prescribed proforma for the academic session 2008-09.

1.3.2 The feedback has been communicated to the respective departments by the college authority.

1.4 Curriculum Update

1.4.1 The syllabus revision is made on the basis of the curriculum changes made by Calcutta University from time to time. The University has made a series of revisions in the undergraduate syllabus from the academic session 2008-09. The syllabi of most of the honours programmes have undergone major changes during the last two years. The details of syllabi changes are available in the syllabi booklet published by the University. A summary of the syllabi for the subjects taught in the college is made available to the students in the college prospectus at the time of admission. It is to be noted that for each Honours subject, PartI examinations comprise papers 1&2, PartII examinations comprise papers 3&4 and PartIII examinations comprise papers 5, 6, 7& 8.

The changes in the syllabi for Honours in English, Education, Geography, Commerce, Philosophy, History and Political Science since the academic session 2006-2007 are detailed below-

ENGLISH HONOURS:

PAPER 1 - 20th century History of English Literature extends up to the year 2000. **PAPER 2** - Cowper's *The Solitude of Alexander Selkirk* has replaced poems by Goldsmith and Thomson. **PAPER 3** - Shakespeare's *As You Like It* and *Julius Caesar* are deleted. **PAPER 4**- *Sons and Lovers* has replaced *Lord Jim*. **PAPER 5** - Keats' *Bright Star* is deleted. Ted Hughes' *The Thought- Fox* has replaced *The Hawk in the Rain*. Seamus Heaney's *Digging* has replaced Elizabeth Bishop's *Filling Station*. **PAPER 8**- An optional paper of 80 marks on New Literatures in English is added. A new section of 20 marks on literary types viz. Tragedy or Fiction is added.

EDUCATION HONOURS:

PAPER 1- Dellor's Commission is included. Bertrand Russell as a great educator has replaced Pestozzi, Vidyasagar and Gandhiji. **PAPER 2**- Developmental Aspects of Psychology and Cognitive Approach are further elaborated. **PAPER 3**-The Development of Education in India: Missionary activities and Post-Independence India (comprising Commissions and latest day education). **PAPER 4**- Renamed Sociological Foundation of Education and Educational Management. **PAPER 5**- Renamed Educational Guidance and Counselling **PAPER 6** - Renamed Evaluation and Statistics in Education.

PAPER 7- Renamed Educational Technology and Curriculum. **PAPER 8-** Group A consists of Comparative Education and Group B consists of a Practical paper (Pedagogy and Statistics.).

GEOGRAPHY HONOURS:

PAPER I- Physical Geography is changed as Geomorphology and Hydrology

PAPER II- Climatology, Soil Geography and Biogeography is changed as Economic Geography and Mapping Techniques. **PAPER III -** Geography of Resources is changed as Climatology, Soil Geography and Bio- Geography.

PAPER IV - Cartography is changed into Human Geography and Cartography.

B.COM HONOURS:

There have been only structural changes in the Honours syllabus. The present structure is as follows:

PART I

PAPER 1- Financial Accounting **PAPER 2-** Indian Financial Systems and Financial Market Operations **COMPULSORY GENERAL PAPERS- PAPER 1**
-Entrepreneurship Development and Business Communication.

PAPER 2- Business Management **PAPER 3 -** Principles and Practice of Accountancy.

PART II

PAPER 3 -Cost and Management Accountancy **PAPER 4-** Direct and Indirect Taxation **COMPULSORY GENERAL PAPERS -**

PAPER 1- Information Technology and Its Application in Business

PAPER 2-Business Regulatory Framework **PAPER 3-** Business Economics and Business Environment **PAPER 4-** Business Mathematics and Statistics.

PART III

PAPER 5- Corporate Accountancy **PAPER 6-** Financial Management

PAPER 7- Financial Statement Analysis. **PAPER 8-** Auditing.

PHILOSOPHY HONOURS:

PAPERS 2&3 - The contents of Paper 2 and Paper 3 have been interchanged. In Paper 3, chapters on Plato and Aristotle have been deleted. **PAPER 8-** The optional group Ethics has replaced the optional group David Hume's *An Enquiry Concerning Human Understanding*.

HISTORY HONOURS:

PAPER1 - History of India from earliest times to 650 AD **PAPER2-** History of India from 650 AD to 1556 AD **PAPER 3** - Transformation of Europe (15th - 17th centuries) **PAPER4** - History of East Asia since 1839 / History of South Asia/ Aspects of Antiquity **PAPER 5** -History of India from 1556 to 1818 **PAPER 6-** History of India from 1818 to 1964 **PAPER 7**-History of Europe (1789 to 1919) . **PAPER 8** - Trends in World Politics

The changes in the syllabus content and Paper allocation are effective since the academic session 2003-2004.

POLITICAL SCIENCE HONOURS:

PAPER 1- The deleted portions are: Politics and Political Science ; Political Science as a social science ; Marxist theory of the origin of the state; grounds of political obligation ; the theory of the Right to Resistance ; Communication

Theory; emergence of Marxism; rise and development of capitalism; contradictions of capitalism; Stalin-Trotsky debate on socialism; Mao-ze-dong on New Democracy .**PAPER 2-** Topic 5 comprising comparative analyses of Parliamentary and Presidential forms of governments is deleted.

1.4.2 The college ensures that the curriculum bears a thrust on core values adopted by NAAC by the introduction of a wide range of programme options from core subjects to self-financing and vocational courses.

1.4.3. The college adheres to the guidelines set by the UGC, Calcutta University and the State Council of Higher Education in adopting and developing the curricula.

1.4.4 The undergraduate curriculum is modified to meet the emerging national trends in the introduction of a compulsory paper of 100 marks in Environmental Studies by a Supreme Court order. The college has future proposals for starting Post-Graduation programmes in Distance Education under Vidyasagar University in English, Bengali, History , Political Science, Education and Environmental Science.

1.5 Best Practices in Curricular Aspects

1.5.1 The quality sustenance and quality enhancement measures adopted by the college over the last five years are publication of a research journal by the English department, publication of wall magazines by all the departments, organizing of seminars and debates in the departments and holding of frequent class tests.

1.5.2 The best practices adopted in curriculum implementation lie in planning the curriculum into modular form at the beginning of the academic session. The entire syllabus is reorganized into mid-term tests and annual examination from the academic session 2009-10

Recommendations of the Visiting Peer Team in the Previous Assessment Report and Follow-up Action Taken by the College:

1. *Appropriateness of opening a few science departments is examined.*

The college has started the undergraduate programme under the University of Calcutta in Zoology, Botany and Physiology (general stream) from the academic session 2008-09.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004-

1. The University of Calcutta has given affiliation to Honours courses in Philosophy and Geography.
2. Six UGC add-on programmes have been initiated.
3. The NSOU has started PG programmes in Education and Environmental Sciences.
4. The West Bengal State Council of Vocational Education and Training has given affiliation to two certificate courses viz. Automobile Mechanic and Computer Applications.

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Admission Process and Student Profile

2.1.1 (a) To ensure wide publicity to the admission process the college publishes its prospectus annually, at the beginning of the academic year. A sub- committee comprising all permanent teachers revises the prospectus according to fresh admission - related guidelines issued by Calcutta University. The rules regarding admission in the academic session 2008-09 are enumerated in page number 18 of the prospectus. The details of the curriculum are laid down in pages 8,9 and 10 of the same prospectus.

(b) The college website has been launched in the academic session 2008-09. The official website address is www.drklbcollege.com. It contains the *minimum critical information* as per format received from the Principal Adviser, Government of India, Planning Commission, New Delhi in November 2008 through UGC (ERO). The website contains information about students' admission regarding courses offered in the regular and career-oriented programmes, fees structure and the admission form.

(c) The college does not have an extra budgetary allocation to publicize its admission process through advertisements in newspapers.

(d) The advertisements for admission to various courses in the college are displayed on college notice boards alone. The intake capacity for the various programmes of study being limited, all the seats generally get filled - up before the entire admission process is closed.

2.1.2 (a) The University of Calcutta has published the following regulations for admission to the three - year B.A./B.Sc./ B.Com.(Honours, General and Major) courses of study under 1+1+1 system of examinations 2008. These have been made effective from the academic session 2008-09.

For admission to the **Honours** courses, the minimum marks to be obtained by a candidate in the Higher Secondary Examinations are 500/250 in the aggregate and 90/45 in the desired subject *or* 110/55 in the desired subject. A candidate has to secure 50% marks in the aggregate when he/she has not studied the subject in his/her Higher Secondary Examinations provided all other clauses are satisfied. For SC and ST candidates desirous of taking admission to the honours courses, the minimum qualifying marks is 40% of the aggregate or 40% in the subject under consideration in the Higher Secondary Examination.

The candidate is also required to pass in English having full marks not less than 100 in the Higher Secondary Examinations. For determining eligibility for admission to the Honours Course, aggregate marks shall be calculated by adding the marks in top - four subjects in order of marks secured by a candidate. However, marks in compulsory Environmental Education/ Studies shall not be taken into account for calculation of aggregate marks.

A candidate who secures a minimum of 45% marks in the aggregate at the H.S.(10+2) or equivalent examination shall be eligible for admission to the B.A./B.Sc./B.Com. **Degree Course** of studies provided he/she has passed in English having full marks not being less than 100.

The college strictly adheres to the CU norms for admission of candidates to the first year of studies. The honours courses have seen a sharp rise in the intake capacity as enumerated in the previous chapter. The college sticks to a deadline for issue of forms and the submission of filled- in forms. Next, the forms are scrutinized and a merit list prepared. The college introduced a written admission test of 50 marks for admission to English Honours from the academic session 2008-09. In view of the success in conducting the written admission test, the college plans to conduct such tests in more subjects in the near future.

There is a low demand for admission to the General Degree courses. The admission process is kept open so long as the seats do not get filled up.

(b) The college does not offer **professional** courses due to the lack of infrastructure.

(c) Admission to the **vocational** courses is done on a first- come- first - served basis. The vocational courses being in low demand, seats are not filled - up as well.

2.1.3 To ensure transparency in the admission process, the Admission Sub-Committee meets at least twice in an academic session. It is constituted of the Principal, all the teachers and the non-teaching staff of the college. The first meeting of the Admission Sub - Committee is held to discuss the eligibility criteria for admission and to fix deadlines for the issue of forms, receiving filled-in forms, publication of merit lists and finally the dates of taking admission. The criteria for admission are made known to the guardians, students, non-teaching

staff and the governing body. The college proceeds with the admission process only when there is no objection from its stakeholders.

2.1.4 Promoting access to ensure equity among the following category of students, the college proposes to implement such programmes as-

(a) Students from disadvantaged community- The College does not have the means of promoting equity among the APL and BPL card holders. There is the provision for relaxation of tuition fees for a few such students.

(b) Women- There is no provision for ensuring equity among women since it is a co- educational college. With UGC assistance, there is a women's hostel on the campus. Seats are lying vacant in the hostel with no application for occupancy yet.

(c) Differently-abled - The college does not have special provisions for the differently abled. However, the college would have to provide for a 3% reservation for students with disabilities from the academic session 2009-2010 vide circular dated 26.11.2008 from the Secretary, Council for Undergraduate Studies, Calcutta University. This circular ensues from the letter no. 745/Com dated 31.07.2008 from the Assistant Commissioner (Disabilities), West Bengal requiring such follow-up action.

(d) Economically weaker sections- The college follows the Central Government norms for reservation of seats at the time of admission for the SC, ST and Minorities at 22%, 7.5% and 3% respectively. There is a College-level Standing Committee for the Welfare of SC/ST/ OBC communities formed on 13.09.2002 on the recommendation of the Deputy Registrar, BCW Cell, Calcutta University

in his letter dated 27.08.2002 to all affiliating colleges. The tenure of the Committee is 3 years. It consists of 10 members as per recommendations, including the Principal of the college.

(e) Sports personnel - There are no seat reservations for sports personnel at the time of admission since the college has not yet received applications from sports people competing at the district, state or the national levels.

(f) In order to maintain transparency in the admission process, recommendations at the time of admission are not encouraged.

2.2 Catering to Diverse Needs

2.2.1 To assess the students' knowledge and skills before the commencement of the programme, the college initiated the process of a written admission test for the 25 seats in English Honours in the academic session 2008-09. In all, there were 116 applicants, of which, 86 applicants appeared for the test. Two teachers of the department, Prof Swati Mustaphi and Prof. Saranya Sen set a 50 marks question paper of 1- hour duration comprising objective and subjective questions on English Literature. The test was held on 18.06.2008 from 12 noon to 1 pm with the assistance of the Department of English, the Principal, the permanent and temporary teachers and staff of the college. The first, second and third merit lists were published on 20.06.2008, 24.06.2008 and 28.06.2008 respectively. Seats been filled-up, admission for English Honours was closed on 30.06.2008.

Teachers in the rest of the departments, engage themselves in informal students' counselling prior to the distribution of forms for admission. A student can take admission only when the Head of the Department authenticates his /her

candidature. In the academic session 2008-09, admission for all the departments began on 23.06.2008 and continued until the seats were filled-up.

2.2.2 The institution identifies slow and advanced learners through class response.

The slow learners usually have low attendance, their performances in the mid-term tests are poor and their guardians are usually reluctant to appear at the parents-teachers meetings. On the other hand, the advanced learners are quite regular and punctual for classes, they make good responses in class such as preparing seminar papers, they are result - oriented and their guardians being conscious of their wards' performances are found to be present in the parents-teachers meetings. The college has arranged for UGC sponsored Remedial Classes, informal counselling and supplementary examinations for the academic betterment of the slow learners. The advanced learners are given special attention in the form of extra classes. 10% of the total number of students admitted, enjoy free-ship and half free-ship in their tuition fees. At present, 88 needy students of the first year undergraduate programme are enjoying half-free-ship.

2.2.3 The college offered tutorials for the students in the form of UGC sponsored **Remedial Coaching for SC/ST/OBC** (excluding creamy layer) **and Minorities** during the **XIth Plan** period. According to UGC guidelines, colleges covered under sections 2(i) and 12(b) of the UGC Act, having at least 100 students belonging to SC/ST/OBC/Minority communities, are considered for financial assistance under this scheme. Accordingly, the college submitted the proposal for Remedial Coaching Scheme to UGC on 26.02.2008 meant for the educationally backward students. The Scheme was effective from April 2008 to March 2009.

An earlier Remedial Coaching Scheme was run during 2000-2001. The UGC (ERO) sanctioned a total grant of Rs. 1, 75,000/- in its letter dated 26.03.2008 for the Scheme. The total grants under *non-recurring items* are Rs.50000/- sanctioned for the purchase of a photocopier. The total grants under *recurring items* are Rs.125000/- sanctioned as remuneration to teachers (Rs.110000/-), honorarium to coordinator (Rs.10,000/-)and contingency grants (Rs.5000/-).

The data for enrolment of students in degree classes furnished for UGC approval for the Remedial Scheme is as follows-

YEAR	Undergraduate (including SC/ST)	No. of SC/ST Students	% of SC/ST students
1 st year	410	SC-28 ; ST-14; Total-42	10.24%
2 nd year	306	SC-23 ; ST- 15; Total-38	12.41%
3 rd year	213	SC- 17 ; ST - 06; Total-23	10.08%
TOTAL	929	103	11.09%

The Scheme has been completed successfully and the final utilization certificate is to be submitted to UGC shortly.

2.2.4 The Principal and teachers of the college involve in informal counselling of students in academic matters and those relating to placements.

The college has submitted a proposal on 10.12.2008 to UGC (ERO) for setting up of a **Cell for Career and Counselling** at its premises. Under the Scheme, the Career and Counselling Cell is expected to function along four parameters:

(a) To gather information on job avenues and placements in different institutions and concerns related to the courses that college offers.

- (b) To analyze information in the local, regional and national contexts to explore its relevance and utility for the students in their placements and on-job training.
- (c) To organize seminars and guidance workshops for informing students about job profiles, implementation of policies of national socio-economic importance and to impart training in soft skills.
- (d) To promote positive attitudes towards national integration and remove narrow provincial preferences and prejudices.

The college proposal of Rs.3 lakhs for the XIth Plan period is directed towards the economic and emotional security of 1971 students enrolled in the college in the undergraduate degree programmes in the current academic session. A large number of students come from the economically backward sections of society. The UGC programme would indeed help in their economic upliftment thereby benefiting society largely. The proposal is yet to receive approval from UGC.

2.2.5 The college is not equipped to cater to the needs of the differently abled.

2.3 Teaching-Learning Process

- 2.3.1 The college plans and organizes the teaching-learning and evaluation schedules according to the academic calendar prepared by the University of Calcutta. The academic calendar for the session 2008-09 is as follows:

Course	Date of Admission	Date of commencement Of classes	Mid-Term exam	College Test	Result Of college test
Part-I	23.6.08 to 27.8.08	15.7.08	November	2 nd week of March	1 st week of April
Part-II		Within 7 days from the completion of Part-I exams	November	2 nd week of February	1 st week of March
Part-III		Within 7 days from the completion of Part-II exams	November	2 nd week of January	Last week of January

In the academic session 2007-2008, the college had a total number of 243 working days and 161 teaching days.

Each department organizes a series of class tests in addition to the Mid-Term and college Test. The Departments of English and Bengali have prepared teaching plans. Some of the departments have evaluation blueprints.

2.3.2 The teaching methods adopted by the college are participative and include-

a) lectures;

b) interactive sessions between teachers and students and also between the departments and guest faculty ;

c) a students' seminar and a journal on British Poetry published by the English department ;

d) practical classes and projects conducted by the departments of Geography, Commerce, Botany, Zoology and Physiology ;

e) field tours conducted by the Department of Geography in partial fulfilment of the requirement of Calcutta University's undergraduate programme such as- (i) field tour of Pelling and Rahangla from 28.11.2006 to 03.12.2006

(ii) field tour of Kodaikanal from 24.09.2007 to 04.10.2007 (iii) field tour of Kulu - Manali and Rohtang Pass from 08.09.2008 to 17.09.2008 (iv) field tour of Santiniketan from 01.02.2009 to 04.02.2009;

f) (i) an educational tour of Indian Botanic Garden, Shibpur conducted by 5 students , 1 teacher and 1 laboratory attendant of the Department of Botany on

(04.02.2009) in partial fulfilment of the requirement of Calcutta University's undergraduate programme ;

(ii) an educational tour of Alipore Zoological Gardens , Kolkata conducted by 5 students , 1 teacher and 1 laboratory attendant of the Department of Zoology on 29.01.2009 in partial fulfilment of the requirement of Calcutta University's undergraduate programme ;

(iii) an educational tour of Birla Institute of Technology, Kolkata conducted by 6 students , 1 teacher and 1 laboratory attendant of the Department of Physiology on 17.01.2009 in partial fulfilment of the requirement of Calcutta University's undergraduate programme ;

g) the IT section of BCom (honours) and Geography department make use of computer - assisted learning as prescribed in the undergraduate syllabus.

2.3.3 The recent changes in syllabus are towards being student centric.

2.3.4 To ensure that the students have effective learning experiences, the college has a digital classroom installed with LCD screen, a computer with Pentium IV processor, an overhead projector,a GIS package for the Geography laboratory and the latest software package for the college library.

2.3.5 To keep pace with the recent interdisciplinary developments in their respective subjects, the faculty participates in Refresher Courses conducted by the UGC Academic Staff Colleges from time to time. A list of such participants is given below-

Name of the teacher	Department	RC organizing University	Title and date of the RC
Prof. Swati Munshi	English	Department of English, Jadavpur University	World Literatures in English in February 2005. (Lecturer scale)
Prof. Swati Munshi	English	Department of English, Jadavpur University.	<i>Literature and Thought</i> in February 2009. (Senior Lecturer scale)
Prof. Anusua Chatterjee	Political Science	Women's Study Centre, Calcutta University.	<i>Understanding Gender</i> from January to February 2007 (Lecturer scale)
Prof. Srabati Dey	Commerce	Department of Commerce, Calcutta University	<i>In September 2007</i> (Lecturer scale)

The college conducts seminars from time to time on areas of current interest to help the students and faculty keep pace with the developments in the various areas of knowledge. A few of these seminars are enumerated below:

- The Geography Department organized a seminar on 13.09.2005 in the Science Block of the college. Prof. Nirmalya Das, lecturer in Department of Geography of Panskura Banamali College, East Midnapur, was invited to make a presentation on *Disaster Management*.
- An inter-active session on *Changes in Education and Industry in West Bengal* was held in the college seminar hall on 19.04.2006. The speakers were Shri Srideep Bhattacharya, veteran educationist and Shri Sudhansu Ghosh, ex-director Printing Department, Visva Bharati.
- An AIDS Awareness Programme was organized by the NSS unit of the college during academic session 2004-2005.
- A tree plantation programme was taken up by the NSS on 5.05.2007 to observe World Environment Day.
- The NSS observed 01.07.2007 to 07.07.2007 as Van Mahotsava Week.

- vi) The NSS conducted an AIDS Awareness Programme on 29.01.2008
- vii) The Department of Geography organized a seminar on 10.01.2009. Dr. Tapati Banerjee, scientist at NBSS and LUP was invited to make a presentation on *Remote Sensing and GIS*.
- vii) The Department of Political Science organized a departmental seminar on 21.01.2009 on *Regionalism in Indian Politics and Role of Feminist Writers in the Development of Political Theory*. Prof. Himansu Bose and Prof. Ramesh Chandra Sahoo of Ramsaday College, Howrah, made the seminar presentations.

2.3.6 The college functions with the help of the central library. A good number of books purchased out of UGC funds give the students a wider choice of necessary materials.

2.3.7 The college obtains feedback on teachers' performances from the 3rd year and 2nd year students once in a year in the proforma prescribed by NAAC. Students' appraisals of teachers are taken note of by the college Governing Body. The teachers are given professional counselling for improving their performances. The college follows the self-appraisal method to evaluate the performance of teachers.

2.4 Teacher Quality

2.4.1 The permanent teachers are appointed as per recommendations made by the West Bengal College Service Commission. In the Department of Education, Prof. Sm Sampa Ray Bagchi was appointed as lecturer in May 2005 against a vacancy in the general category. In the Department of Bengali, Prof Dr. Mantu Biswas was appointed as lecturer in May 2005 against a vacancy in the SC category. In the

Department of Geography, Prof Sm Sutapa Pal was appointed as lecturer in July 2008 against a vacancy in the OBC category.

The part-time teachers are appointed on the basis of the panel of teachers created by a Selection Committee as per CU circular No.C/9001/Cir dated 14.11.05. The Selection Committee comprises of a subject expert from Calcutta University, the college Principal, an external member of the Governing Body and a permanent teacher of the concerned Department. All appointments to the posts of part-time teachers on and from 01.07.2005 in the colleges are to be made from amongst candidates having at least 55% marks at the Post-Graduate level in the subject concerned. Four such appointments were made in the year 2008. They are-

- i) in the Department of English, Prof. Saranya Sen joined as part-time lecturer on 2nd January 2008;
- ii) in the Department of Physiology, Prof. Dhruba Kumar Sautya joined as part-time lecturer in July 2008.
- iii) in the Department of Zoology, Prof. Sreepama Kuthe joined as part-time lecturer in July 2008.
- iv) in the Department of Botany, Prof. Suma Dey joined as part-time lecturer in July 2008.

The college does not have the required number of teachers to handle the courses. The deficiency in the number of classes is filled up by taking extra classes and by allocating a sufficient number of classes under the UGC Remedial Coaching Scheme 2008.

2.4.2 A part-time instructor with BCA was appointed in 2005 to take the practical classes in Information technology for the B.Com students.

2.4.3 The management encourages the professional development of the faculty in encouraging them for availing research grants from the UGC, sanctioning study leave and deputing them to participate in Management Development Programme / workshops / seminars etc. Some of the achievements of the faculty are enumerated below-

MINOR RESEARCH PROJECTS

- i) In the Department of English, Prof. Swati Mustaphi availed of a **MINOR RESEARCH PROJECT** grant of Rs.50000/- for the project entitled: *The Philosophy of Language in the Novels of Anita Desai: A Study in "In Custody", "Baumgartner's Bombay", "Journey to Ithaca" and "Fasting, Feasting"*. The approval letter no. is F.PHW-037/04-05 (ERO) dated 11.03.2005. The final project report was submitted to UGC (ERO) in May 2007.
- ii) In the Department of Commerce, Prof Asim Kumar Roy received approval for a **MINOR RESEARCH PROJECT** grant of Rs.80000/- for the project entitled: *Primary Education in India , with special Reference to West Bengal - Progress and Problems*. The approval letter no. is PHW-047/05-06(ERO) dated 28.12.2005. The total sanctioned amount is Rs.73000/- .The final project report is yet to be submitted to UGC (ERO).
- iii) In the Department of Political Science, Prof. Anasua Chatterjee availed of a **MINOR RESEARCH PROJECT** grant of Rs. 21000/- for the project entitled *Human Rights and the Position of Indian Women*. The approval letter no. is

PHW-050/06-07 dated 13.01.2007. The total approved amount is Rs.27000/-. The final project report is yet to be submitted to UGC (ERO).

UGC SPONSORED COLLEGE SEMINARS:

The college has conducted one UGC sponsored state -level seminar each year during 2004, 2006 and 2008 respectively. The details of the seminars are -

Title of the seminar	UGC letter no. & date	Approved Amount	Date of the Seminar
Knowledge , Culture & Information in the 21 st century	F/CW-015/03-04(ERO) Dated 06.03.2004.	Rs 60000/-	10-11 December 2004.
Trends in Modern Bengali Literature	F/CW-080/05-06 (ERO) Dated 16.03.2006	Rs 70000/-	10-11 November 2006
Role of Information Technology in India's Economic Development	F/CW-070 / 07-08(ERO) Dated 17.01.2008	Rs 45000/-	12-13 April 2008.

The college has submitted a seminar proposal plan for a holding a National Level UGC Sponsored Seminar on *Global Economic Crisis - Issues and Challenges*. Dr. Kanailal Bhattacharyya College, Howrah in joint collaboration with Joypur Panchanan Roy College, Howrah, would host the seminar The proposal was submitted to UGC (ERO) in March 2009.

MANAGEMENT DEVELOPMENT PROGRAMME:

Prof. Swati Mustaphi, Senior Lecturer in the Department of English, participated in the **MANAGEMENT DEVELOPMENT PROGRAMME** on *Excellence in Higher Education* at INDIAN INSTITUTE OF MANAGEMENT, CALCUTTA from 04.08.2008 to 06.08.2008. The college approved 3-days study leave for the purpose.

GRANT OF STUDY LEAVE:

Prof. Mantu Biswas, lecturer in Department of Bengali, submitted his Ph.D. on *Sunderban Anchaler Lokokatha* from Kalyani University in 2006. He was

awarded the Ph.D. on 23.02.2007. The college sanctioned study leave for 6 weeks as per Calcutta University Statutes for the submission of his doctoral thesis.

PARTICIPATION IN UGC SPONSORED ORIENTATION PROGRAMMES:

- i) In the Department of English, Prof. Swati Mustaphi participated in the 4th OP in July 2004 at Jadavpur University.
- ii) In the Department of Political Science, Prof. Anasua Chatterjee participated in the OP in 2005 at Calcutta University.
- iii) In the Department of Commerce, Prof. Srabani Dey participated in the OP in November-December 2006 at Calcutta University.
- iv) In the Department of Bengali, Dr. Mantu Biswas participated in the OP in December 2008 at Calcutta University.

WORKSHOP FOR ADMINISTRATORS:

The Principal, Dr. Dilip Kumar Sahoo, participated in a 5-day workshop from 22.08.2006 to 26.08.2006 at Bhopal. Pandit Sunderlal Sharma Central Institute of Vocational Training conducted the workshop entitled *Workshop on Development of Action Plan*, in collaboration with West Bengal State Council of Vocational Education and Training, Government of West Bengal.

The Principal, Dr. Dilip Kumar Sahoo, participated in a 2-day workshop on 20th and 21st March 2009 on *Quality and Excellence in Higher Education Today*.

The workshop was organized by UGC-Academic Staff College, Calcutta University.

UGC RE-TRAINING WORKSHOP FOR TEACHERS:

In January 2006, the Principal Dr. Dilip Kumar Sahoo, Prof. Sampa Ray Bagchi, lecturer in the Education department and Prof. Mantu Biswas, lecturer in the Bengali department participated in three separate UGC sponsored RE-TRAINING WORKSHOPS for college and university teachers conducted by Jadavpur University.

TEACHERS' PARTICIPATION IN NATIONAL/ INTERNATIONAL SEMINARS, WORKSHOPS AND CONFERENCES.

- ❖ Prof. Swati Mustaphi, Senior Lecturer in the Department of English participated in the International Conference on *Nationalism, Transnationalism and Literature* on 9.1.2007 and 10.1.2007 organized by the Department of English, University of Calcutta under UGC- assisted DRS (SAP-III) Programme. She participated in a Centenary Seminar on *Reinventing English Studies in the Twenty-First Century* on 11.1.2007 organized by the Department of English, University of Calcutta and a National Seminar on *Reviewing Contact Zones: The Bengal- Britain Connection* on 25.02.2008 organized by the Department of English, University of Calcutta under UGC- assisted DRS(SAP-III) Phase II Programme.
- ❖ Prof Sampa Ray Bagchi, Lecturer in the Department of Education participated in a workshop on the practical paper in Education at Muralidhar Girls' College on 17.12.2008. She also attended a workshop on Revised Question Patterns for BA Part I Education Honours on 10.1.2006 organized

by the UG Board of Studies in Education at Surendranath College for Women.

- ❖ Prof Anasua Chatterjee , Senior Lecturer in the Department of Political Science participated in a UGC sponsored National Conference and Seminar organized by the Department of Sanskrit at Bijoy Krishna Girls' College , Howrah on 22nd and 23rd March 2007. She also participated in a UGC sponsored National- Seminar-cum- Workshop on *Evaluation System at the Undergraduate Level* organized by St. Xavier's College , Kolkata and WBCUTA on 1st and 2nd April 2007.
- ❖ Prof. Srabani Dey, Senior Lecturer in the Department of Commerce participated in the 8th *International Accounting Conference* organized by IAA Research Foundations from 6th to 7th January, 2007. She also participated in a UGC sponsored National Level Conference on *Environmental Accounting* on 24th March , 2007 at Calcutta University..
- ❖ Prof. Sipra Ganguly , Selection Grade Lecturer in the Department of Philosophy participated in a National Level Seminar on *Law , Custom and Civil Society* organized by the Department of Philosophy, Jadavpur University on 22nd and 23rd March 2007.

Prof. Sipra Ganguly also participated in a workshop on *Perception and Emotion* organized by the Centre for Advanced Study in Philosophy, Jadavpur University under ASIHSS Programme on 30th March 2007.
- ❖ Prof. Mantu Biswas, Lecturer in the Department of Bengali participated in the UGC sponsored National Seminar on *Narratives of Bengali and other Indian*

Literatures: A Comparative Study organized by the Department of Bengali , RK Mission Vidyamandira , Belur Math, Howrah on 27th and 28th February, 2006. He also participated in a three day National Seminar on *Renaissance and Indian Languages* organized by the University of Calcutta from 21st to 23rd November , 2006.

- ❖ Prof Keshab Chandra Khanra, Selection Grade Lecturer in the Department of Bengali, participated in a three day National Seminar on *Renaissance and Indian Languages* organized by the University of Calcutta from 21st to 23rd November, 2006. He also participated in a National Seminar on *Multimedia and Education Technology* organized by NSOU from 8-9 March, 2009.

2.4.4 The faculty has not received any awards/recognitions during the last 5 years.

2.4.5 Training programmes organized by the college for the professional improvement of the faculty consist of (i) a UGC sponsored Computer Awareness Programme held from 20.02.2006 to 27.02.2006 which was attended by Prof. Kakali Ganguly, part-time lecturer in the Department of Geography and (ii) training of the departmental teachers in the GIS software installed in the Geography laboratory. So far, the college has not been able to organize training programmes for internet -use, use of audio-visual aids and material development of multi-media etc.

2.5 Evaluation Process and Reforms

2.5.1 For class tests, mid-term tests and college tests, the corrected answer scripts are shown to the students and necessary guidance for improvement are given by

the teachers. Performances in each test are discussed in the Teachers' Council meetings.

The permanent teachers evaluate answer scripts for Honours and General papers for Calcutta University examinations as per Statutory requirements. It is mandatory for teachers of the Departments of English and Bengali to take up assignments as examiners for Compulsory English and Bengali respectively at CU Part I examinations. At CU examinations, the part-time teachers take up assignments as examiners in the General papers.

2.5.2 The progress of the students is communicated to their parents in the parents-teachers meetings. The parents-teachers meeting held on 18.08.2007 was unsuccessful due to students' unrest. The English department successfully organized a parents-teachers meeting on 15.01.2009 for the first year Honours class to appraise the parents/guardians about their wards' performances.

2.5.3 There has been no grievance regarding the method of evaluation within the college. A candidate appearing at the Calcutta University examinations may apply for a review of answer scripts if he is dissatisfied with his marks published by the University.

2.5.4 Reforms relating to syllabi or evaluation methods are initiated by Calcutta University. Teachers attend workshops conducted by CU time to time to apprise themselves of the changes. The altered methodology is communicated to the students later on.

2.6 Best Practices in Teaching-Learning Process

2.6.1 The college is gradually trying to initiate the students to participate in interactive method of learning. The lecture method is being supplemented by issue-based / topical discussions. The students would be encouraged to attend a sizeable number of classes in the digital classroom. In many departments, the lecture method is supplemented with subject specific debates, seminars/ discussions and extempore presentations.

Recommendations of the Visiting Peer Team in the Previous Assessment Report and Follow-up Action Taken by the College:

1. *A few more full time teachers, to be deployed judiciously among different departments, be appointed.*

Two permanent teachers in the departments of Education and Bengali were appointed on the recommendation of the West Bengal College Service Commission in May 2005. One permanent teacher in the department of Geography was appointed in July 2008 on the recommendation of the West Bengal College Service Commission.

2. *Teachers may build up linkages with concerned University departments and other centres of higher learning and research to update their knowledge as well as keep up with the latest trends in teaching and learning.*

The management has not been able to provide teachers with the infrastructure or a relaxation in the teaching schedule to build up such linkages.

3. *Teachers may use teaching aids like maps, charts, graphs and use electronic aids like Overhead Projectors, LCD (displays), cassettes, CDs etc to make*

classroom teaching more interesting, effective and participative. In specific subjects, study materials on recent developments in the field of study may be provided to the students.

In many departments, teachers have taken classes through power-point presentations in the newly installed Digital Classroom.

4. *Advanced learners may be given special coaching and exposure to strive well for competitive examinations.*

The management has not been able to provide special incentives to the advanced learners.

5. *Feasibility of a coaching centre with UGC assistance for above purpose may be considered.*

The college does not have a coaching centre for these purposes.

6. *Wider use of computer and internet by teachers and students is encouraged.*

The teachers would gradually be introduced to the frequent use of internet facilities only when more computers are installed.

7. *As more than 65% of the students of the college are girls, separate women specific courses like embroidery, tailoring, textile designing, food processing etc. can be offered as short-term courses during the evening hours.*

The college does not have women-specific courses.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004 -

- i) The introduction of teaching plan in the departments of English, Geography, Bengali and Botany.
- ii) Classes on value-based education have been introduced in the academic session 2008-09.
- iii) The college website has introduced in the academic session 2008-09. It has since been updated once in February 2009.
- iv) The process of an admission entrance test has been introduced in English in the present academic session (2008-09). In the present session, admission in the rest of the departments has been taken through publication of merit lists. This has been possible because a large number of students applied for these programmes.
- v) The government nominee in the Governing Body has done the assessment of the teachers of the college in the proforma prescribed by NAAC.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 The college does not have a committee to facilitate and monitor research activity. This is because the college is primarily an undergraduate degree college without the congenial environment for research and suffering from a number of infrastructural lacunae.

3.1.2 The college has sanctioned study leave for six-weeks as per Calcutta University statutes to Dr. Mantu Biswas of the Bengali Department to submit his PhD thesis in August 2006.

3.1.3 The institutional budget does not have a provision for research and development.

3.1.4 The college does not promote the participation of students in research activities.

3.1.5 There are no major research facilities developed on campus.

3.1.6 The college is the Howrah District Unit of the Institute of Folklore and Cultural Studies. The journal of the Institute called *Loukik* has the following Registration Number: WBBIL/2007/20156. The institute and the college unit jointly engage in organizing research oriented activities and seminars in the college. They have completed a research on Jari workers of Howrah. The research outcomes are published in *Loukik*.

3.2 Research and Publication Output

3.2.1 The college does not have the infrastructural facilities for research guidance.

3.2.2 Among the *faculty research projects* three permanent teachers have availed of UGC sponsored Minor Research Projects. These projects have been implemented in the departments of English, Commerce and Political Science.

MINOR RESEARCH PROJECT IN THE DEPARTMENT OF ENGLISH-

NAME OF THE TEACHER- Prof.Swati Mustaphi

Designation- Senior Lecturer, Department of English

UGC sanction letter no. and date- PHW-037/04-05(ERO) dated 11.03.2005

Date of implementation- April 2005.

Approved amount- Rs.50, 000/- (Sanctioned amount).

Title of the Project- *The Philosophy of Language in the Novels of Anita Desai: A Study in 'In Custody', 'Baumgartner's Bombay', 'Journey to Ithaca' and 'Fasting, Feasting'.*

Status of the Project- The final Project Report (MRP dissertation) and Utilization Certificate were submitted to UGC in the prescribed format in May 2007. Seventy (70) books bought out of a non-recurring grant of Rs 25000/- were submitted to the college central library on the completion of the Project in May 2005. The college also has a copy of the MRP dissertation.

MINOR RESEARCH PROJECT IN THE DEPARTMENT OF CCOMMERCE-

NAME OF THE TEACHER- Prof. Asim Kumar Roy

Designation- Senior Lecturer, Department of Commerce

UGC sanction letter no. and date- PHW-047/05-06(ERO) dated 28.12.2005

Date of implementation - January 2006.

Approved amount - Rs. 80,000/- (Sanctioned amount- Rs. 73000/-)

Title of the Project - *Primary Education in India, With Special Reference to West Bengal-Progress and Problems.*

Status of the Project - The final Project Report and Utilization Certificate are yet to be submitted to UGC.

MINOR RESEARCH PROJECT IN THE DEPARTMENT OF POLITICAL SCIENCE-

NAME OF THE TEACHER - Prof .Anasua Chatterjee

Designation- Senior Lecturer, Department of Political Science

UGC sanction letter no. and date - PHW-050/06-07(ERO) dated 13.01.2007.

Date of implementation- February 2007.

Approved Amount- Rs. 27,000/- (Sanctioned Amount -Rs. 21,000/-)

Title of the Project- *Human Rights: The Position of Indian Women.*

Status of the Project -The final Project Report and Utilization Certificate are yet to be submitted to UGC.

COMPLETED DOCTORAL THESES (NON SPONSORED)-

❖ Prof. Mantu Biswas, lecturer in the Department of Bengali, was awarded PhD for his thesis on *Sunderban Anchaler Lokokatha* by the Department of Folklore, Kalyani University on 23.02.2007.

❖ Prof. Prabir Kumar Sanki , part-time lecturer in the Department of Commerce was conferred with a PhD by Magadh University , Bihar in June 2006. His doctoral thesis is entitled: *A Study of Adequacy of Financial Support as the Major Incentive for Development of Industrial Units.*

ONGOING RESEARCH PROJECTS (NON-SPONSORED) -

- ❖ Prof. Sampa Ray Bagchi, lecturer in the Department of Education, is a registered PhD scholar at the Department of Education, Calcutta University. The PhD registration number is: 1181(PhD) (Edu) Proceed /2003. The topic of her thesis is: *Parental Belief About Early child Development and Schooling and Its Relationship with Child's Adaptive Behaviour.*
- ❖ Prof. Sourav Mondal, part-time lecturer in the Department of Commerce, is a registered PhD scholar at Netaji Subhas Open University. The PhD registration number is: 07219900010 dated 26.07.2007. The topic of his thesis is: *Zari Industry in the District of Howrah: A Case Study - Its Viability and Survival as a Non-Farming Source of Remunerative Employment in the Rural Area.*
- ❖ Prof. Saranya Sen, part-time lecturer in the Department of English is working on his MPhil dissertation as a regular scholar at the Department of English, Calcutta University. The topic of his thesis is: *Narrative of the Nation: A Study of Chinua Achebe's Fictions.*

COMPLETED MPhil THESIS (NON SPONSORED)

Prof Gopa Das, part-time lecturer in the Department of Education obtained the degree of Master of Philosophy from the Netaji Subhas Open University in December 2006. The title of her dissertation is : *A Study of the Problems and Issues Involved in Implementation of Sarva Siksha Abhijan in ward no.37 Shibpur, Howrah-711102.*

3.2.3 The Minor Research Projects are directed towards highlighting new areas of knowledge in the various disciplines.

3.2.4 The faculty does not have research papers published in referred journals.

3.2.5 A list of publication by the faculty is given below-

a) Books- Prof. Subhasish Ghosh, Selection Grade Lecturer in the Department of History is one of the contributors to the book "History of the Communist Movement in India- vol.1- The Formative Years, 1920-33" published in Leftword, New Delhi.

Prof. Subhasish Ghosh, Selection Grade Lecturer in the Department of History, published "Farasi Biplab, 1786-1795" (a Bengali monograph on French Revolution). The book is published by National Book Agency, Kolkata in 2007.

b) Articles- (i) Prof. Saranya Sen, part-time lecturer in the Department of English published an article entitled *History and the Celluloid: The Development of Mexican Cinema* in the journal of the Indo-Hispanic Society, December 2008 volume.

(ii) Prof. Saranya Sen, part-time lecturer in the Department of English published *Probashi Sahitye Nirheen-er Jontrona O Prachurjyo* in Nandan (a Bengali literary magazine) in February 2008.

(iii) Dr.Mantu Biswas, Lecturer in Bengali published *Sunderban Anchaler Lokokatha : Srencharitra Nirnay O Type Motif Nirdharan* in the Loukik magazine in January 2006.

(iv)Dr.Mantu Biswas, Lecturer in Bengali published an essay *Charay Pathantar* in Banglar Chara: Charar Bangla ed by S. Chattopadhyay in January 2007.

- (v) Dr. Mantu Biswas, Lecturer in Bengali published an essay *Dhadha Banam Prabod* in *Dhadha: Svarup Sandhan* ed. by Prof Barun Kumar Chakraborty in April 2008.
- (vi) Dr. Mantu Biswas, Lecturer in Bengali contributed two entries in the *Encyclopaedia of Bengali Folklore* ed. by Prof Barun Kumar Chakraborty in January 2008.
- (vii) Dr. Mantu Biswas, Lecturer in Bengali contributed eleven entries in the *Dictionary of Folklore and Anthropology* ed. by Prof Barun Kumar Chakraborty in 2009.
- c) Seminar Proceedings-(i) Prof. Swati Mustaphi, Senior Lecturer in the Department of English presented a paper entitled *ENGLISH AS A WORLD LANGUAGE* in the UGC seminar on KNOWLEDGE, CULTURE AND INFORMATION at the present college in December 2004.
- (ii) Prof. Swati Mustaphi, Senior Lecturer in the Department of English published a paper entitled *QUEST FOR AN IDENTITY IN AMITAV GHOSH'S THE SHADOW LINES* in the UGC seminar on TRENDS IN MODERN BENGALI LITERATURE at the present college in November 2006.
- (iii) Prof. Saranya Sen, part-time lecturer in the Department of English presented a paper on *INFORMATION TECHNOLOGY AND INDIA'S BAPTISM INTO THE POST-MODERN* in the UGC seminar on THE ROLE OF INFORMATION TECHNOLOGY IN INDIA'S ECONOMIC DEVELOPMENT at the present college in April 2008.

(iv) Prof. Saranya Sen, part-time lecturer in the Department of English presented a paper on *THE ALTER-NATION : NATIONALIST STRUGGLE AND THE FEMININE SPACE IN ACHEBE'S ANTHILLS OF THE SAVANNAH* on 20th February 2009 at the State -level Students seminar for MA and M.Phil students at Calcutta University.

d) Creative Writing - Prof. Saranya Sen, part-time lecturer in the Department of English published two poems entitled *To Sisyphus , the Evangelist* (July 2008) and *The Last Entry* (January 2009) in *The Statesman's 8th Day* (the Sunday Supplement).

3.3 Consultancy

3.3.1 Dr. Prabir Kumar Sanki, part-time lecturer in the department of Commerce, is a tax consultant .

3.3.2 The available expertise is publicized for internal purposes only.

3.3.3 The tax consultant is paid nominal fees for his services.

3.3.4 There is generally no revenue generated from the tax consultancy work.

3.4 Extension Activities

3.4.1 The faculty and students of the college actively participate in the *extension activity* projects taken-up by the NSS from to time.

a) The NSS unit of the college responded to the call of collecting donations for the Tsunami victims The unit collected Rs 2051/- and sent it to the Prime Minister's Relief Fund on 06.04.2005.

b) The NSS unit of the college undertook the task of cleaning the college on 27.02.2007

- c) The NSS observed Tree Plantation Day on 5th May 2007 to observe World Environment Day.
 - d) The NSS observed Van Mahotsava Week from 1st July 2007 to 7th July 2007.
 - e) On 17.7.2007, the NSS undertook a drive for planting saplings on college campus to improve ecological balance in the locality. The programme for Environment Enrichment and Conservation would also help in enhancing campus beautification.
 - f) The NSS observes Republic Day and Independence Day with reverence every year.
 - g) The NSS observed 24th September 2007 as NSS Day.
 - h) An AIDS Awareness Programme was observed by the NSS on 29th January 2008.
 - i) The NSS activities aimed at environment enrichment are organized under the sub-theme of "Youth for Better Environment". One such activity would include the construction and maintenance of the streets and drains of the locality so as to keep the environment clean. The NSS wing of the college would assist the Howrah Municipal Corporation in constructing a drain from the main gate of the college to the southern limit of its boundary wall in the current session. The NSS, Calcutta University has given a grant of Rs 15,000/- to the college for conducting the compulsory Special Camp for the session 2008-09. The college authority had convened a meeting on 26.01.2009 with its stakeholders to discuss the technicalities of the construction of the drainage system.
- The NSS has a Programme Officer as per Calcutta University guidelines.

A **Health Camp** was held in the college on 06.01.2009 under the supervision of Dr. Partha Pratim Pal, Hony. Secretary, Indian Medical Association, Howrah Branch. Girl students from the neighbouring *Bhanumati Girls' High School* and *Kedarnath Institution for Girls* participated in the programme. The college students and teachers took part in the camp.

The **National Integration Seal** for Re1/- was purchased by students of the college. A total amount of Rs.1000/- was sent to the National Foundation for Communal Harmony, New Delhi in January 2006.

A seminar on *Consumer Affairs and Fair Business Practices* was held in the college on 10th March, 2006 in collaboration with the **Department of Consumer Affairs, Government of West Bengal**.

The college organized a seminar on World Consumer Rights' Day on 20th March, 2009 in collaboration with the Department of Consumer Affairs and Fair Business Practices, Government of West Bengal. The seminar, aimed at creating consumer awareness, was followed by a play on consumer rights. The staff, students and the local people attended it.

3.4.2 The college has organized a few *outreach* programmes with financial help from the UGC and Ministry of Youth and Parliamentary Affairs. These are-

- a) The college utilized Rs 24,463/- for the primary education of slum children from 01.06.2006 to 15.06.2006. During the Xth Plan (2002-2007), UGC had sanctioned a total amount of Rs. 34,680 to the college for extension activities. The UGC sanctioned Rs.21, 180/- {vide letter no. W2-044/02-03 (ERO) dated 23.10.2007} for the Literacy Programme for Slum Area Children. In all, 36

slum children participated in the programme. They were given books and refreshments at UGC expenses. Nine part-time teachers and the coordinator held the classes. They were paid remuneration from the UGC allocated fund.

- b) As part of arousing awareness for Parliamentary procedures, the college participated in the tenth State Level Youth Parliament Competition organized by the Ministry of Youth and Parliamentary Affairs, Government of West Bengal at Salt Lake Stadium on 26.07.2007. Teachers of the Department of Political Science were the programme coordinators. Eight Students from various departments of the college participated in the programme. The college secured the first place at the regional level and the third place in the state level.

Twenty-four students of the college alongwith three teachers of the Department of Political Science visited the West Bengal Assembly and witnessed its proceedings on 16.03.2009. The Deputy Speaker in Syed Nausher Ali Hall (council chamber), Assembly House briefed them at 10 am on 16.03.2009.

- c) The students of First Year Bengali Honours participated in an educational tour of the ancestral house of renowned novelist Saratchandra Chatterjee on 20.02.2009. Five teachers accompanied thirty students to Samtaber in Howrah District, the place where Saratchandra Chatterjee's ancestral house is located. The tour was of particular interest to the students since the Government of West Bengal had recently declared Saratchandra Chatterjee's ancestral house as a heritage building.

3.4.3 The institution does not have a college neighborhood network

3.4.4 The institution does not have partnerships with NGOs etc.

3.4.5. The college has extended its helping hand for the benefit of the local community. The first phase of the UGC sponsored **Computer Awareness Programme** was held from 20.02.2006 to 27.02.2006 under the Xth Plan College Development Programme, Extension Activities. Seven teachers of *Baxarah High School*, a part-time teacher of the Geography Department and a non-teaching staff of this college attended it. There were a total number of thirteen participants. Sri Sumalay De, Computer Instructor was appointed trainer for the programme. The college received a total grant of Rs.5710/- for the purpose of conducting the computer awareness programme. The classes were held from 11am to 5pm for fifteen days. The UGC allocated fund was utilized to pay remuneration to the resource person, print study materials , arrange for refreshments for the participants , payment of coordinator's fees and to distribute soft copies of the class lectures.

As a result of the college's partnership with the Vidyasagar School of Management studies, nine students were selected for placements through a campus interview on 12.01.2009.

3.4.6 The college does not have an institution-community networking.

3.4.7 The faculty has not received or recognitions for extension activities.

3.5 Collaborations

3.5.1 The college has entered into an agreement on 12.02.2009 with **Retail Career** of Kolkata 700107 to impart industry-based education to the students. In

addition, as an associate of the college, **Retail Career** would create the platform where students can interact with industry (vide letter dated 12.02.2009 from its centre director to Principal of the college). **Retail Career** has already sent four students of the vocational streams for On-the -Job-Training to Pantaloons.

The **Vidyasagar School of Management Studies** selected nine students for placements through a campus interview on 12.01.2009.

3.5.2. Retail Career, as an associate of the college has selected four candidates for on-the-job training at Pantaloons with a stipend of Rs 1300/-pm.

3.5.3 The college does not have a MoU with other academic institutions.

3.6. Best Practices in Research, Consultancy and Extension

The college is primarily an undergraduate degree college. Here some of the faculty members possess MPhil and PhD degrees. However, the research skills of the faculty cannot be utilized for guiding research projects. With a few departments not enjoying their full faculty strength, the teachers are constrained to involve themselves in direct teaching for a larger share of their schedules. Teachers can involve themselves in research only when a few post- graduate departments are opened either in the undergraduate degree college or in the Distance Education Programme under Vidyasagar University.

This newly established institution is endeavouring hard to build on its potentials and reach certain goals like setting up of academic research programmes and establishing consultancy services. For this, more resources, both infrastructural and human need to be generated and optimized utilization of their potentials required.

Recommendations of the Visiting Peer Team in the Previous Assessment Report:

1. Some arrangements should be made for the regular health check up of the students.

A Health Camp with the assistance of the Indian Medical Association, Howrah Branch was organized in the college premises on 06.01.2009. College students and staff and girl students from the neighbouring schools benefitted from the camp.

2. Teachers are advised to submit more number of subject based and locality based research proposals to funding agencies like UGC, ICSSR etc.

The Senior Lecturer in the Department of English has completed a Minor Research Project in May 2007. The permanent teachers of the Departments of Commerce and Political Science have also availed of Minor Research Project grants.

3. Teachers may subscribe to the membership of professional bodies. They should be encouraged to publish articles in professional journals. The college may think of bringing out one research journal annually incorporating the research articles of the faculties of different disciplines.

Though few teachers have publications in seminar proceedings and research - oriented magazines , more number of publications are expected in professional journals. The college has not been able to bring out a research journal incorporating the articles of the faculties.

4. Commerce and BBA departments may take initiatives for consultancy work.

A part-time teacher in the Department of Commerce is a tax consultant.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004 -

- (i) The college has opened up a few PG departments in the NSOU Study Centre. Proposals are made to open up a few more PG departments under the distance education programme of the Vidyasagar University. Opening of post-graduate departments would open up the possibilities for research in an undergraduate degree college.
- (ii) The college has entered into research collaboration with the Institute of Folklore and Cultural Studies. Three meetings on 23.8.2008, 13.12.2008 and 07.03.2009 have been held so far. This collaboration would help in fostering the research ambience of the college.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 The physical facilities available for -

(a) Academic activities: There has been a perceptible increase in the number of classrooms during the last five years. The size and the number of classrooms and laboratories are adequate for the needs now.

The college has a moderately equipped computerized library.

A computer laboratory with internet facilities has been installed.

(b) Co-curricular activities- A 16 station multi-gym has been installed out of a grant of Rs 2.70 lakhs sanctioned by the Ministry of Youth Affairs and Sports, New Delhi. The letter from the Under Secretary, Government of India, dated 10th September, 2004 sanctions the said amount for the purchase of sports equipments. The grant has been utilized by the college for purchase of specific non-consumable sports equipments from the approved sports dealers who are on the rate contract of SAI, New Delhi. The college has also to maintain a register of assets in the prescribed form. Accordingly, the multi-gym has been installed to enhance the body fitness of the students. The students are allowed to use this gym against a nominal fee. Any student showing outstanding performance at the state/district/national level meets, would be given free access to the gym. The multi-gym facilities are available to the students from the academic session 2005-2006.

(c) Extra -curricular activities and sports- The college has a table tennis board and 4 carom boards for students' use.

The Annual College Social is held by hiring the auditorium at Sarat Sadan, Howrah. The Students' Union of the college organized the Annual Social of the college at Sarat Sadan on 15.03. 2006, for the academic session 2005-06. The Students' Union of the college organized the Annual Social of the college at Sarat Sadan on 6.12. 2006, for the academic session 2006-07.

The Annual Sports Day was held in the year 2004-05, 2005-06, 2006-07 and 2008-9 by hiring a playground in the locality.

The intra-college cultural competitions, celebrations of Netaji's birth anniversary, Tagore's birth anniversary, Republic Day and Independence Day are held in the college seminar hall located in the Sudharani Women's Hostel.

The college observed the 150th Foundation Day of the University of Calcutta on 24th January, 2006 at the college seminar hall. The Principal hoisted the University flag. Teachers and non-teaching staff observed the occasion by singing the University song, *Subho Karmo Pathe Karo Nirbhayo Gaan* composed by Rabindranath Tagore.

The college observes International Mother Language Day each on 21st February 2006. Different speakers place their views on the significance of the day.

4.1.2 The Master Plan of the college campus is enclosed.

4.1.3 The college has substantially augmented its infrastructure to keep pace with its academic growth. The engineers of Howrah Improvement Trust construct the buildings.

MASTER PLAN OF BUILDING OF
DR. KANAILAL BHATTACHARYA COLLEGE AT DISTRICT BOARD
ROAD, AT DAG NO.-1462, 1463 (OLD), 1980 (NEW), KHATIAN
NO.-2118, 3071 (OLD), 3227, 204 (NEW), MOUZA-SANTRAGACHI,
P.S. - JAGACHA, J.L. NO.-4, H.M.C. WARD NO-48 **BOROUGH-V.**

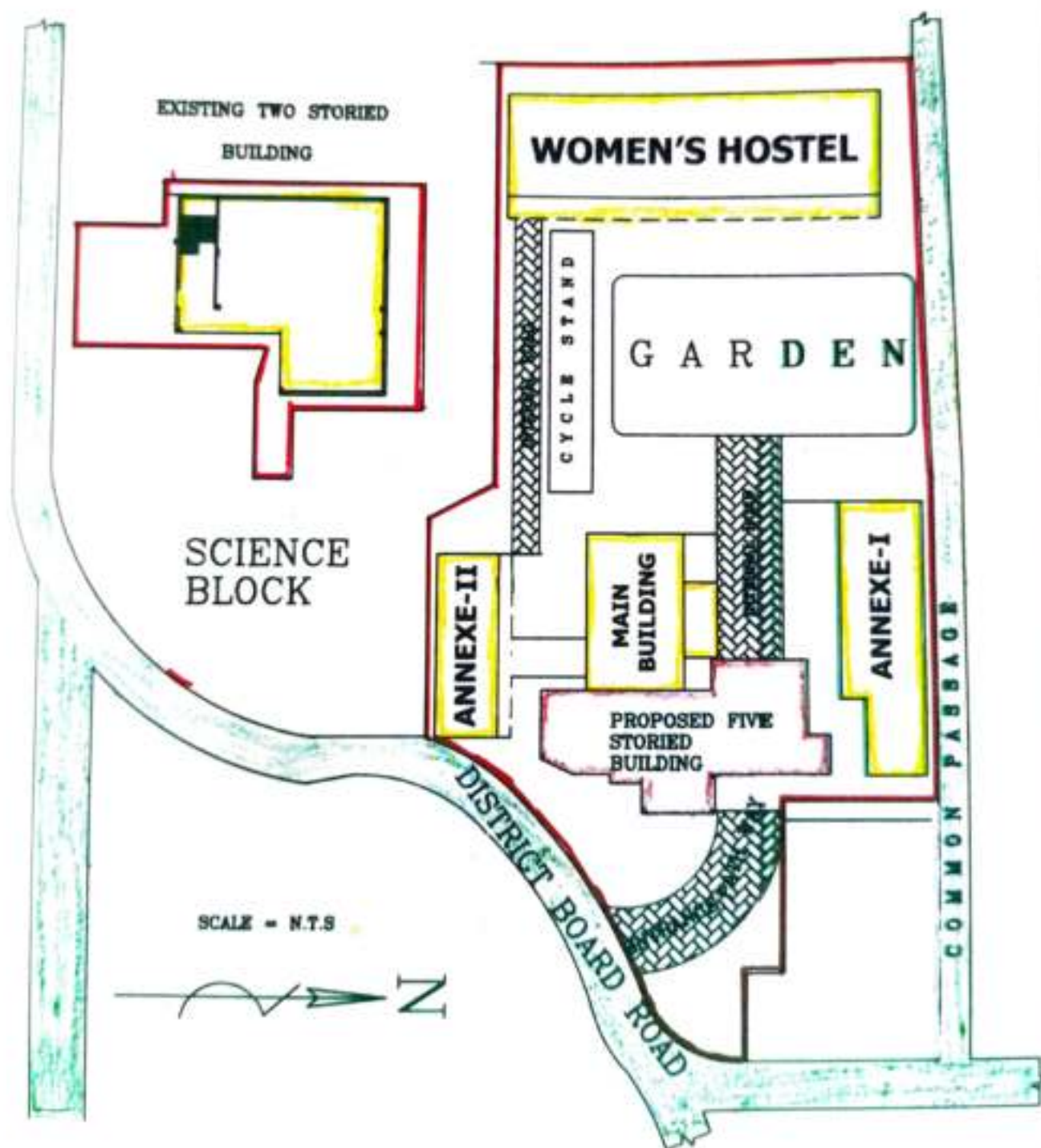


TABLE I

Name of the Building	Amount Sanctioned	Nature of Grant
1 st Floor of the Science Block	Rs.10,00,000/- (Inaugurated on 01.02.05)	Lok Sabha MP Local Area Development Grant
Annexe Building I (two storied)	Rs.18,24,413/- (inaugurated on 19.12.06)	Rajya Sabha MP Local Area Development Grant
Annexe Building II (two storied)	Rs 8,06,951/- (sanctioned in March 2006)	DPI, Government of West Bengal.
Sudharani Women's Hostel, 2 nd Floor	Rs.6,08,156/- (sanctioned on 15.1.08)	DPI, Government of West Bengal. (under construction)
Women's Hostel Phase II	Sanctioned amount: Rs.35 lakh. Approved amount: Rs. 70 lakh	UGC Special scheme Xth Plan (newly implemented)

TABLE II

Laboratory/Work shop	Amount Sanctioned	Nature of Grant
Geography Lab	Rs.2,44,326/-	College fund
Bio-B.Sc. Lab	Rs.3 lakhs	College fund
Automobile Mechanic Workshop	Rs. 59,200/- Sanctioned in April 2008.	Short Term Vocational Training Section, Government of West Bengal
Digital Classroom	Rs. 79,467/- Sanctioned on 04.3.08	West Bengal State Council of Vocational Education & Training

The details of the installations in the **Geography Laboratory** are as follows:

- 2 computers installed in December 2007 amounting Rs.24,700/-
- Remote Sensing and GIS software, Education Version 9.0 installed in January 2008 amounting Rs.50, 000/-.
- Laboratory instruments installed during 2004 to 2009 amounting Rs. 1,44,326/-.

The "21st Century GIS", Education Version 9.0 software has the following features:

- a) Image Restoration- Geometric and Noise Correction.
- b) Image Enhancement- Spectral Manipulation and Spatial Filtering.
- c) Image Classification- Supervised and Unsupervised.
- d) Color Transformation, Band Manipulation, Ratio Image & NDVI
- e) Raster Registration & Digitization in different layers.
- f) Adding attribute data for Query and Statistics.
- g) Preparation of Charts, Regression Graph and embedding on map.
- h) Map projection, Geo -referencing and Geo-coding of tables.
- i) Thematic Map- Choropleth, Sphere Diagram & Dot Density.
- j) Terrain Analysis- Isopleth, Slope and 3D visualization.
- k) Reduced/Enlarged print with scale and legend.
- l) Exhaustive Help and Tutorial.

The **Biological Sciences Laboratories** are constructed out of college funds.

The 3 laboratories were formally inaugurated on 19.07.2007. The instruments installed in the Zoology Laboratory are worth Rs.69,375/- , those installed in the Physiology Laboratory are worth Rs. 71,300/- and those installed in the Botany Laboratory amount to Rs.1,31,636/-. Each laboratory has furniture worth Rs.1 lakh. There has been recurring expenditure for the purchase of books, providing for seminal libraries and gas connections.

The **Automobile Mechanic Workshop** has a diesel engine Indica V2 and a petrol engine Maruti 800. A *welding section* and a *carpentry section* are subsidiaries attached to the Workshop.

The **Digital Classroom** has the following the following items:

- ❖ a desktop computer - Rs.19000/-
- ❖ LCD screen- Rs.48000/-
- ❖ Overhead projector - Rs.15000/-
- ❖ White screen - 2500/-
- ❖ Xerox copier machine - Rs.50000/-
- ❖ 50 Chairs - Rs.50000/-

The Digital Classroom is furnished with lights worth Rs11000/-, almirah worth Rs6000/-, window screen worth Rs 5000/-, tiles worth Rs 50000/-.

The expenses for the above items in the Digital Classroom are borne out of college fund.

The *facilities* provided in these buildings are:

Annexe Building I- It has 2 classrooms, a teachers' room, college office, CU Zonal Centre, students' union room, students' toilet and a guards' room with attached toilet.

Annexe Building II- It has 2 classrooms, a boys' common room and 1 hall. The hall is used as a classroom in the day section and as the Automobile Mechanic Workshop in the morning section.

The Science Block consists of 5 laboratories viz. IT, Geography, Zoology, Physiology and Botany, 1 classroom, teachers' room, 3 toilet blocks in each floor and NSOU office.

4.1.4 The college provides for separate common rooms for boys and girls students.

There is a separate rest room for the women staff in the Sudharani Women's Hostel.

4.1.5 In order to ensure that the available infrastructure is optimally utilized, the building sub-committee prepares building plans with the Howrah Improvement Trust. The details of such Plan projections are-

- i) Women's Hostel Phase II- UGC XIth Plan grants.
- ii) Sudharani Women's Hostel top floor- college funds.
- iii) Annexe Building II top floor- college funds.
- iv) Science Block top floor - college funds.

4.1.6 The college does not have special infrastructural facilities for the differently-abled students.

4.2 Maintenance of Infrastructure

4.2.1 The budget allocation for the maintenance of the following items for the year 2007-2008:

- a) Building- Rs.1,30,863/-
- b) Furniture- Rs.15,000/-
- c) Computer Work- Rs.2000/- (sundry expenses).

4.2.2 In reality, college account bears no surplus budget. What is noticed in the printed accounts as surplus of income over expenditure is the resultant effect of temporary transfer of amounts of different items both to income and expenditure side of the account to carry out different activities of the college.

4.2.3 The college appoints listed contractors for the maintenance and repair of the following items:

a) Xerox machine- An agreement with Aircon Communications to maintain the Canon Digital Photocopier Model: iR2016, Sl. No.KRJ 05410 with network printer purchased on 27.11.2006. The TG (total guarantee charge), Rs.0.45p, which includes service, spares, toner and drum, has started from 28.11.2007.

b) Computers- An agreement with **Blue Planet Computers** dated 12.05.2008 for Software Modification and Yearly maintenance.@ Rs.2000/-pm (Yearly Rupees Twenty Four Thousand only). They are also the providers of the Student Management and Financial Accounting Software.

An agreement with **Service Media** for the annual maintenance of 4 computers @ Rs.800 X 4 = Rs.3200/- per year. (These include 3 computers in the college office and 1 computer in the Principal's office).

c) Aqua Guard water purifiers- An agreement with Eureka Forbes for biennial maintenance of 4 Aqua Guard water purifiers.

d) Sound Systems and Telecommunication - An Annual Maintenance Contract of Rs.3500/- with M.R. Enterprise 68 B, S.N. Banerjee Road, Kolkata-700014.

- c) Building - The college insured its property viz. computer, gym items, building, furniture, fixture and fittings covering fire and burglary with The Oriental Insurance Company Ltd. in July 2005 at a premium of Rs. 4414/-
- f) 1 Panasonic FAX Machine - An Annual Maintenance Contract of Rs1500/- (excluding spare parts) with M.R. Enterprise 68 B, S.N. Banerjee Road, Kolkata-700014 with effect from 03.01.2008.
- g) Plumbing- An annual maintenance contract of Rs.2000/- with Mullik Plumber, GIP Colony, Howrah for the year 2009-10.
- h) Furniture- An agreement with Samanta Cabinet for the annual maintenance of furniture at market rate.

4.3 Library as a Learning Resource

4.3.1 The college has a library sub-committee comprising the Principal, 5 permanent teachers, 1 non-teaching staff and the library clerk. The State Government has not yet created the post of the Assistant Librarian.

The library sub-committee maintains a resolution book on the approval of the Governing Body. The functions of the library sub-committee are-

- a) To seek requisition from teachers for purchases in the library which include books, periodicals, journals, and computer software and internet connection.
- b) To take final decision on the various purchases according to requisition. The college receives very limited grants from various sources. The UGC disburses the single library grant in one Five-Year Plan in 4 installments. The State Government disburses grants for the library generally once in a year. The NSOU

has given a book grant of Rs.10000/- to the college in 2008-09. In November 2008, the MHRD, CIIL has books worth Rs.3993/- to the Department of Bengali.

c) The vendors are allowed to supply books at a discount of 15%.

d) For fixed items like book- cases, computer software and hardware, the library sub-committee makes purchases through open tender. The tender is notified in the college notice boards.

For computer peripherals etc. the purchase committee makes direct purchases as and when required.

4.3.2 The college library is at present a closed access library. Students are made aware of the author and title index through the library catalogue, which is computerized. The students are allowed lending and reading facilities. Two books are issued for 15 days at a time. The library insurance has not been introduced. Separate appointments of a security guard and a library guard have been made. The non-teaching staff apply pesticides to the library books at regular intervals.

4.3.3 The college library has one computer for storing data. One more computer with broadband of 100mbps is installed for the use of the students. The library provides for reprographic facilities for the students.

4.3.4 The Departments prepare fresh booklists whenever requisitions are sought.

The following is the statement of the total amount spent on new books and journals from 01.05.2004 to 22.01.2009.

Name of the Account	No. of Books/Journals	Amount Rs.
College a/c	643	1,46,034
UGC a/c	1309	2,63,976
Grand Total	1952	4,10,010
No. of Journals	992	7,720

This list is inclusive of the book grant received from the NSOU and CIIL in 2008-2009. An annual subscription of Rs.50/- made by each student of the college at the time of admission creates the College Library Fund .

4.3.5 The students have access to the internet in the library.

4.3.6 The library services are computerized. The students can view the catalogues in the computer. Books are issued to the students through the computer. Students have access to the internet in the library computer.

4.3.7. The college has an annual institutional membership of British Council whereby it is entitled to 10 login IDs for access to online resources.

4.3.8 A new arrival stock is displayed in the library to enrich the faculty and students with the latest acquisitions.

4.3.9 As an institutional member of the British Council, the college is issued 11 Membership Cards and a complimentary DVD Movie Card and is entitled to the following:

- ❖ 20 books and 10 periodicals for three weeks
- ❖ 2 Educational and Training CDs for 1 week
- ❖ 2 DVD movies for 1 week
- ❖ 10 login IDs for access to online resources
- ❖ Library access for all the teachers of the college
- ❖ The books/periodicals/training CDs/ DVD films can be reissued on the phone/e-mail for an additional equivalent period.

The annual fee charged by the Council for the above services is Rs.6000/-.

c) Licensed software: Windows XP and Norton Antivirus.

d) Computer - Students ratio: 10 computers are used by 75 students of the BCom - IT class.

e) 3 computers in the college office and 1 computer in the college library are connected by LAN with the Server in the Principal's Office.

4.4.2 The college has a central computing facility. 4 computers (nodes) are attached with 1 server.

4.4.3 Computer-aided teaching is generally not followed in the college. The IT section of the B.Com Department and the Department of Geography has separate computers with relevant software as specified by the curriculum.

4.4.4 The college website as specified in chapter II of the present report was launched in the academic session 2008-09. **IMPACT inc.**, 4, Sadananda Road, 2nd Floor, Kolkata-700026, launched the website. The first updating of the website was done on 14.02.2009.

4.4.5 Service Media and Blue Planet Computers upgrade the hardware and the software according to the annual maintenance contract.

4.4.6 The Annual Maintenance Contract is renewed in each financial year with Service Media for hardware maintenance and with Blue Planet Computers for software maintenance. The IT lab instructor does the daily maintenance.

4.5 Other Facilities

4.5.1 a) The women's hostel constructed out of UGC fund can accommodate 85 students as approved by the WB government.

b) A single girl has not taken admission so far.

c) The girls' hostel has 12 rooms.

d) The college has not yet been able to provide with recreational facilities

e) The college has been able to provide with carom boards, table tennis boards, chessboards and a multi-gym as part of indoor facilities.

The outdoor games are athletics, cricket and football championships.

f) The college has an institutional membership with the Students' Health Home.

For the academic session 2008-09, the college paid Rs 4296/- to the Students' Health Home as institutional fees collected from 1074 students

@ Rs4/- per student.

The college has an agreement with Dr.Bholanath Banerjee, MBBS. with Registration No. 26125 to cater to emergencies.

4.5.2 Girl students of the college are regular participants in intra and inter institutional sports competitions.

➤ Jhumki Roy participated in the 54th National Ball Badminton Championships for Women held at St.Joseph's College of Engineering, Chennai, from 01.05.2008 to 04.05.2008. The Ball Badminton Federation of India organized the event.

➤ Hasina Bulbul participated in the 400m run in the State Level competitions. She was placed 2nd in the 800m run in the State meet at Yuva Bharati Krirangan in 2007-08.

➤ Tania Hazra represented Calcutta University in the North-East Zone All-India University Volleyball Tournament held at Bareilly and Kannur. The Calcutta University team secured 4th position in the Zonal Tournament.

- Tania Hazra participated as player in the 11th Youth National Volleyball Championship held at Angamal, Kerala in 2008-09.
- Tania Hazra participated as player in the 34th Junior National Volleyball Championship in 2008-09 held at Nagpur, Maharashtra. Her team secured the 2nd position.

4.5.3 The college provides the following facilities for the staff and students:

- There are 2 staff rooms, one each for the teaching and non-teaching staff.
- There are 2 separate common rooms for the girl and boy students.
- There is a rest room for the ladies adjoining the Women's hostel.
- There is a guest room in the Women's hostel.
- There is provision for vehicle parking and a cycle stand.
- The college has a canteen for the staff and students.
- 4 Aqua Guard machines are installed for safe drinking water.
- Intercommunication facilities are available for the use of the staff.
- Telephones for the use of the staff and students are installed.

4.6 Best Practices in Infrastructure and Learning Resources

The UGC Women's Hostel Special Scheme for the XIth Plan has been implemented. The UGC has approved Rs.70, 00,000/- for the construction of a Women's Hostel. Rs.35, 00,000/- is sanctioned vide UGC letter no WHW-074/06-07 dated 19.01.2009. Besides the present hostel, the upcoming building would have all modern facilities to meet the demands of the rising number of students. The women's hostel constructed in the IXth Plan period comprises classrooms, the college library and a seminar hall for students' use. The hostel is

used for academic and not for residential purposes because of the lack of classrooms. Also, no application for occupancy has yet been received. The present building would be used as a hostel when the building under UGC XI plan scheme would start functioning.

Recommendations of the Visiting Peer Team in the Previous Assessment Report:

1. *Infrastructure improvement and augmentation may be taken up with urgency. The college should arrange to provide more indoor and outdoor sports facilities to both boys and girls.*

A Sixteen (16) station multi-gym facility has been provided for the fitness of the staff and students. The Annual Sports are held in either of the three hired playgrounds viz. *Sankar Math, Adarsha Sangha and Bharat Mata* grounds.

2. *The women's hostel should start functioning.*

The permanent positions of the cook and helper have been sanctioned recently. The hostel would start functioning only when there were applicants for occupancy in the hostel.

3. *The two vocational courses namely "Interior Decoration and Decoration" and "Travel and Tourism Management" should have papers on computer applications.*

The two courses have papers on computer applications.

4. *The library may be networked with other libraries, e.g. National Library, the University Library, to facilitate inter-library borrowings. Link up with INFLIBNET be actively considered.*

The college has an institutional membership with the British Council. Link up with INFLIBNET has not been possible as yet.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004 -

- i) Installation of a digital classroom in the academic session 2008-09.
- ii) Installation of a GIS software in the Geography Laboratory.
- iii) Three college buildings viz. Annexel, Annexell and the top floor of the Science Block have started functioning.
- iv) The Automobile Mechanic Workshop has been in use since the academic session 2008-09.
- iv) The workshop for Interior Decoration and Beautification has started functioning since the academic session 2007-08.
- v) A rest room for the security guards is provided.

CRITERIONV: STUDENT SUPPORT AND PROGRESSION

5.1 Student Progression

5.1.1 The socio-economic profile of the students of the last two batches:

Session 2008-09 (FIRST YEAR)

COURSE	GENERAL	SC	ST	OBC	TOTAL
BA Hons	188	26	4	7	225
BA Gen	126	16	1	2	145
BCom Hons	44	1	-	1	46
BCom Gen	23	-	-	1	24
BSc Gen	7	-	-	-	7

Session 2008-09 (SECOND YEAR)

COURSE	GENERAL	SC	ST	OBC	TOTAL
BA Hons	108	15	2	1	126
BA Gen	121	6	2	1	131
BCom Hons	32	-	-	-	32
BCom Gen	26	3	-	-	29

Session 2008-09 (THIRD YEAR)

COURSE	GENERAL	SC	ST	OBC	TOTAL
BA Hons	95	12	6	2	115
BA Gen	128	11	1	8	148
BCom Hons	33	4	0	1	38
BCom Gen	42	2	-	-	44

Session 2007-08 (FIRST YEAR)

COURSE	GENERAL	SC	ST	M	TOTAL
BA Hons	155	17	01	07	180
BA Gen	124	03	02	06	135
BCom Hons	49	01	-	-	50
BCom Gen	28	01	-	03	32

Session 2007-08 (SECOND YEAR)

COURSE	GENERAL	SC	ST	M	TOTAL
BA Hons	84	10	05	05	104
BA Gen	109	05	-	09	123
BCom Hons	33	-	-	01	34
BCom Gen	34	02	-	02	38

Session 2007-08 (THIRD YEAR)

COURSE	GENERAL	SC	ST	M	TOTAL
BA Hons	64	09	01	05	79
BA Gen	72	04	01	10	87
BCom Hons	21	-	-	-	21
BCom Gen	26	-	-	-	26

5.1.2 The college arranges for regular parents-teachers meetings to minimize dropout rates. The teachers of the college through formal meetings with the guardians of the students advise them against discontinuing the course.

5.1.3 In the absence of an alumni association, a comprehensive data of the students' progress to further studies or employment cannot be provided. A data of those students who pursue the M.A. Programme at the NSOU Study Centre of the college is provided:

5.1.4 On the initiative of the counselling cell, around twelve students passing out of this college in the years 2003-04 and 2004-05, have been given placements in different companies. Names of such students are:

(a) In the Arts stream Sujoy Karmakar, Sunny Palit and Mahidul Sardar passing out during academic session 2004-2005 (b) In the Commerce stream Tapas Kumar Chattopadhyay, Pranab Patra, Amit De, Abhisek Bera, Ashoke Maity, Anirban Mitra, Anirban Seal passing out during academic session 2004-2005 and Buddhadeb Ghosh passing out during academic session 2003-2004.

5.1.5 The college does not provide for coaching facilities for competitive examinations. The advertisements for employment are displayed on the notice boards. The college is a regular subscriber to the *Times of India*, *AnandaBazar Patrika*, *Employment News*, *Karmashetra* and *Samvad Pratidin*.

5.1.6. The following table shows a comparative analysis of the college's academic performance with reference to *Shibpur Dinobundhoo Institution (College)*, Howrah affiliated to the University of Calcutta

NOTE: 1 denotes Dr. Kanailal Bhattacharyya College.
2 denotes Shibpur Dinobundhoo Institution (College).

TABLE I

YEAR	DETAILS	BA H 1	BA H 2	BA G 1	BA G 2	BCom H 1	BCom H 2	BCom G 1	BCom G 2
2004	Appeared	86	80	66	77	20	91	21	152
	Passed	84	75	58	75	19	89	18	138
	Awarded 1 st Class	-	-	-	01	-	09	-	01
2005	Appeared	75	70	82	33	32	136	32	148
	Passed	68	67	60	31	31	129	30	136
	Awarded 1 st Class	-	-	-	-	4	9	-	-
2006	Appeared	40	68	127	37	40	142	21	195
	Passed	39	68	121	34	39	138	19	182
	Awarded 1 st Class	-	-	-	-	-	30	-	-
2007	Appeared	52	75	93	40	39	147	26	183
	Passed	48	71	82	38	37	139	19	172
	Awarded 1 st Class	2	-	-	-	-	19	-	-
2008	Appeared	75	79	68	29	18	139	20	166
	Passed	75	75	65	25	18	132	19	150
	Awarded 1 st Class	3	-	-	-	-	25	-	-

TABLE II

YEAR	2004	2005	2006	2007	2008
Dr.Kanailal Bhattacharyya College	92.75	85.52	95.61	88.57	97.79
Shibpur Dinobundhoo Institution (College)	93.4	93.46	94.11	94	92.9

Comparative analysis in TABLE II shows the relative *pass percentage* in the CU exams of the two colleges. Data for Shibpur Dinobundhoo Institution (College) comprises pass percentage of BA, BSc and BCom examinations. Data for Dr.Kanailal Bhattacharyya College comprises pass percentage of BA and BCom examinations.

5.2 Student Support

5.2.1 The college publishes an English version and a Bengali version of the *Prospectus* annually. The prospectus contains details regarding the courses offered, academic calendar, the fee structure, rules and regulations regarding admissions, college and university examinations, academic progress of the college and the faculty list. A committee comprising teachers of the college updates the prospectus annually. Prof Saranya Sen, part-time lecturer in English, wrote down the English version of the prospectus publicized in the academic session 2008-09. The college publishes a *Newsletter* annually. It contains details regarding the policies and programmes of the college already implemented. The newsletter records the chronological progress of the college. A newsletter sub-committee, comprising permanent teachers, is in charge of the newsletter publication. Prof

Sampa Ray Bagchi, Lecturer in Education is in charge of data collection. Prof Swati Mustaphi Senior Lecturer in English does the compilation work.

5.2.2 The college provides for half free-ship to 10% of the total number of students admitted each year. At present 89 students are enjoying half free-ship.

The following students are the recipients of the various scholarships based on the marks obtained in the Calcutta University examinations:

a) **Sivani Das Memorial Scholarship 2008-** Milan Samanta (BCom Hons Second Year) CU Roll No 1413-61-0012

b) **Birendranath Dhar Memorial Scholarship 2008-** Sanju Saha (EDCA Third Year) CU Roll No 2413-61-0008

c) **Prasanna Kumar Lahiri and Baradakanta Sanyal Memorial Scholarship 2008-** Reshma Bhattacharya (ENGA Third Year) CU Roll No 2413-51-0022

d) **Satyacharan Ghosh and Srimati Nirmala Ghosh Scholarship 2008-** Moutusi Bodhak (PLSA) CU Roll No 2413-51-0036

5.2.3 The college runs a canteen but it is not subsidized.

The college has sent a proposal for Rs 3 lakhs to UGC for setting up a Cell for Career Counselling during the XI th Plan period.

5.2.4 The college does not have provisions for overseas students.

5.2.5 The *Information Technology* unit of the BCom. Department, headed by the Principal and three other teachers, offers counselling to the graduating college students in obtaining placements. Such as:

The college has entered into an agreement on 12.02.2009 with **Retail Career** of Kolkata 700107 to impart industry-based education to the students. In addition, as

an associate of the college, **Retail Career** would create the platform where students can interact with industry (vide letter dated 12.02.2009 from its centre director to Principal of the college). **Retail Career** has already sent four students of the vocational streams for On-the -Job-Training to Pantaloons Kolkata. These four students are (i) Sanchita Banerjee (ii) Sovan Ghosh (iii) Souren Mondal and (iv) Aniran Adak

Vedant Bajaj and **Ambuja Realty** have issued appointment letters to a few pass outs of *Automobile Mechanic* and *Interior Decoration and Beautification* respectively, on the initiative of the college authority.

The **Vidyasagar School of Management Studies** has selected nine students through campus interview on 12.01.2009 for immediate placements.

On the initiative of the counselling cell, around twelve students passing out of this college in the years 2003-04 and 2004-05, have been given placements in different companies. Names of such students are:-

(a) In the Arts stream Sujoy Karmakar, Sunny Palit and Mahidul Sardar passing out during academic session 2004-2005 (b) In the Commerce stream Tapas Kumar Chattopadhyay, Pranab Patra, Amit De, Abhisek Bera, Ashoke Maity, Anirban Mitra, Anirban Seal passing out during academic session 2004-2005 and Buddhadeb Ghosh passing out during academic session 2003-2004.

5.2.6 The second year students of the Automobile Mechanics vocational course, have been continuously sent to various companies to receive training in entrepreneurial skills. A few such companies are:

a) M/S Auto Centre, 1, Bijoy Bose Road, Kolkata-700025.

b) M/S Bengal Hyundai Ltd., Park Circus, Kolkata.

c) M/s Auto Care, CTI, Dasnagar, Howrah.

Students of Interior Decoration and Beautification, the UGC add-on course, are trained in entrepreneurial skills.

5.2.7 Teachers of the Interior Decoration and Beautification, Automobile Mechanics and Commerce courses take personal initiative in the counselling of the students.

5.2.8 The college does not have a special centre for the guidance and counselling of girl students.

5.2.9 The college does not have a cell for prevention against sexual harassment of women students. All grievances are redressed in the Grievance Redressal Cell constituted under the UGC guidelines.

5.2.10 The college governing body in its resolution no. MiscE, dated 27.9.2002 named the 8 members of the Grievance Redressal Cell as per Calcutta University guidelines. It consisted of a GB nominee, three permanent teachers, employees union Secretary, students' union Secretary, Controller of Examinations CU and Inspector of Colleges CU.

Following the resolution of the college governing body as enumerated above, the Grievance Redressal Cell was restructured as per UGC guidelines in March 2008. It now consists of a GB nominee, two permanent teachers, TC Secretary, employees' union Secretary, one member of the employees' union and one non-teaching GB member.

The Grievance Redressal Cell has been constituted to address the students' grievances regarding academic and administrative matters. There is a record of demands for an increased number of classes, a cycle stand, common rooms for boys and girls and spacious canteen.

5.2.11 The curriculum for the following courses provides for acquiring computer skills:

- a) BCom Honours and General students.
- b) Geography Honours and General students.
- c) Computer Applications (UGC add-on course) - the current academic session has 02 students for the certificate course.

d) Computer Applications course under the WB State Council of Vocational Education and Training has 20 students enrolled for the current academic session. The faculty is qualified to teach these courses. The appointment of the IT laboratory instructor was approved by the nodal authority viz. Engineering Institute for Junior Executives, MB Road, Dalalpukur, Howrah-4.

5.2.12 The UGC add-on course in Communicative English with 03 students in the academic session 2007-08 in the certificate programme, provides for personality development.

The Youth Parliament competitions held from time to time and the environmental awareness programmes undertaken by the NSS aim at creating good citizens.

5.2.13 The college ensures safety and security of its students, faculty and assets by (a) deploying hired security staff duly sanctioned by the governing body;
(b) appointing permanent day guard and night guard;

(c) insuring its property against fire and burglary.

5.3 Student Activities

5.3.1 The college does not have an alumni association.

5.3.2 The achievements of students in sports at various levels are enumerated below:

INSTITUTION LEVEL

YEAR 2008-2009: Annual Sports held on 27.01.2009 and 28.01.2009.

MEN'S EVENT	NAME	RANK
Men's Final -100 metre race	Sovon Santra - HISA	1
Men's Final -100 metre race	Debraj Dolui- BA(G)	2
Men's Final -100 metre race	Partha Goswami- BCom H	3
Men's Final -200metre race	Mainak Ghosh- BA(G)	1
Men's Final -200metre race	Debraj Dolui- BA(G)	2
Men's Final -200metre race	Partha Goswami- BCom H	3
Men's Final -800 metre race	Mainak Ghosh- BA(G)	1
Men's Final -800 metre race	Asrak Mullik- PLSA	2
Men's Final -800 metre race	Debraj Dolui- BA(G)	3
MEN'S EVENT	NAME	RANK
Men's Long Jump	Tapas Arang -GEOA	1
Men's Long Jump	Deves Bag- BA(H)	2
Men's Long Jump	Subrata Khanda - BCom	3
Men's High Jump	Suvendu Das - PLSA	1
Men's High Jump	Md. Feruzuddin- BA(G)	2
Men's High Jump	Subrata Khanda - BCom(G)	3
Men's 1500 Metre Race	Asrak Mullik- PLSA	1
Men's 1500 Metre Race	Mainak Ghosh- BA(G)	2
Men's 1500 Metre Race	Suvendu Das - PLSA	3
Men's Discuss Throw	Sk. Feruzuddin - BA(G)	1
Men's Discuss Throw	Moloy Dutta- BCom(G)	2
Men's Discuss Throw	Sujoy Mal - BA (G)	3
Men's Shotput	Sk. Feruzuddin- BA (G)	1
Men's Shotput	Moloy Dutta-BCom (H)	2
Men's Shotput	Subhabrata Bhaduri	3

WOMEN'S EVENT	NAME	RANK
Women's Final -100 metre race	Sk.Hasina Bulbul-EDCA	1
Women's Final -100 metre race	Sutapa Dey-BCom	2
Women's Final -100 metre race	Tumpa Chatterjee-BCom	3
Women's Final -200metre race	Sk.Hasina Bulbul-EDCA	1
Women's Final -200metre race	Sutapa Dey-BCom(G)	2
WOMEN'S EVENT	NAME	RANK
Women's Final -200metre race	Bibhasana Hasda-BNGA	3
Women's Final -400 metre race	Sk.Hasina Bulbul-EDCA	1
Women's Final -400 metre race	Tumpa Chatterjee-BCom	2
Women's Final -400 metre race	Saayani Khanra-ENGA	3
Women's Shot-Put	Minati Soren-BA(G)	1
Women's Shot-Put	Aparna Kisku- BA(G)	2
Women's Shot-Put	Sk.Hasina Bulbul-EDCA	3
Women's Discuss Throw	Debjani Paul	1
Women's Discuss Throw	Aparna Kisku	2
Women's Discuss Throw	Saayani Khanra-ENGA	3
Women's Musical Chair	Srabani Mahapatra-BNGA	1
Women's Musical Chair	Laxmi Shaw-EDCA	2
Women's Musical Chair	Tumpa Chatterjee-BCom-G	3
Women's Passing the Ball	Mousumi Manna -PHIA	1
Women's Passing the Ball	Piyali Manna-BA -G	2
Women's Passing the Ball	SK.Hasina Bulbul-EDCA	3
Lady Teachers' and Staffs' Musical Chair	Lisa Bag- Non-teaching Staff	1
Lady Teachers' and Staffs' Musical Chair	Sipra Ganguly- Selection Grade Lecturer	2
Lady Teachers' and Staffs' Musical Chair	Swati Mustaphi- Senior Lecturer	3
WOMEN'S EVENT	NAME	RANK
Lady Teachers' and Staffs' Hitting the Ball	Sutapa Pal- Lecturer	1
Lady Teachers' and Staffs' Hitting the Ball	Karabi Rakshit- Non-teaching Staff	2
Lady Teachers' and Staffs' Hitting the Ball	Srabani Dey - Senior Lecturer	3

YEAR 2007-2008: Annual Sports and Inter-Collegiate Football Meet were not held due to students' unrest.

**PARTICIPATION OF STUDENTS AT THE INTER-COLLEGIATE AND
INTER-UNIVERSITY COMPETITIONS IN SPORTS:**

YEAR: 2007-08

- i) 15 football players and 9 athletes participated in the IXth Non-Government Inter Colleges Athletic Meet and Football Championship, 2007 organized by N.D.College, Howrah on 19,20,21&23 February 2008.
- ii) Sk.Hasina Bulbul was placed 2nd in the 800 meter run in the State meet held at Salt Lake Stadium on 24 & 25 March 2008.
- iii) Dinesh Bag participated in the Inter-University Netball Tournament held at Raipur, MP.
- iv) Sandip Mukherjee participated in the All India Inter University Volleyball Tournament held at Darbhanga, Jharkhand.
- v) Sandip Mukherjee participated as a player in the 10th Youth National Volleyball Championship held at Burdwan from 21 to 27 January.
- vi) 21 players of UG I, II, III participated in the Inter-Collegiate Football Championships.
- vii) Jhumki Roy participated in the 54th National Ball Badminton Championships for Women held at St.Joseph's College of Engineering , Chennai from 01.5.2008 to 04.05.2008. The Ball Badminton Federation of India organized the Championships.

YEAR: 2008-09

- i) 8 boys and 1 girl participated in the Xth Non-Government College Athletic Meet.

Finoz Munshi was ranked 3rd in the Shot-Put event held on 2 February 2009.

ii) 15 players participated in the Xth Non-Government College Football Championship, 2009 organized by R.K. Mission Vidyamandir from 3 to 7 February 2009. The college team was the runner-up in the event.

iii) Utsab Dutta and Kousik Maji are selected in the Calcutta University Ball Badminton Team.

iv) Tania Hazra represented Calcutta University in the North-East Zone All - India University Volleyball Tournament held at Bareilly and Kanur. The CU team secured 4th position in the Zonal Tournament.

v) Tania Hazra participated in the 11th Youth National Volleyball Championship held at Angamaly, Kerala from 23.1.09 to 01.02.09.

vi) Tania Hazra participated in the 34th Junior National Volleyball Championship held at Nagpur, Maharashtra from 06.1.08 to 13.1.08. The team secured the 2nd position.

OUTSTANDING SPORTS PERFORMANCES DURING THE PREVIOUS YEARS:

i) Koushik Chandra, a BCom student, stood first in the District Meet in the Shot-Put event in 2005-06.

ii) Sandip Mukherjee represented the Calcutta University team in the All -India Inter-University Volleyball Tournament held at Bhubaneswar and Kurukshetra Universities in 2006-07. The Calcutta University team secured the 3rd position in the Zonal Tournament.

and Sandip Mukherjee participated in the 9th Youth National Volleyball Championship in 2006-07.

vi) Dinesh Bag participated in the 20th Senior National Korf-ball Championship and in the 26th Senior National Netball Championship in 2006-07.

vii) Ayon Mazumdar represented Calcutta University in the All India Inter-University Best Physique Tournament held at Amritsar in the Light-Middle weight category under the auspices of Guru Nanak Dev University during the session 2005-06. He was among the top six competitors.

viii) Ayon Mazumdar ranked 1st in the above 80 Kgs. Body weight category during the 2008-09 West Bengal State Body Building and Fitness Championship.

ix) Ayon Mazumdar ranked 1st in the above 80 Kgs. Body weight category in the 46th Senior State Body Building Championship 2006-07 held at Darjeeling from 20.1.2007 to 22.1.2007.

x) Ayon Mazumdar ranked 1st in the above 80 Kgs. Body weight category in the 46th Senior State Body Building Championship 2007-08 held at Chakdaha, Nadia from 5.1.2008 to 7.1.2008.

xi) Ayon Mazumdar ranked 6th in the 47th Junior National Body Building Championship in +75 Kgs. body weight category held at Guntur, Andhra Pradesh from 27.2.09 to 21.3.09.

xii) Ayon Mazumdar ranked 5th in the 5th Eastern India Body Building Championship - organized by Central Kolkata District Body Building Association, Kolkata on 25th and 26th February 2006.

xi) Results of the Inter-Collegiate Football Championships 2006-07 organized by Calcutta University at the Calcutta University sports grounds.

First Match- College team beat City College of Commerce by 5-1 goals.

Second Match- College team beat Baruipur College by 2-0 goals.

Third Match- College team beat Gurudas College by 4-0 goals.

Fourth Match- College team won by a tiebreaker.

5.3.3 A list of major publications brought out by the students during the academic session 2008-2009:

- i) Wall magazines published by all the UG departments.
- ii) College magazine published annually containing write-ups by students, teachers and non-teaching staff.
- iii) A research publication by the students and teachers of the Department of English on British Poetry.

5.3.4 The Students' Union formed in 2001-02 functioned till 2006-07 session. The students' union is defunct by the order of the District Magistrate, Howrah from the academic session 2007-09. In Resolution No7 of the Governing Body meeting dated 03.12.2008 it was decided that the students' union election would remain suspended due to deterioration in the law and order situation in the college. The District Magistrate, Howrah, had instructed the college Governing Body in his letter dated 10.01.2008 not to carry on with the process of holding the election till the law and order situation improved. The Inspector of Colleges, Calcutta University, in his letter dated 22.1.2008 had requested the Principal to take legal

measures for the smooth running of the college and that Calcutta University would extend its full support and cooperation in this respect.

5.3.5 Four sub-committees of the college having academic and administrative functions have students' representatives on them-

a) The Admission Sub-Committee: The students' representative monitors the process of ensuring transparency in the admission process. In the academic session 2008-09, it was possible to conduct a written examination for English Honours and to publish merit lists for other subjects because of the absence of the students' union.

b) The Finance Sub-Committee: The students' representative looks into student related agenda like canteen facilities, construction of cycle stands, students' union and common room facilities.

c) The Cultural Sub-Committee: The students' representative recommends names of the participants for the intra-college cultural competitions and the Annual College Social.

d) The Sports Sub-Committee: The students' representative recommends names of the participants for the intra-college and inter-college sports competitions.

5.3.6 The college does not have a strong mechanism to obtain data and feedback from its graduates to improve the growth and development of the college.

5.6 Best Practices in Student Support and Progression

5.6.1 The college has adopted certain best practices towards Student Support and Progression:

- a) Deployment of professional security guards at the college premises on regular basis for the security of students especially girls.
- b) The college has received a two-time grant from UGC for the construction of two women's hostels, one during the IXth Plan period and the other during the XIth Plan period.
- c) The college has submitted a Proposal to UGC for the construction of toilet facilities for women amounting Rs2,24,000/- during XIth Plan period.

Recommendations of the Visiting Peer Team in the Previous Assessment Report and Follow-up Action Taken by the College:

No recommendations were made under the head, *Student Support and Progression*.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004 -

- i) All the students have been given printed identity cards.
- ii) Few teachers along with the Principal of the college offer counselling to the students regarding their placements. This service is voluntary in nature.
- iii) A library reading room and internet facilities for the students has been introduced.
- iv) The students have been provided with spacious library facilities.
- v) Prasanna Kumar Lahiri and Baradakanta Sanyal endowment has been introduced for the student who scores the highest marks in English Honours at the CU examinations.

- vi) The Students have been provided with an air-conditioned information technology laboratory.
- vii) The students can avail of the subsidized Xerox facilities.
- viii) The college newsletter is being published continuously recording the chronological progress of the college.

CHAPTER VI: GOVERNANCE AND LEADERSHIP

6.1 Institutional Vision and Leadership

6.1.1 Vision- The *vision* of the college lies in providing quality higher education to fulfill the higher educational aspirations of the wards of the people of the Santragachi area of Howrah district in West Bengal. The *vision* is also to provide with employability for the undergraduate students of the college comprising mostly local people.

Mission- i) A job-oriented multi faculty college has since been created and proper training to the learners is being imparted by experienced faculty personnel.

ii) To impart a sense of discipline, to imbibe the spirit of respect for motherland and love for the people of the country with the eye to develop good conscience among the learners.

iii) To be able to become an employable graduate, college is imparting training on different aspects, which may promote the students to catch jobs of variegated natures.

a) Periodical watch is being made by the college to see whether national policy of education and employment vis-s -vis training imparted by this college in this respect synchronize or not and corrective measures wherever and whenever necessary is taken in no less period.

b) The vision of the college has become successful to the expected level because of-

(i) The six UGC add-on courses.

(ii) The vocational courses run under the WB State Council of Technical education.

(iii) The Short Term Vocational Training programmes of six months' duration.

The STVT courses are temporarily non-functional because of the Travel and Tourism Management and Interior Decoration and Beautification courses being run under the UGC add-on programmes.

Further, placement agencies like Retail Career and Vidyasagar School of Management have been invited to provide placement training to the graduating students of the college.

6.1.2 For an effective and efficient transaction of the teaching-learning process, the management ensures that a class routine is framed following the Calcutta University Statutes and UGC guidelines regarding the number of class hours. The day college is run between 10 am and 4 pm. To make the teaching - learning process more effective, the college library and the Geography laboratory are equipped with the advanced software. Moreover, the Information Technology laboratory has 10 computers. The state of the art laboratories of the Biological Sciences stream cater to the changing demands of the curriculum. The management would also motivate teachers having less than 5 years of experience to acquire classroom skills as per UGC XI Plan guidelines. The management would also implement the UGC XI Plan guidelines for enhancement of competence building among teachers to make the teaching-learning-evaluation process more effective.

6.1.3 Responsibilities are defined and communicated to the staff of the college through the agendas and resolutions of the

- (a) Academic Council meetings;
- (b) Teachers' Council meetings;
- (c) Governing Body meetings;
- (d) Joint Council meetings

6.1.4 The various sub-committees deliberate on the issues relating to admission, registration, examination, building, library etc. in relation to the information received from the higher administrative bodies like the Director of Public Instructions, Calcutta University, University Grants Commission and The West Bengal College Service Commission. The sub-committees take appropriate resolutions that are later on approved by the Governing Body. For the smooth functioning of administration, the Principal takes an active role to ensure that the teachers and non-teaching staff perform their duties properly.

6.1.5 The management supports the involvement of the faculty and staff for the improvement of the effectiveness and efficiency of the institutional processes in a number of ways:

- Teachers are sanctioned study leave to attend Orientation Programmes, Refresher Courses, seminars, workshops etc.
- Prof Kakali Ganguly, part-time lecturer in Geography and Shri Kinkar Ghosh, non-teaching staff attended the UGC sponsored Computer Awareness Programme in the college from 20.2.2006 to 27.2.2006.

- As coordinator of the college NSS unit, Prof Mantu Biswas attended the Orientation Programmes of the NSS twice at Narendrapur Lokshiksha Parishad.
- In the Department of English, Prof Swati Mustaphi Senior Lecturer was sanctioned study leave to attend the *Management Development Programme* at the Indian Institute of Management, Calcutta on **Excellence in Higher Education** from 4th August to 6th August 2008.
- In the Department of English, Prof Saranya Sen, part-time lecturer is pursuing the MPhil programme in English at Calcutta University. His class routine has been re-adjusted accordingly.
- The management has encouraged the publication of research journal by the students of the Department of English.
- The management ensured the successful conduct of a written admission test in the Department of English in the academic session 2008-09.
- The Department of English successfully conducted the parents-teachers meeting for First Year Honours students on 15.1.2009.
- Prof Mantu Biswas was sanctioned 3 weeks study leave before confirmation of his service for the submission of his Phd thesis in August 2006.
- Prof Mantu Biswas is the Programme Officer of the NSS and the convener of the Seminar Sub-Committee.
- Prof Keshab Chandra Khanra Selection Grade Lecturer in the Department of Bengali visited Joypur Panchanan Roy College, Howrah on 19.1.2009 as part of a teacher exchange programme.

- Prof Khanra was the coordinator of the UGC programme for the primary education of slum children run in the college from 01.6.2006 to 15.6.2006
- Prof Khanra is the coordinator of the NSOU study centre of the college.
- The part - time teachers of the Department of Geography have been given training by the management in the GIS software package.
- The part - time teachers of the Department of Geography have taken extra classes for the students on enhanced remuneration.
- The Department of Geography has organized two departmental seminars - one on Disaster Management in September 2005 and the other on Remote Sensing and GIS in January 2009.
- The Department of Geography conducts field tours successfully as part of the curriculum.
- In 2008, the Screening Committee duly constituted as per Calcutta University guidelines selected one part-time teacher in the Department of English and three part-time teachers in the Departments of Botany, Zoology and Physiology.
- Classes for Botany, Zoology and Physiology begin at 8.30 am daily.
- The Department of Physiology organized the Health Camp on 6.1.2009.
- The Departments of Botany , Zoology and Physiology conducted educational tours of the Indian Botanic Garden, Alipore Zoological Gardens and Birla Institute of Technology respectively in January- February 2009.
- All the Biological Sciences departments have seminal libraries

- The library assistant is being encouraged to acquaint herself with the library software package installed by Blue Planet Computers.
- The library catalogue is available for students' use in the computer installed for the purpose.
- To facilitate teaching and research, the college has obtained an institutional membership of the British Council library @ Rs 6000/- per year.
- The management is contemplating the appointment of a librarian on contractual basis with knowledge of Library Science.

6.1.6 The Principal is the chief coordinator between the (a) students and guardians and (ii) teachers and non-teaching staff. He executes the decisions of the governing body. He upholds the spirit of the governing body in implementing the vision and mission of the college. He maintains liaison between the college and all regulatory bodies viz. DPL, CU, WBCSC, UGC, NAAC and HMC.

6.2 Organizational Arrangements

6.2.1 The various academic and administrative bodies of the college as per Governing Body resolution no.06 at the meeting held on 05.08.2005:

- ✓ Building Sub-Committee
- ✓ Library Sub-Committee
- ✓ Finance Sub-Committee
- ✓ Academic Sub-Committee
- ✓ Selection Sub-Committee
- ✓ Purchase Sub-Committee
- ✓ Games and Sports Sub-Committee

- ✓ Seminar Sub-Committee
- ✓ Examination Sub-Committee
- ✓ Service Book Sub-Committee
- ✓ Cultural Sub-Committee
- ✓ NAAC Cultural Sub-Committee

The details of the important resolutions taken by the Governing Body since March 2006 are as follows:

GB Meeting dated 03.03.2006:

Agenda 3: The serving part-time teachers, 19 in number, be given the enhanced remuneration of Rs 4000/- as per government order.

Agenda 4: Resolved that on the recommendation of the screening committee Smt Swati Mustaphi of the Department of English be promoted to the post of Senior Lecturer with effect from 01.11.2005.

Agenda 7: Acceptance of the Utilization Certificate for a UGC grant of Rs.1, 90,740/- for the construction of a toilet block in March 2004 on the recommendation of the Finance Sub-Committee.

Agenda 8d : Approval of opening of an account at Bank of India , Ramrajatala Branch for grants received from the West Bengal State Council of Vocational Education and Training.

Agenda 9a (Misc) : Approval of study leave of Smt Swati Mustaphi for attending Refresher Course in the Department of English, Jadavpur University from 16.2.2005 to 18.3.2005 (total 18 days).

GB Meeting dated 08.09.2006:

Agenda 2: Confirmation of service of Smt Sampa Ray Bagchi and Shri Mantu Biswas as permanent lecturers after completing one year of probation.

Agenda 5: Approval of the construction of the women's hostel , phase II , as per Building Sub-Committee resolution dated 08.07.2006.

Agenda 7: Approval of the Audit Report of 2004-05.

Agenda 8e: Prof Mantu Biswas given study leave for completing his PhD from 11.8.2006 to 31.8.2006.

GB Meeting dated 21.5.2007:

Agenda 3: Approval of a compensation package of Rs 70000/- given to earlier settlers on college property. Decision taken to construct a new college building from UGC grant in the XI th Plan period.

Agenda 6: The completed Annexe Building I be named Upendranath Das Block. Decision is taken to install two fibreglass statues of Dr Kanailal Bhattacharyya and Sudhir Kumar Ghosh.

Agenda 7: The Silver Jubilee Celebrations of the college to begin from 22.9.2008.

Agenda 9: As per Calcutta University Statutes, the seniormost teacher is to be appointed to look into the daily academic matters.

Agenda 9 c: the GB out of college funds sanctions Rs 3 lakhs to start the Biological Sciences stream.

GB Meeting dated 22.8.2007:

Agenda: Approves the postponement of students' elections due to students' unrest.

GB Meeting dated 10.3.2008:

Agenda 3: GB discusses the application of Prof Subhasish Ghosh for resignation from the GB and as IQAC coordinator.

GB expresses dissatisfaction at his performance.

Agenda 8: Approval given for the appointment of Suraksha Security Services.

Agenda 9(i): Proposal for UGC sponsored Remedial Coaching, 2008 considered.

Agenda 9 (ii): Proposal taken for starting a three years' vocational course in Home Science.

Agenda 13 : Resolution to inaugurate the Annexe II building taken

GB Meeting dated 03.12.2008:

Agenda 2: The appointment of Smt Sutapa Pal as lecturer in Geography is taken vide the WBCSC letter dated 23.5.2008

Agenda 3: Approval of the appointment of a cook and a helper for the women's hostel vide GO 384/EDN -CS dated 19.6.2008.

Approval of the creation of second posts in English, Education, Political Science, Geography, History and Philosophy by the State Government vide GO 506EDN dated 08.08.2008.

Approval of the creation of first posts in Botany, Zoology and Physiology vide GO 347 EDN dated 02.06.2008.

Agenda 7: The students' union election is suspended following the District Magistrate's orders relating to the prevailing law and order situation.

GB Meeting dated 11.12.2008:

Agenda 2: Prof Subhasish Ghosh's letter of resignation as IQAC coordinator is accepted. Principal is requested by the GB to convene IQAC meeting to appoint a new coordinator.

Agenda 4(i): Approval of the construction of two workshops and one digital classroom out of a grant of Rs 1,30,000/- from the West Bengal State Council of Vocational Education and Training.

Agenda 5: Approval of study leave to Dr Mantu Biswas for attending an Orientation Programme at Calcutta University in December 2008.

Agenda 6: The appointment of the three part-time teachers in Zoology, Botany and Physiology in July 2008 is given approval.

6.2.2 The process of administration is decentralized to a certain extent:

- a) Teachers are given academic freedom regarding the purchase of books and journals.
- b) The seniormost teacher maintains academic and administrative discipline in the absence of the Principal.
- c) The Principal appoints a centre-in-charge among the permanent teachers to conduct the Calcutta University examinations in the college. This appointment is duly intimated to the CU authorities each year.
- d) The placement/ promotion of two permanent teachers of Political Science and Commerce were made effective immediately without awaiting a GB meeting.

c) Principal allows the Departmental Heads to conduct seminars and debates at the expenses of the college.

6.2.3 Principal coordinates with the seniormost teacher to conduct the daily affairs.

6.2.4 The college does not have a Grievance Redressal Cell for its employees. The faculty vents its grievances in the Teachers' Council. The non-teaching staff vent their grievances through their union.

6.2.5 The sub-committee meetings are held with the purpose of discussing specific issues relating to administration:

a) The Admission Sub-Committee meets before the start of the admission process.

b) Meetings of the Finance Sub-Committee and the Building Sub-Committee are held whenever necessary.

c) The Election Sub-Committee met 5 times last year.

d) The Examination Sub-Committee meets before the commencement of the internal and external examinations.

The major issues discussed in the last meeting of the Governing Body dated 03.12.2008-

a) The suspension of students' union elections as per DM's orders.

b) Initiation of the process of reaccreditation of the college.

c) Initiation of the Silver Jubilee Celebrations of the college.

d) Decision to install the statues of Dr Kanailal Bhattacharyya and Sudhir Kumar Ghosh, donor, taken.

6.2.6 The college does not have a cell to prevent the sexual harassment of women staff. There is a Grievance Redressal Cell to address such issues.

6.3 Strategy Development and Deployment

6.3.1 The perspective institutional plan in relation to the academic and infrastructural process:

Academic Planning-

- a) The Digital Classroom is devised to benefit all subjects.
- b) The college Prospectus (English and Bengali version) is restructured under two teachers according to the latest Calcutta University guidelines.
- c) The Prospectus for the academic session 2009-10 would contain the syllabus outline for all the subjects taught at the undergraduate level.
- d) All departments would prepare annual teaching plans before the commencement of classes.
- e) Teachers would be encouraged to use of audio-visual aids in teaching.
- f) A cell for career counselling would be constituted with assistance from UGC.
- g) Students would be accompanied to places of historical interest to imbibe knowledge about their national heritage.

Infrastructural Planning-

- a) A grant of Rs 70,00,000/- has been approved in the UGC XIth Plan period for the construction of a women's hostel.
- b) A proposal for the construction of a ladies' toilet has been placed before UGC during the XI Plan period.

c) A proposal for Rs 8,00,000/- has been submitted to UGC for the construction of classroom and examination building.

6.3.2 The objectives of the college are enumerated in the meetings of the various sub-committees mentioned earlier in 6.2.1

6.3.3 The sub-committees are the same as those enumerated in 6.2.1 above.

6.3.4 The college does not have an MIS in operation.

6.3.5 The Governing Body in its meeting dated 11.12.2008 discussed the performance of the permanent teachers in relation to their attendance in college and the total number of classes taken.

The attendance of the non-teaching staff was also recorded. The permanent teaching and non-teaching staff are dissuaded from taking unauthorized leave.

6.3.6 The college promotes the sharing of knowledge and empowerment of the faculty in a number of ways-

a) Three teachers have availed of Minor Research Project grants.

b) Departments conduct their own seminars and workshops.

c) A permanent teacher functions as the officer-in-charge of the Calcutta University and college examinations.

d) The Information Technology laboratory has 10 computers for students' and faculty use.

e) The college organizes one state-level seminar each year.

f) All the departments put up colourful wall magazines every year.

g) A college magazine is published annually.

h) Teachers of the college do collaborative research with the Institute of Folklore and Cultural Studies.

i) Teachers attend workshops relating to NAAC, CU syllabus changes, CU examination Zonal Centres, NSS and NSOU activities.

6.4 Human Resource Management

6.4.1 Teachers maintain an annual Self Appraisal Report as per UGC guidelines.

Teachers are considered for promotion/placement based on a weighted average of the marks obtained along 5 parameters.

The Performance Appraisal Report is not maintained in the case of the Non-teaching staff.

The college Governing Body considers when a promotion would be given to suitable candidates.

According to the government GO dated 26.11.2007, promotion from Group D to Group C would be given whenever a vacancy arises. Accordingly, Shri Dhananjay Manna was elevated from the position of clerk to that of cashier.

Shri Amar Bag was promoted as head clerk.

Shri Amar Bag and Shri Dhananjay Manna are promoted as upper division clerks.

6.4.2 The office staff contributes a monthly premium of Rs 79/- towards Group Insurance LIC savings scheme.

The staff has participated in various computer awareness programmes.

The staff would be encouraged to participate in UGC Listed Staff Amelioration Programmes.

The management has announced a reward of Rs 100/- for the staff showing efficiency in running remedial classes. However, no one has been found suitable so far.

Prof Srabani Dey has been sanctioned 135 days of maternity leave in 2008 as part of staff well-being.

6.4.3 The Zoology laboratory assistant and the Geography laboratory assistant are appointed in the Group D category. The management is trying to absorb them even though they are over-age, through appeals to the Ministry of Higher Education and the Judiciary.

The college receives recommendations from the West Bengal College Service Commission for appointment of teachers on substantive basis.

6.4.4 The part-time teachers are appointed on the basis of the panel of teachers created by a Selection Committee as per CU circular No.C/9001/Cir dated 14.11.05. The Selection Committee comprises of a subject expert from Calcutta University, the college Principal, an external member of the Governing Body and a permanent teacher of the concerned Department. All appointments to the posts of part-time teachers on and from 01.07.2005 in the colleges are to be made from amongst candidates having at least 55% marks at the Post-Graduate level in the subject concerned. The college advertises vacancies for part-time positions in the *AnandaBazar Patrika* and *The Statesman*. The governing body prescribes the format of the appointment letter for part-time teachers. As per government rules, a part-time teacher is required to take 8 classes per week. The present college requires the part-time teacher to take 12 classes per week. A part-time teacher is

paid Rs 4000/- per month as remuneration. The college bears 50% share of the total remuneration paid to 20 part-time teachers at present. The State Government bears the other 50% of their remuneration.

6.4.5 This criterion is not applicable for the present situation.

6.4.6 The college has conducted one UGC sponsored Computer Awareness Programme in February 2006 for the skill up-gradation of the staff.

6.4.7 A UGC grant of Rs 70, 00,000/- has been approved for the construction of a state of the art college building of five floors.

6.5 Financial Management and Resource Mobilization

6.5.1 The details of the financial support received from the Government are enumerated in Chapter IV of the present report.

The building grants received since 2005 -

Rajya Sabha MP grant of Rs 18,24,413/- received in 2005 for the construction of Annexe I. building.

UGC Xth Plan building grant of Rs 3,81,480/- received in 2006 for the construction of Annexe II building.

DPI, Government of West Bengal building grant of Rs 8,06,951/- received in 2007 for the construction of Annexe II building.

DPI, Government of West Bengal building grant of Rs 6,08,156/- received in 2008 for the construction of the second floor of the Women's Hostel.

UGC Women's Hostel Phase II building grant of Rs 35,00,000/- received in 2008 in the XI th Plan period.

6.5.2 The Government and UGC sanction the bulk of the funds to the college.

6.5.3 There are adequate budgetary resources to fulfill the college's daily expenses.

6.5.4 The statements of income and expenditure is enclosed.

6.5.5 The accounts of the college are audited on an annual basis. An auditor is appointed from the government list of recommended auditors. The students' fees are being collected through State Bank of India, Ramrajatala branch with effect from 07.06.2003. The college has been transferring the salaries of the teaching and non-teaching staff to their savings bank accounts since January 2007.

6.5.6 The college has computerized its finance management systems. The post of a whole-time system analyst is required to provide support to the system.

6.6 Best Practices in Governance and Leadership

6.6.1 This is a growing college with a continuous rise in students' strength. It demands augmentation in infrastructure and learning resources. Accordingly, the management has to spend more time on the development of infrastructure, to seek development grants from the MPLAD programmes, from UGC and the Government. The campus has increased structurally with the implementation of newer project plans.

The management is adopting resolutions to open up new courses, appoint quality teachers and to provide good laboratories.

The teachers and staff cooperate to implement these programmes.

The fixation of pay of the permanent staff and the opening of service books are done within a few months of joining college.

Care is taken to maintain the existing infrastructure.

An internal auditor is appointed to check up all financial transactions viz the collection of tuition fees, collection of other dues from the students, collection of cheques from treasuries vis-a - vis disbursement of amounts on different heads viz payment to college teachers and staff after deduction of TDS and other incidental expenditures.

The State Bank of India , Ramrajatala branch has gifted the college with ten new ceiling fans of Crompton Greaves make in January 2007.

Recommendations of the Visiting Peer Team in the Previous Assessment Report and Follow-up Action Taken by the College:

i) *The college may explore the possibilities of entering into an understanding with some organizations for the training and placement of its BCom and BBA students.*

The college has entered into an understanding with **Retail Career** for the training and placement of its students. Other organizations like Vedant Bajaj and the Vidyasagar School of Management Studies have conducted campus interviews and given placements to a few selected candidates.

ii) *Short -term course on Financial Services Marketing may be introduced to exploit the boom condition prevailing in the financial services sector.*

The college does not have short-term courses on financial services marketing.

iii) *The Alumni Association may be made more active.*

The alumni association functions informally. They provide feedbacks on academic programmes. However, the college does not have a complete database of the alumni.

iv) *A Parent-Teacher Association also should be formed*

The college has not been able to form the parents-teachers association.

- v) *The college may set specific targets that can be attained during next five years
A strategic plan to achieve these targets is formulated.*

The college has been able to set targets for the post-accreditation period (2004-2009). A focused and strategic planning has helped the college to achieve its mission to a large extent during these five years of planning.

Other Quality Sustenance and Enhancement Measures Undertaken by the College since the Previous Assessment and Accreditation in 2004 -

- i) The DPI's sanction of fund for building construction and purchase of books was not available prior to NAAC accreditation. Since 2005, the Government of West Bengal has sanctioned the college with development grants under various schemes.
- ii) The NSS has provided assistance to the management regarding the beautification of the campus.
- iii) The college received approval of appointment of three non-teaching staff in Zoology, Botany and Physiology.
- iv) The DPI sanctioned three permanent posts of teachers in Zoology, Botany and Physiology.
- v) The second posts in six departments were sanctioned by the DPI, Government of West Bengal.
- vi) A grant of Rs 70,00,000/- has been approved for the construction of the second phase of the Women's Hostel under the XI plan scheme.

Rs.35,00,000/- has been sanctioned for the same purpose during the financial year 2008-09.

- vii) The college is the Zonal Centre for the general papers in Political Science, Education and Bengali to assist Calcutta University in the smooth running of examinations.
- viii) Proposal for a UGC sponsored National Seminar has been submitted for approval in March 2009.
- ix) The management has given appointment to two permanent staffs of the women's hostel viz a cook and a helper.
- x) The management has appointed a security agency viz *Suraksha Security* for the safety of the students and staff.
- xi) Promotion/ placement of teachers and staff and their pay fixations is done without any delay leaving no space for grievances.
- xii) The officers -in-charge for Calcutta University examinations are appointed from among the permanent teachers of the college.

CRITERIONVII: INNOVATIVE PRACTICES

7.1 Internal Quality Assurance System

7.1.1 The college has adopted certain mechanisms for quality assurance within the existing systems-

a) A DIGITAL CLASSROOM has been installed in the academic session 2008-09 for participative learning.

b) Teachers of all disciplines have participated in workshops on curriculum development.

c) Faculty is engaged in conducting research projects and research publications.

The details of such projects and publications are enumerated in ChapterIII.

d) Faculty has completed a Minor Research Project in English.

e) The management has taken up a few staff training programmes viz. the UGC sponsored COMPUTER AWARENESS PROGRAMME from 20.02.2006 to 27.02.2006.

f) Many departments have their own teaching plans.

g) Faculty would be encouraged to participate in faculty development programmes during the XI th plan period.

7.1.2 The college offers financial assistance to departments to carry out their plans and projects:

a) The Department of English. has published a research journal.

b) The Department of Geography has conducted a number of field tours each year.

- c) The Departments of Zoology, Botany and Physiology have conducted field tours of *Alipore Zoological Gardens*, *Indian Botanic Garden* and *Birla Institute of Technology* respectively in the academic session 2008-09.
- d) The Department of Political Science organized a visit to a session of the West Bengal State Legislative Assembly on 16th March 2009 to acquaint the students with Parliamentary procedures.
- e) The Departments of Geography and Political Science organized departmental workshops on topics related to the curriculum.
- f) All departments publish wall magazines.

Besides bearing expenses for the above, the management follows the UGC criteria for the teaching workload and the number of teaching days during each academic session. The teaching workload for a permanent teacher is 22 to 24 classes per week. A college is expected to maintain 180 teaching days during each academic session (July to June).

7.1.3 The students' performances in the Calcutta University examinations is an indicator of the positive role played by them in quality assurance. The academic performances of the students of the current year show a success rate of over 95%.

7.1.4 The college organizes mid-term tests, written admission tests, parents-teachers meetings and merit based entrance lists to promote best practices.

To ensure that the best practices have been internalized, the college has introduced a number of endowment scholarships.

The following students are the recipients of the various scholarships based on the marks obtained in the Calcutta University examinations in the academic session 2007-08:

- a) **Sivani Das Memorial Scholarship**-Milan Samanta (BCom Hons Second Year)
- b) **Birendranath Dhar Memorial Scholarship**- Sanju Saha (EDCA Third Year)
- c) **Prasanna Kumar Lahiri and Baradakanta Sanyal Memorial Scholarship**- Reshma Bhattacharya (ENGA Third Year)
- d) **Satyacharan Ghosh and Srimati Nirmala Ghosh Scholarship**- Mousumi Bodak.(PLSA)

7.1.5 This has not been implemented.

7.2 Inclusive Practices

7.2.1 a) The socially backward classes are given admission as per government orders.

b) Merit scholarships are given to support the economically weaker sections of society.

c) The best practices for the benefit of the differently abled are yet to be implemented.

As determined by the Backward Classes Welfare Department , the staff pattern is maintained at the time of appointment:

7.2.2 Dr Mantu Biswas, Lecturer in the Department of Bengali was appointed against a vacancy in the SC category.

The following vacancies occur in the permanent positions of three departments-

Political Science - ST

Education - SC

Botany - SC

Shri Pradip Das, laboratory assistant in the Botany department and Shri Amar Bagh, head clerk were appointed against vacancies in the SC categories.

7.2.3 There is no such gender balance among the students and staff.

Two -time grants for the construction of Women's Hostels (UGC IXth Plan and XI th Plan) have been received to accommodate girl students coming from distant places.

7.2.4 A gender-related sensitizing course for the staff and students has not been done.

7.2.5 Programmes for the promotion of overall development of students from rural/tribal backgrounds have not been taken so far.

7.2.6 The UGC sponsored Remedial Coaching Scheme provides a mechanism to record the incremental academic growth of the students admitted from the disadvantaged sections.

7.2.7 The college does not have special policies to promote social-justice and good citizenship among its students.

The inter-college Youth Parliament competitions initiate the students to the responsibilities of good citizenship.

7.3 Stakeholder Relationships

7.3.1 The governing body takes decisions and implements the government's policies on the academic programmes.

A number of sub-committees viz the Finance Sub-Committee have students' representations on them. This ensures all its stakeholders to participate in the institutions academic and administrative processes.

7.3.2 The new programmes are slotted in a manner so as not to disturb the functioning of the day college.

- i) The theoretical classes for the Biological Sciences stream are held between 8:30 am and 2:30 pm.
- ii) To maintain the academic hour, the practical classes follow the same routine.
- iii) The vocational classes are held between 7:30 am and 10:30 am.
- iv) Classes at the NSOU study centre are held on Saturdays and Sundays after 1:30 pm.

7.3.3 Stakeholder satisfaction is ensured by -

- i) satisfactory students' performance in CU examinations;
- ii) a transparent admission process;
- iii) good public relations between the locals and management.

7.3.4 The college promotes sports and other extra-curricular activities. Annual prizes are given to students performing appreciatively well in the intra-college competitions. The college prospectus announces the incentives given to students.

7.3.5 The local people and dignitaries visit the college during seminars, Annual Social, annual prize giving ceremony and Saraswati Puja. It is in these occasions that the management discusses concerns with the college's stakeholders and tries to re-structure its policies based on them.

7.3.6 The NSS through its activities promotes the social responsibilities and citizenship roles among the students.

The celebrations of the birthdays of eminent intellectuals viz. Netaji Subhas Chandra Bose, Rabindranath Tagore and Dr Kanailal Bhattacharyya promote a sense of responsible citizenship among the students.

7.3.7 In order to bring in community - orientation in its activities, the college organized a UGC sponsored Computer Awareness Programme from 20.2.06 to 27.2.06 for the teachers of government-aided schools.

The college undertook the Slum Area Literacy programme under UGC assistance from 01.6.06 to 15.6.06.

The college organized a Health Camp on 06.1.09 under the supervision of the Dr. Partha Pratim Pal, Hony Secretary, Medical Association of India for the college students and girl students of neighbouring *Bhanumati Girls High School* and *Kedarnath Institution for Girls*.

7.3.8 With the assistance of the college unit of the NSS, the institution is planning to construct a drain connecting the two drains of the college.

7.3.9 The faculty and the students contribute whole heartedly to all the extension activities of the college.

7.3.10 Classes begin immediately after the completion of Calcutta University examinations. Students demand more teachers in view of their educational needs.

7.3.11 Parents-teachers meetings are organized to enhance students' performances. To meet students' expectations of learning, all the departments prepare colourful wall magazines. The students contribute articles in the college

magazine. Performance related awards for cultural competitions are given away at the Annual Social of the college.

7.4 Complaints against the management process are redressed in the Grievance Redressal Cell. The Joint Council of all stakeholders and the college governing body take decisions on all complaints.

THE WAYS IN WHICH THE CORE VALUES OF NAAC ARE REFLECTED IN THE VARIOUS FUNCTIONS OF THE INSTITUTION:

The college's various endeavours reflect the core values of NAAC. The core values need to be *internalized, institutionalized and identified* with. The college is endeavouring hard to see that students receive the adequate knowledge so that they can find the proper placements for themselves. The college has arranged a few classes on value-based education. A proposal for setting up of a Cell for Career and Counselling has been submitted to UGC during the XI th Plan period. There is a placements' cell in function to counsel the students regarding job placements. The college has also tried hard to implement the recommendations made by the peer-team of NAAC in its on-site visit in 2004. The twenty-two recommendations made for ameliorative purposes have indeed helped the management to steer the institution towards higher academic standards. The IQAC of the college expresses its gratitude to NAAC for its support and guidance at various stages to assist in the accreditation process.

EVALUATIVE REPORT OF THE DEPARTMENT OF BENGALI

The Department of Bengali was established in 1985 at the time of first affiliation of the college by University of Calcutta. At first, courses in Compulsory Bengali and Elective Bengali in the B.A. stream was introduced. Bengali honours was introduced in 1998 with 25 seats. It was Herculean task for the teachers- one full time and two part-time to bear with excess class load at that time. But with the full sincerity and devotion, the result was above 95% all the time. The intake capacity of Honors students was increased to 50 in the year 2000. It was increased to 75 in 2008. Dr.Mantu Biswas joined the second post (reserved for SC) in May 2005.

Students fulfilling the minimum eligibility criteria as determined by CU from time to time are given admission to the first year Bengali honours. The honors students of Geography, Philosophy, History, Political Science and Education can opt for Bengali General. Students taking admission in the General Courses can opt for Bengali as a General subject.

Students come from mediocre and poor families of the area and of distant villages. They do not possess sound academic background. So the teachers of the Department take care for the academic improvement of these students. The result of the students in the CU examination is satisfactory.

CU frames the Syllabus for the honors and General courses. The UG council of the University changes it from time to time. The drop-out rate of the admitted students is 5% to 10% in average. Library facilities are easily available to the students. The college library has 1616 books for the use of the students of Bengali. Some relevant audio-CDs are used for the academic interest of the students. Teachers are very cooperative towards the students' necessities providing books, journals and study materials. The First and Second Year students of the department publish wall magazines of the department separately each year. The department organizes educational tours from time to time. A teacher exchange programme was organized with Joypur Panchanan Roy College, Howrah in the current academic session. Teachers of the department attend state - level and national level seminars organized by other colleges and Universities. There is no formal placement cell. Guidance is given to the students to provide services to the public sector, SSC and various competitive examinations. We cherish to introduce PG course in Bengali under CU in the future.

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. Faculty Profile

The faculty of the English Dept. consists of one (1) full time senior lecturer, Prof. Swati Mustaphi and one(1) part time lecturer in the form of Prof. Saranya Sen. Prof. Mustaphi, after completing her honors program in English under University of Calcutta from St.Xavier's College went on to do her M.A.and M.Phil. from Jawaharlal Nehru University, New Delhi securing first class in both. She cleared UGC-NET examination in 1996 and was awarded the Junior Research Fellowship. She joined the present college as Lecturer in English on 01.11. 2000. She has completed two Refresher Courses in English from Jadavpur University in the years 2005 and 2009. She has several presentations of seminar papers to her credit and has attended quite a few national and international level seminars and workshops. Details of such papers are in the Evaluative Report of the college. She has the responsibility of the majority of the classes taken along with other co-curricular activities in the department. She had been instrumental in bringing in the system of written entrance examination in the department that has generated significant interest among the aspiring candidates. Prof S.Mustaphi was officer-in-charge of Calcutta University Part I Examinations, 2005. She was also the member of the Selection Committee held on 17.12.08 for the appointment of a part-time teacher in the Department. Prof S Mustaphi has a First Class Masters' Diploma in Rabindrasangeet from *Bangiya Sangeet Parishad*.

Prof. Saranya Sen, part-time lecturer in English joined the Department on 02.01.2008. He did his honors in English from St. Xavier's College under the University of Calcutta in 2005 and his M.A. from the same university in 2007 with a first class. He cleared the State-level Eligibility Test (SET) for lectureship in 2008. Currently he is pursuing M.Phil. Program from the University of Calcutta. He has presented papers in the state level seminars and has written articles in Bengali and English magazines and journals. The students with interest and active interactions attend his classes. Currently the Editor of the journal of the English department, he is significantly contributing to the academic atmosphere of the institution.

The department was established in 1985. The Honours programme was initiated in the academic session 2003-04 with an intake capacity of ten students. The intake capacity for honors was increased to twenty-five from the academic session 2007-08. The department is seriously understaffed and the effect of it can be seen in the form of the added pressure that the existing faculty has to shoulder. Though there is the recommendation of five (5) more full-time teaching posts, the W.B. College Service Commission has not managed to appoint anyone in them so far. At present, two teachers have to cater to around 450 students (Honours and Compulsory English).

2. Student Profile

The students of the department mainly come passing the Higher Secondary Examination organized by the West Bengal Council of Higher Secondary Education. For most of the students, the medium of instruction in school was Bengali, which has left them with immense scope to improve their English language skills as well as their style of English writing. However, to ensure the basic literary and linguistic competence required in an honors level class, the department has started organizing entrance examinations for the candidates aspiring to take admission. The entrance test was held on 18.6.08. There were 117 applicants for the 25 honors seats. The selected candidates have shown considerable

improvements in the first year of their study as well. They have contributed to the departmental journals some well-researched articles and in the form of the departmental wall magazine (*Miscellanea*) have showcased their creative drives. Further, in the departmental seminar they have spoken at length on various topics starting from the element of queer in Shakespeare to the linguistic power politics in Blake. Thus their research orientation, imaginative enterprise and the speaking proficiency has shown marked improvement. And the faculty of the department may humbly claim the responsibility of that. Further, the students themselves have been quite enthusiastic in their academic endeavor. They have enrolled themselves as members in the organization like the British Council Library along with utilizing the college library to its fullest.

3 to 5. Changes made in the courses, students' performances and library facilities of the department.

The University of Calcutta initiated the major syllabus revisions in the academic session 2008. The students have performed considerably well in the CU examinations. The department makes use of the college library. At present the English Department library has 525 books of which, 70 books are from the Minor Research Project grant of Prof Swati Mustaphi.

6. Modern Teaching Methods Practiced & the Use of ICT in Teaching-Learning

The teaching program of the department is saved in the form of a power point presentation. Several classes are organized with the help of power point. The students are encouraged to refer to the e-sources while researching on their course program. They are provided with several useful links to help them in their study.

7. Participation of the teachers in academic and personal counseling of students

The faculty of the department has a tradition of intimate contact with the students. While the student-teacher interaction in the class is satisfactory, the faculty takes extra care to locate the problems of every single student and suggest the remedy. The students feel absolutely free to contact the teachers outside the classrooms. The department has taken further initiative to connect to the guardians of the students through parents-teacher meetings.

8. Details of faculty development programmes.

Prof Swati Mustaphi attended the Management Development Programme on Excellence in Higher Education at Indian Institute of Management, Calcutta.

Prof Swati Mustaphi attended a Refresher course as a Senior Lecturer on Literature and Thought at Jadavpur University from 02.02.2009 to 21.02.2009

9. Participation/Contribution of teachers to the academic activities including teaching, consultancy and research

a) Prof. Saranya Sen takes 12 classes per week (9 honors classes, 2 general classes, 1 Compulsory English Class)

b) He is currently pursuing M.Phil. Program from the University of Calcutta. The topic of his research is 'Nationalism in the novels of Chinua Achebe'.

c) Prof Swati Mustaphi takes 22 honors classes per week, 01 Compulsory English class and 02 classes for General English.

d) Prof Swati Mustaphi worked on a Minor Research Project entitled *The Philosophy of Language in the Novels of Anita Desai* from April 2005 to May 2005. The total approved and sanctioned amount for the Project is Rs 50000/-.

10. Departmental collaborations

The Department of English does not have collaborations with other departments or institutions.

11. Priority areas for Research and details of the ongoing projects, important and noteworthy publications of the faculty, during the last two years

Prof. Saranya Sen's proposed MPhil dissertation is entitled : *Narrative of the Nation: A Study of Chinua Achebe's Fictions*

His publications in the last two years:

- a) **Information Technology and India's Baptism to the Postmodern**- published in the college seminar souvenir, April 2008
- b) **History and the Celluloid: Birth and Development of Mexican Cinema**- published in the journal of the Indo- Hispanic Society, Dec 2008
- c) **Probashi Sahitye Nirheen-er Jontrona O Prachurjyo**- published in Nandan(Bengali literary magazine) , February 2009.
- d) Prof. Swati Mustaphi, Senior Lecturer in the Department of English presented a paper entitled **English As A World Language** in the UGC seminar on KNOWLEDGE, CULTURE AND INFORMATION at the present college in December 2004.
- e) Prof. Swati Mustaphi, Senior Lecturer in the Department of English published a paper seminar on **TRENDS IN MODERN BENGALI LITERATURE** at the present college in November 2006.
- f) Prof. Swati Mustaphi, presented a paper entitled: **The Meaning of Meaning: Bhartrhari's Sphota Theory** in the Refresher Course on Literature and Thought at Jadavpur University in February 2009.

Prof. Swati Mustaphi's research priorities are Comparative Poetics and Indology.

12. Placement record of the past students

There is an unofficial record of past students showing vertical mobility towards post-graduate programmes. Some students have found placements as assistant teachers in government- aided schools after graduation. However, a complete database is not available due to the lack of an adequate infrastructure.

13 Plan of action of the department for the next five years.

The present faculty of the Department of English has strong research orientations. Due to the lack of time and infrastructure the faculty is engaged in teaching for most part of the time. The faculty would like to conduct more research projects with government grant. The department would also like to purchase more books out of an increased fund allocation. Finally, the teachers of the department would like to function as placements' officers for their own students with UGC aid.

D. Declaration by the Head of the Institution

I certify that that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and No part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.



Signature of the Head of the institution
with seal:

Place: Ramrajatala, Howrah
Date: 30.03.2009

Principal,
Dr. Manojlal Bhattacharyya College,
Santagachi, Howrah - 4

**LIST OF STUDENTS PERFORMING HIGHER EDUCATION AT POST GRADUATE LEVEL
PASSING FROM DR.KANAILAL BHATTACHARYYA COLLEGE
AT N.S.O.U. - DR.KANAILAL BHATTACHARYYA COLLEGE STUDY CENTRE (E-09)**

Sl. No.	Batch	Name of Student	Enrolment No.	Phone No.	Subject In P.G.
1	July, 2003	ARDHENDU BASU	03212102618		
2	July, 2003	KANIKA SAMANTA	03222102630	2650-5046	PGBG
3	July, 2003	MOUMITA MONDAL	03222102625	2627-1539	PGBG
4	July, 2003	RINA SANTRA	03242102601	2653-1060	PGBG
5	July, 2003	SANHITA BARUI	03222102600		PGBG
6	July, 2003	SANJUKTA PARIAL	03222102639	2669-2406	PGBG
7	July, 2003	SHAMPA MAJI	03222102604	2657-3648	PGBG
8	July, 2004	BARNALI SEN	04222102358	2627-2550	PGBG
9	July, 2004	DEBASISH CHATTERJEE	04212102378	9831408855	PGBG
10	July, 2004	ARPITA LAHIRI	04222102382	953214256993	PGBG
11	July, 2004	MOUMITA MAHAPATRA	04222102388	9830715058	PGBG
12	July, 2004	ARPITA SETT	04222102390	9883120013	PGBG
13	July, 2004	POLY MAJHI	04242102391	9836313146	PGBG
14	July, 2004	MRIDULA ACHARYA	04222102392	2657-1178	PGBG
15	July, 2004	JAYANTA NASKAR	04232102393	9434135524	PGBG
16	July, 2004	SUSAMA CHATTERJEE	04222102394	9830452406	PGBG
17	July, 2004	ANINDITA SARKAR	04222102396	2657-2007	PGBG
18	July, 2004	SANCHITA SARKAR	04222102397	2627-1098	PGBG
19	July, 2004	DIPTI MONDAL	04242102398	2627-1098	PGBG
20	July, 2004	MANDIRA MONDAL	04242102401	Nil	PGBG
21	January, 2005	PRITAM GHOSH	05172600442	2691-7678	PGBG
22	January, 2005	SHARMISTHA GHOSH	05122600449	9830367661	MSW
23	July, 2005	ADITI DAS	05222103284	2555-6935	MSW
24	July, 2005	MONALISA ROY	05222103289	9433843421	PGBG
25	July, 2005	MUNMUN SARKAR	05222103290	5540-4279	PGBG
26	July, 2005	SUNANDITA HUTAIT(DAS)	05222103291	9830766503	PGBG
27	July, 2005	SUSMITA MANNA (SAMANTA)	05222103292	9831389860	PGBG
28	July, 2005	MITALI MANNA	05222103294	2627-2404	PGBG
29	July, 2005	APARNA CHAKRABARTI (BHATTACHARYA)	05222103297	Nil	PGBG
30	July, 2005	NIVEDITA CHOWDHURY	05222103301	55186170	PGBG
31	July, 2005	SUJAY GHOSH	05222103303	6417-3477	PGBG
32	July, 2005	DEEPANJAN BANERJEE	05212103304	9883024531	PGBG
33	July, 2005	PAYEL SAMANTA	05212103305	2657-1016	PGBG
34	July, 2005	POULAMI GHOSH	05222103306	2657-0730	PGBG
35	July, 2005	KOUSIK SIMAI	05222103306	2657-3290	PGBG
36	July, 2005	NEELANJANA SENGUPTA	05212103311	953220-232281	PGBG
37	July, 2005	ANUSUYA KUNDU	05222103313	9831353345	PGBG
38	July, 2005	SANDIP JANA	05222103318	9732689561	PGBG
39	July, 2005	SRIPATI CHAKRABORTY	05212103319	2657-1441	PGBG
40	July, 2005	KAKOLI MONDAL	05212103323	9732526940	PGBG
41	July, 2005	CHAITALI MUKHERJEE	05242103327	9331292847	PGBG
42	July, 2005	APURBA LAHIRI	05222103329	9230514923	PGBG
43	July, 2005	APURBA BHATTACHARYA	05212200513	2627-1729	PGBG
44	July, 2005	AVINANDITA SEN	05212200514	2627-0942	PGBG
45	July, 2005	SANGITA TUNG	05222200516	2643-1949	PGBG
46	July, 2005	SUJAY BERA	05222200520	2657-2122	PGBG
47	July, 2006	MAHUA SHAW	06212102137	9836370182	PGBG
48	July, 2006	SASWATI KHASTAGIR	06222102142	6519-7111	PGBG
49	July, 2006		06222102145	5513-7298	PGBG

**LIST OF STUDENTS PERFORMING HIGHER EDUCATION AT POST GRADUATE LEVEL
AT N.S.O.U. - DR.KANAILAL BHATTACHARYYA COLLEGE STUDY CENTRE (E-09)**

Sl. No.	Batch	Name of Student	Enrolment No.	Phone No.	Subject In P.G.
49	July, 2006	SEAULI MUKHERJEE	06222102146		PGBG
50	July, 2006	SOMA GHOSH	06222102148	2640-7289	PGBG
51	July, 2006	SUSNATA KUMAR GIRI	06212102149	2657-1122	PGBG
52	July, 2006	CHAITALI DAS	06222102151	9836302133	PGBG
53	July, 2006	SATABDI SASMAL	06222102154	2627-2454	PGPS
54	July, 2006	SUMONA MUKHERJEE	06222102155	2667-0665	PGHI
55	July, 2006	SUKHEN DAS	06272102157	9836799623	PGHI
56	July, 2006	KARABI BERA	06222102160	9239339641	PGED
57	July, 2006	MOUMITA GHOSAL	06222102161	9830705455	PGED
58	July, 2007	BIKASH BISWAS	07232106135	9831248453	PGED
59	July, 2007	MOUSUMI ROY	07222106137	2657-1701	PGBG
60	July, 2007	POULOMI BANERJEE	07222106138	9836702328	PGBG
61	July, 2007	RUMA MAJUMDAR	07222106139	2637-3775	PGBG
62	July, 2007	SWARNAVA KARAR	07222106141	2657-3193	PGBG
63	July, 2007	TANUSREE DAS	07222106142	2657-0985	PGBG
64	July, 2007	PRIYANGBADA KHANRA	07222106144	2657-4210	PGBG
65	July, 2007	TRIBARNA PARAL (ADAK)	07222106148	9830316381	PGBG
66	July, 2007	SUNNY PALIT	07222106151	9830006672	PGEG
67	July, 2007	SUPARNA SEN	07222106152	Nil	PGPS
68	July, 2007	MONALISA ROY	07222106153	2627-2060	PGPS
69	July, 2007	MOUMITA MONDAL	07222106154	6540-4279	PGED
70	July, 2007	BRATATI DAS	07222106158	9836397844	PGED
71	July, 2007	DEBARATI GHOSH	07222106159	9231839737	PGBG
72	July, 2007	DEBASREE SEN GUPTA	07222106160	9830709212	PGBG
73	July, 2007	KAKALI BAG	07242106161	9836449454	PGBG
74	July, 2007	PIU MONDAL	07222106162	9239255161	PGBG
75	July, 2007	MONALISA DAS	07222106164	Nil	PGBG
76	July, 2007	TAMA BAG	07222106165	9239387549	PGBG
77	July, 2007	RIYA GHOSH	07222106168	2657-3650	PGBG
78	July, 2007	SNIGDHA FADIKAR	07222106169	9836883144	PGHI
79	July, 2007	MUNMUN MAJHI	07242106170	9331898405	PGHI
80	July, 2007	KABITA BANIK	07222106171	9331999381	PGPS
81	July, 2007	TRIBARNA PARAL (ADAK)	07222106171	9231421657	PGED
82	July, 2007	AVIJIT DAS	07222601124	Nil	MSW
83	July, 2007	AVIJIT MAJI	07212200444	9331963990	PGCO
84	July, 2007	JAYANTA DAS	07212200445	9830310020	PGCO
85	July, 2007	SUMAN GHOSH	07232200446	2677-5739	PGCO
86	July, 2008	ATASI GAYAN	07212200451	9830090852	PGCO
87	July, 2008	PIYALI LAHIRI	082202104586	2657-3266	PGBG
88	July, 2008	PRIYANKA PATRA	082202104592	9230402598	PGBG
89	July, 2008	RITA DHARA	082202104593	2657-2177	PGBG
90	July, 2008	TAPAN DEY	082202104594	2653-6261	PGBG
91	July, 2008	SUDIP KUMAR POLMAL	082102104597	9748227460	PGBG
92	July, 2008	MINATI DAS	082102104604	9775031442	PGEG
93	July, 2008	SIPRA NANDY	082202104608	2657-2418	PGHI
94	July, 2008	TANIYA HALDER	082202104611	9231940707	PGHI
95	July, 2008	LILI POLLEY	082202104613	275772	PGHI
96	July, 2008	ARPITA JANA	082202104614	9903562151	PGPS
97	July, 2008	PAMPA MONDAL	082202104615	9232163585	PGED
98	July, 2008	RUMA DAS	082202104619	9433121085	PGED
			082402600920	2627-1083	MSW

BUDGETED INCOME & EXPENDITURE ACCOUNT FOR THE YEAR F.Y. 2007-2008


EXPENDITURE	Amount	INCOME	Amount
Advertisement	10,000.00	Admission Fees	35,000.00
Affiliation Fees	4,000.00	Building Fees	55,000.00
Allowances	11,000.00	Certificate Fees (CU)	7,000.00
Allowances to Sports Teacher	2,000.00	College Registration Fees	20,000.00
Allowances to Non Teaching Staff (Part Time)	80,000.00	Computer Fees	45,000.00
Allowances to Computer Teacher	7,500.00	Development Fees	190,000.00
Bank Fees	3,500.00	Donation Received	5,000.00
Bank Charges & Commission	4,000.00	Fine	1,000.00
Books	11,000.00	Geography Practical Fees	2,000.00
Book Binding Charges	1,500.00	Income Tax Realised from Staff	10,000.00
C.U. Exam Fees (Extrnal)	18,000.00	Interest on Fees Collection A/c	1,000.00
C.U. Examination Expenses	15,000.00	Interest on SB A/C(SBI)	3,000.00
C.U. Form Fees	25,000.00	Lab Fees	30,000.00
C.U. Practical Fees	1,500.00	Lab Improvement Fees	22,000.00
C.U. Registration Form	3,500.00	Library Fees	48,000.00
Clearing Charges	7,500.00	Miscellaneous Income	200,000.00
Computer Work Expenses	2,000.00	N.S.O.U. Study Centre Contribution	6,000.00
Contingency	13,000.00	Sale of Forms	20,000.00
Conveyance Expenses	25,000.00	Sales of Paper	500.00
Corporation Tax	8,000.00	Session Charges	300,000.00
Depreciation	600,000.00	Student Health Home	4,000.00
Donation	1,000.00	Student Union Fees	20,000.00
Educational Tour (Geography)	60,000.00	Tuition Fees	600,000.00
Electricity Charges	50,000.00	Welfare Fund	80,000.00
ENVS Grant Expenses	2,000.00	Pay Packet Grant	4,50,000.00
Games and Sports Expenses	3,000.00	Examination Grant	70,000.00
Generator Charges	2,000.00	ENVS Grant	3,000.00
Inspection Expenses	5,000.00	Senate Election Grant	500.00
Insurance	4,500.00	Zonal Centre Grant	3,000.00
Investigation Charges (C.U. Exam)	35,000.00	Vocational Department (WBSCVT)	300,000.00
Journal	500.00	N.S.S. Unit	13,000.00
Labour Charges	20,000.00	Vocational Department (UGC)	50,000.00
Legal Expenses	1,000.00		
Photo Expenses	2,000.00		
Postage	300.00		
Printing & Stationery	70,000.00		
Professional Charges	5,000.00		
Refreshment Expenses	15,000.00		
Repair Expenses (incl.Painting & Whitewash)	200,000.00		
Salary of Part Time Teacher	300,000.00		
Saraswati Puja Expenses	4,000.00		
Scholarship	800.00		
Security Charges	10,000.00		
Service Charges	15,000.00		
Sign Board	5,000.00		
Staff Salary	4,50,000.00		
Telephone Charges	15,000.00		
Union Fund	15,000.00		
Central Centre Grant Expenses	3,000.00		
Vocational Department (WBSCVT)	200,000.00		
N.S.S. Unit	13,000.00		
Vocational Department (UGC)	35,000.00		
Net Surplus			
Excess Income Over expenditure)	198,900.00		

Dr. Kanailal Bhattacharyya
Principal, 31/3/08

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

BUDGETED INCOME & EXPENDITURE ACCOUNT FOR THE YEAR F.Y. 2008-2009

<u>EXPENDITURE</u>	<u>Amount</u>	<u>INCOME</u>	<u>Amount</u>
Advertisement	8,000.00	Admission Fees	55,000.00
Affiliation Fees	5,000.00	Building Fees	75,000.00
Allowances	25,000.00	Certificate Fees (CU)	10,000.00
Allowances to Sports Teacher	2,000.00	College Registration Fees	25,000.00
Allowances to Non Teaching Staff (Part Time)	100,000.00	Computer Fees	50,000.00
Allowances to Computer Teacher	8,000.00	Development Fees	200,000.00
Audit Fees	3,500.00	Donation Received	5,000.00
Bank Charges & Commission	4,000.00	Fine	1,000.00
Books	11,000.00	Geography Practical Fees	4,000.00
Book Binding Charges	2,500.00	Income Tax Realised from Staff	7,500.00
C.U. Exam Fees (Extrnal)	20,000.00	Interest on Fees Collection A/c	1,500.00
C.U. Examination Expenses	17,000.00	Interest on SB A/C(SBI)	3,500.00
C.U. Form Fees	30,000.00	Lab Fees	35,000.00
C.U. Practical Fees	1,700.00	Lab Improvement Fees	25,000.00
C.U. Registration Form	4,000.00	Library Fees	52,000.00
Closing Charges	8,000.00	Miscellaneous Income	200,000.00
Computer Work Expenses	3,000.00	N.S.O.U. Study Centre Contribution	6,000.00
Contingency	25,000.00	Sale of Forms	25,000.00
Conveyance Expenses	30,000.00	Sales of Paper	400.00
Corporation Tax	8,000.00	Session Charges	325,000.00
Depreciation	625,000.00	Student Health Home	4,000.00
Donation	1,000.00	Student Union Fees	24,000.00
Educational Tour (Geography)	75,000.00	Tuition Fees	800,000.00
Electricity Charges	50,000.00	Welfare Fund	80,000.00
ENVS Grant Expenses	2,000.00	Pay Packet Grant	4,700,000.00
Games and Sports Expenses	3,500.00	Examination Grant	80,000.00
Generator Charges	2,500.00	ENVS Grant	3,000.00
Inspection Expenses	5,000.00	Senate Election Grant	500.00
Insurance	5,000.00	Zonal Centre Grant	3,000.00
Investigation Charges (C.U. Exam)	40,000.00	Vocational Department (WBSCVTE)	400,000.00
Journal	700.00	N.S.S. Unit	13,000.00
Labour Charges	50,000.00	Vocational Department (UGC)	60,000.00
Legal Expenses	1,000.00		
Photo Expenses	2,500.00		
Postage	500.00		
Printing & Stationery	80,000.00		
Professional Charges	15,000.00		
Refreshment Expenses	18,000.00		
Repair Expenses (incl. Painting & Whitewash)	300,000.00		
Salary of Part Time Teacher	300,000.00		
Saraswati Puja Expenses	50,000.00		
Scholarship	800.00		
Scrutiny Charges	10,000.00		
Service Charges	20,000.00		
Sign Board	5,000.00		
Staff Salary	4,700,000.00		
Telephone Charges	20,000.00		
Union Fund	15,000.00		
Zonal Centre Grant Expenses	3,000.00		
Vocational Department (WBSCVT)	350,000.00		
N.S.S. Unit	13,000.00		
Vocational Department (UGC)	55,000.00		
Net Surplus			
(Excess Income Over expenditure)	139,200.00		
	<u>7,273,400.00</u>		<u>7,273,400.00</u>


Principal, 31/3/09
Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

DR. KANAILAL BHATTACHARYYA COLLEGE

(NAAC ACCREDITED)

AFFILIATED UNDER THE UNIVERSITY OF CALCUTTA

Dharmatala, Ramrajatala

Santragachi, Howrah - 711 104

Phone :- 2627 - 2490

**AUDIT REPORT WITH AUDITED STATEMENT
OF ACCOUNTS YEAR ENDED 31ST MARCH, 2006**

MUKHOPADHYAY & ASSOCIATES

Chartered Accountants

47, Station Road, Dhakuria, Pin - 700031

Phone : 2473 - 5188

ATTESTED

DR. KANAILAL BHATTACHARYYA COLLEGE

(NAAC ACCREDITED)

AFFILIATED UNDER THE UNIVERSITY OF CALCUTTA

Dharmatala, Ramrajatala

Santragachi, Howrah - 711 104

Phone :- 2627 - 2490

**AUDIT REPORT WITH AUDITED STATEMENT
OF ACCOUNTS YEAR ENDED 31ST MARCH, 2006**



MUKHOPADHYAY & ASSOCIATES

Chartered Accountants

47, Station Road, Dhakuria, Pin - 700031

Phone : 2473 - 5188

ATTESTED

[Signature]
Principal,

Dr. Kanailal Bhattacharyya College
Dharmatala, Howrah

AUDITORS' REPORT

We have audited the attached Balance Sheet of the Dr. KANAILAL BHATTACHARYYA COLLEGE, P.O Santragachi, Ramrajatala, Dist-Howrah as at 31st March, 2006 and also the Income & Expenditure Account and Receipts & Payments Account for the year ended on the date annexed thereto. These financial statements are responsibility of the College Management. Our responsibility is to express an opinion on these financial statement based on our audit.

We conducted the audit in accordance with auditing standards generally accepted in India. Those standards require that we plan perform the audit to obtain reasonable assurance about whether the financial statements are of material mis-statement. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides reasonable basis for our opinion.

We report that :

- i) ~~We have obtained all~~ the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit.
- ii) ~~In our opinion proper books of account have been kept by the Institute so far as appears from our examination of these books.~~
- iii) ~~The Balance sheet, Income & Expenditure Accounts and Receipts and Payment~~ dealt with by this report are in agreement with the books of account.
- iv) ~~In our opinion and to the best of our information and according to the explanation given to us, the said account, together with schedules A to L and Notes on Accounts of even date give a true and fair view :~~
 - a) ~~In the case of Balance sheet, of the state of affairs of the Institute as 31st March, 2006.~~
 - b) ~~In the case of Income and expenditure Account, the excess of Income over Expenditure for the year ended on that date.~~
 - c) ~~In the case of Receipts and Payment Accounts, of the actual receipts and Payments for the year ended on that date.~~

ATTESTED

Principal,

Dr. Kanailal Bhattacharyya College
Ramrajatala, Howrah



For Mukhopadhyay & Associates
Chartered Accountants

P. K. Mukhopadhyay

(P.K. Mukhopadhyay)

Mem. No. 51646

To: The Director of Public Instruction
Government of West Bengal
Education Directorate (College Audit Cell)
Bhawan (8th Floor)
Salt Lake, Kolkata - 700091

In addition to our statutory report on the accounts for the year ended on the 31st March, 2006 of KANAILAL BHATTACHARYA COLLEGE, P.O. Santragachi, Ramrajatala, Dist - Howrah. We submit our separate report vide letter no. 6(400)/1(180)-CA/06 dated 30.05.06/16.10.06 are as follows:

In our opinion the accounts are maintained in conformity with the requirements of the Institute accounts and followed with the instruction given by the Director of Public Instructions.

- The Grants received from Director of Public Instructions West Bengal viz Pay Packet, UGC Grant and scholarship etc have been utilized for the purposes for which grants were sanctioned.
- No member of Teaching and Non-Teaching staff who has exercised his option for pension including family pension cum gratuity is enjoying the facilities of contributory provident Fund.
- No payment has been made to unapproved staff.

Cash Balance

As we have taken up the audit after the close of the accounting year so we could not physically verify the cash in hand on 31.03.2006 but we have relied on the physical counting of cash in hand by the Management Staffs as on 31.03.2006 are as follows:

- Cash in Hand with the Cashier which have Physically verified by the Accountant in presence of Principal & Cashier and found correct. Balance as per cash Book as on 31.03.2006.

15 x 100 =	1500.00
10 x 50 =	500.00
5 x 20 =	100.00
2 x 10 =	20.00

2120.00

2.15

2122.15

Add- Coins

(Two Thousand One Hundred Twenty Two and Nine Paise only)

i) Cash in hand (BSS)

Rs 35.94

ATTESTED

Principal,

Kanailal Bhattacharyya College
Ramrajatala, Howrah

i) General Fund
Schedule - A

Op. Balance
(As per last A/C)
Add: Excess of Income
Over Expenditure

Rs 38,37,024.77

Rs 34,90,182.29

Rs 20,381.63

Add: Amount of the
Undernoted A/C transferred to
General Fund.

2,10,036.00

Computer UGC A/C

31,410.00

Book Grant UGC A/C

10,160.85

Equipment UGC A/C

5,970.00

Building UGC A/C

59,754.00

Audit Fees

9,130.00

Rs 3,26,460.85

Rs 38,37,024.77

ii) Provident Fund A/C
Schedule - B

Opening Balance
(As per last A/C)
Add: Contrn. & Recovery
of loan as per separate list
Interest for the year

Rs 18,442.96.00

Rs 2,14,437.00

Rs 1,32,021.00

Rs 21,90,754.00

Less: Withdrawal during the
Year

Rs 1,11,184.00Rs 20,79,570.00

iii) Other Liabilities
Schedule - C

Op. Balance
(As per last A/C)
Add: During the year

Rs 6,052.00

Rs 14,898.00

Rs 2,31,128.00

Rs 2,46,026.00

Rs 2,39,974.00

Rs 6,052.00

Less: Paid

Details of Rs 6052 are as below:

a) Cashier's Security Deposit

Rs 500.00

b) Profession Tax

Rs 713.00

c) Group Insurance

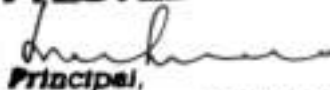
Rs 168.00

d) Life Insurance Premium

Rs 671.00

Rs 6,052.00

ATTESTED


Principal,

Dr. Banabai Bhattacharyya College

Bamunetola, Hooghly

Other Fees
Schedule - D
Op. Balance
As per last A/C)
Registration Fees(C.U)
Examination Fees
Library Caution Money
Lab Caution Money
Addition

Rs 834.00
Rs 9,216.00
Rs 6,250.00
Rs 36,545.00

Rs 80,723.00

Details are as follows :
Registration Fees
University Examination
Laboratory Caution
Library Caution Money

Rs 13,214.00
Rs 10,133.00
Rs 14,210.00

Rs 43,166.00
Rs 80,723.00

Rs 52,847.00
Rs 2,91,006.00
Rs 3,43,853.00
Rs 2,63,130.00

Rs 80,723.00

Undisbursed Grant
Schedule - E

Op. Balance
(As per last A/C)
Add - Grant received during
the year

Rs 9,40,466.85
Rs 3,93,260.00
Rs 13,33,726.85
Rs 4,44,939.85
Rs 8,88,787.00

Rs 8,88,787.00

Less : Disbursed

Donation Fund

Op. Balance
Addition during the year

Rs 22,690.00

NIL
Rs 22,690.00
Rs 22,690.00

Fixed Assets

Schedule - G

Op. Balance
(As per last Account)
Add - Purchase during
the year

Rs 33,28,506.00

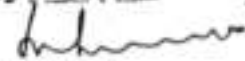
Rs 34,62,942.00

Rs 3,02,154.00
Rs 37,65,096.00

Rs 4,36,590.00
Rs 33,28,506.00

Less :- Depreciation charged

ATTESTED



Principal,

Dr. Bhabini Bhattacharyya College
Bengaluru, Karnataka

Security Deposit
Schedule - H

Rs 3350.00

Security money with Calcutta Telephone and C.E.S.C Limited.

Government Salary Grant
(Schedule - I)

Op. Balance	Rs 1,63,740.00	Rs (98,384.00)
As per last A/C	(Rs 2,52,056.00)	
Received Salary Grant during the year		Rs (88,316.00)
Less - Amount disbursed		Rs 35,81,043.00
Balance Recoverable		Rs 35,91,111.00
		Rs (98,384.00)

Provident Fund Loan
Op. Balance

(As per last A/C)	Rs 94,500.00
Add - Loan Sanctioned and Paid during the year	Rs 98,750.00
	Rs 35,000.00
Less - Recovery of Loan During the year	Rs 1,33,750.00
	Rs 39,250.00
	Rs 94,500.00

Advance (Schedule - L)

Op. Balance	Rs 59,170.00
As per last A/C	Rs 13,770.00
Add - During the year	Rs 3,54,000.00
	Rs 3,67,770.00
Less - Recovered	Rs 3,08,600.00
	Rs 59,170.00

Other Funds Investment
Schedule - M

Op. Balance	Rs 1,55,051.00
As per last A/C	
Add - During the year	Rs 1,04,054.00
Interest	Rs 23,890.00
	Rs 27,107.00
	Rs 1,55,051.00

Details as included in the Schedule 'M'.

ATTENDED

Signature

Dr. Binod Choudhury, Officer
General M. D. D. D.

Bank Balance:

We have checked the Bank entries in Cash Book with Bank Statement and also Bank Reconciliation Statement. All Cash Book Balance and Bank Balance has been tallied

SIH General Fund A/C 11158008827	Rs 101191.84
Bank of India A/C 100038	Rs 222773.82
SIH (Dev. Fund) No. 11158009456	Rs 29744.02
SIH (Bldg. Fund) No. 00058008952	Rs 101666.52
SIH UGC) VOCA No.11156009717	Rs 785135.58
SIH(Union) 1115800895	Rs 1716.12
SIH(NSS) 11158008963	Rs 14092.10

General

In Conclusion we convey our cordial thanks to the Principal, Management and all teaching and non teaching staffs of the college for their sincere help and active co-operation for conducting the audit smoothly.

Place : Kolkata
Dated : The 19th August, 2007



For Mukhopadhyay & Associates
Chartered Accountants
P. K. Mukhopadhyay
(P.K. Mukhopadhyay)
Mem. No. 51646

ATTESTED

[Signature]
Principal,

Dr. Basanta Bhattacharyya College
Ramkrishna, Howrah

DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated under the University of Calcutta)
Accredited by National Assessment and Accreditation Council
(NAAC)

DHARMATALA, RAMRAJATALA,
SANTRAGACHI, HOWRAH - 711104.

INTRODUCTORY STATEMENT AND STATISTICAL INFORMATION FOR THE YEAR 31st. MARCH 2006.

YEAR	ROLL STRENGTH	HONS.	GENERAL	S.C.	S.T.	NO. OF FREE STUDENT
2000	240	120	120	00	00	00
2000	130	87	73	00	00	00
2000	120	30	87	00	00	00
2000	83	50	30	00	00	00
2000	78	43	33	00	00	00
2000	40	20	10	00	00	00

COURSES AND SUBJECT TAUGHT.

HONOURS (B.A.)	B.COM
BENGALI	1. GENERAL & HONOURS (IN ACCOUNTING & FINANCE GROUP)
ENGLISH	
PHILOSOPHY	2. B.B.A. (HONS.)
HISTORY	
EDUCATION	
POLITICAL SC.	
GEOGRAPHY	

Teaching Staff (Full Time) = 10 (Ten) including Principal

Non-Teaching Staff (Full Time) = 12 (Twelve)

Apprentice Part Time Staff = 00

Apprentice Part Time Teaching Staff = 00

Apprentice Non-Teaching Staff = 00

Against Deputation Vacancy = NIL

OF FEES.	GENERAL			HONOURS		
	B.A.	GEOG.	B.COM.	GEOGRAPHY	B.A.	B.COM.
FEES.	50.00	100.00	50.00	200.00	75.00	85.00
FEES.	10.00	150.00	10.00	150.00	10.00	10.00
FEES.	5.00	75.00	5.00	75.00	5.00	5.00
FEES.	300.00	300.00	300.00	300.00	300.00	300.00
UNION FEES.	14.00	20.00	14.00	20.00	14.00	14.00
FEES.	50.00	50.00	50.00	50.00	50.00	50.00
FEES	NIL	250.00	X	500.00	X	X
ARY MP. FEES.	NIL	300.00	X	1000.00	X	X

PHONE - 6664

[Signature]

(DR. DEEPA KUMAR SAHOO)

Principal,

For, Mukhopadhyay & Associates
Chartered Accountants

Dr. Kanailal Bhattacharyya College,

P. K. Mukhopadhyay
(P. K. Mukhopadhyay)
Proprietor - No-51646

Santtragachi, Howrah - 4

ATTESTED

[Signature]

Principal,

Dr. Kanailal Bhattacharyya College,
Santtragachi, Howrah

DR. KANAILAL BHATTACHARYA COLLEGE
SANTRAGACHI, HOWRAH - 711104

BALANCE SHEET OF COLLEGE AS AT 31ST MARCH 2008

3837024.77	<u>FIXED ASSETS</u> As per Schedule G	
2069570.00	<u>SECURITY DEPOSIT</u> As per Schedule H	127000.00
6052.00	<u>GOVT. SALARY GRANT RECEIVABLE</u> As per Schedule I	2300.00
30723.00	<u>PROVIDENT FUND/LOAN ACCOUNT</u> As per Schedule J	9134.00
88287.00	<u>PROVIDENT FUND INVESTMENT</u> As per Schedule K	9000.00
22690.00	<u>ADVANCE</u> As per Schedule L	19223.00
2005.80	<u>OTHERS FUND INVESTMENT</u> As per Schedule M	15000.00
929.42	<u>CLOSING BALANCE</u>	
836.41	<u>CASH IN HAND</u>	2021.00
53050.00	<u>S.B.I. (GENERAL FUND) A/C NO. 11000000000000000000</u>	10000.00
	<u>BANK OF INDIA A/C NO. 11000000000000000000</u>	10000.00
	<u>S.B.I. (DEV. FUND) A/C NO. 11000000000000000000</u>	10000.00
	<u>S.B.I. (BUILDING FUND) A/C NO. 11000000000000000000</u>	10000.00
	<u>S.B.I. (RECOGNITION) A/C NO. 11000000000000000000</u>	10000.00
	<u>S.B.I. (PENSION FUND) A/C NO. 11000000000000000000</u>	10000.00
	<u>S.B.I. (PENSION FUND) A/C NO. 11000000000000000000</u>	10000.00
	<u>CASH IN HAND</u>	2021.00
<u>5500670.98</u>	<u>TOTAL</u>	<u>5500670.98</u>

Significant Accounting Policies

- (1) Fixed Assets Stated At Cost
- (2) Depreciation is Charged On Fixed Assets
- (3) Revenue Recognition On Cash Basis Audit fees

In terms of our reports of even date

For Mukhopadhyay & Associates

Chartered Accountants

P. K. Mukhopadhyay

(P. K. Mukhopadhyay)

Mem. No. 57645



Santragachi,
Principal,

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

ATTACHED

Santragachi,
Principal,

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH, 2006

WEAL**THE JAL**

Mem. No. 51648



Dr. L. H. H.

SANTRAGACHI, HOWRAH - 711104

ANNEXED TO AND FORMING PART OF THE BALANCE SHEET AS AT 31ST MARCH, 2006

	OPENING	ADDITION	DEDUCTION	CLOSING
GENERAL FUND	3490182.29			
INCOME OVER EXPENDI.		20381.83		
TRANSFER TO GENERAL FUND		210036.00	0.00	
GRANT FROM U.G.C.		8130.00		
GRANT FROM SCHEDULE		31410.00		
GRANT FROM UGC		10180.85		
GRANT FROM UGC		8970.00		
GRANT FROM UGC		89754.00		
EXPENDITURE (STATE GOVT.)			0.00	
TOTAL	3490182.29	346842.48		3837024.77

SCHEDULE C - B

PROFIDENT FUND ACCOUNT AS AT 31.3.2006	
STAFF CONTRIBUTION	184208.00
INTEREST (2003-2004)	714327.00
STAFF PAYMENT	102,221.00
TOTAL	1278536.00

SCHEDULE C

	OPENING	ADDITION	DEDUCTION	CLOSING
Grants-in-Aid (Central)	500.00	0.00	0.00	500.00
Grants-in-Aid (State)	513.00	25,130.00	2000.00	25,943.00
Grants-in-Aid (University)	84.00	14,220.00	9000.00	18,304.00
Grants-in-Aid (Other)	0.00	50,150.00	5000.00	95,200.00
Grants-in-Aid (Total)	0.00	21,500.00	2100.00	19,400.00
Grants-in-Aid (Total)	0.00	15,320.00	1000.00	14,320.00
Grants-in-Aid (Total)	513.00	0.00	9100.00	0.00
Grants-in-Aid (Total)	4671.00	55,332.00	55332.00	4,671.00
TOTAL :	14,898.00	231,128.00	239,974.00	6,052.00

SCHEDULE D

	OPENING	ADDITION	DEDUCTION	CLOSING
Grants-in-Aid (Central)	334.00	5000.00	4000.00	4334.00
Grants-in-Aid (State)	500.00	32045.00	2000.00	32,045.00
Grants-in-Aid (University)	84.00	7,360.00	0.00	7,444.00
Grants-in-Aid (Other)	30545.00	6,621.00	0.00	37,166.00
TOTAL :	5368.00	291,006.00	26000.00	31,519.00

19.8.07

[Signature]
Principal,

Dr. Kamal Bhattacharyya College,
Santragachi, Howrah - 4



ATTESTED

[Signature]
Principal,

DR. KANAILAL BHATTACHARYYA COLLEGE
SANTRAGACHI, HOWRAH - 711104

SCHEDULE - E

	OPENING	ADDITION	DEDUCTION	CLOSING
GRANT (GOVT.)	789741.00		25550.00	764191.00
GRANT (UNIVERSITY)	11181.00		11181.00	
GRANT (GOVT.)	88100.00	82500.00	39400.00	130100.00
GRANT (UNIVERSITY)		1020.00	82500.00	
GRANT (GOVT.)	1258.00	6000.00	1020.00	
GRANT (UNIVERSITY)		190740.00	7250.00	
GRANT (GOVT.)	10140.85		210036.00	(19,294.00)
GRANT (UNIVERSITY)	46526.00		10140.85	
GRANT (GOVT.)	13500.00		9870.00	40,550.00
GRANT (UNIVERSITY)		13000.00		13,000.00
GRANT (GOVT.)		100000.00		100,000.00
GRANT (UNIVERSITY)	940466.85	393,260.00	98754.00	1,235,972.85
TOTAL				

SCHEDULE - F

	OPENING	ADDITION	WITHDRAWN	CLOSING
GRANT (GOVT.)		10000.00		10000.00
GRANT (UNIVERSITY)		2090.00		2090.00
GRANT (GOVT.)		10000.00		10000.00
GRANT (UNIVERSITY)		22690.00		22690.00
TOTAL				

SCHEDULE - G

	OPENING	ADDITION	DEDUCTION	CLOSING
GRANT (GOVT.)	3000.00			3000.00
GRANT (UNIVERSITY)	10000.00			10000.00
GRANT (GOVT.)	3000.00			3000.00
TOTAL				

SCHEDULE - H

	OPENING	ADDITION	LESS	CLOSING
GRANT (GOVT.)	252056.00			252056.00
GRANT (UNIVERSITY)		3581111.00		3581111.00
GRANT (GOVT.)			103740.00	
GRANT (UNIVERSITY)			3581040.00	
TOTAL	252056.00	3581111.00	3740780.00	9034.00

19.8.07.
Principal,
Dr. Kanailal Bhattacharyya College,
Santtragachi, Howrah - 4.



ATTESTED
Principal,
Dr. Kanailal Bhattacharyya College,
Santtragachi, Howrah.

SANTRAGACHI, HOWRAH - 711104

SCHEDULE - J		SCHEDULE - K		SCHEDULE - L	
DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
OPENING	96750.00	ADDITION	321472.00	OPENING	15700.00
RECOVERY OF LOAN	20000.00	WITHDRAWN	15134.00	RECOVERY OF LOAN	304,000.00
CLOSING	116,750.00	CLOSING	1,962,238.00	CLOSING	16,700.00
TOTAL	96750.00			TOTAL	320,000.00

INVESTMENT		SCHEDULE-B			
PARTICULARS		OPENING BALANCE AS ON 01.01.2005	ADDITION DURING THE YEAR 2005	ADDITIVE EARNINGS DURING THE YEAR 2005	CLOSING BALANCE AS ON 31.12.2005
	REVENUE DT. S.B.I				
	4.5.2005	100,000.00	0.00	27,000.00	127,000.00
		3,000.00			3,000.00
	REVENUE DT. S.B.I		5,000.00		5,000.00
	4.5.2005				
	REVENUE DT. S.B.I				
	4.5.2005		10,000.00		10,000.00
	REVENUE DT. S.B.I				
	4.5.2005		2,000.00		2,000.00
	REVENUE DT. S.B.I				
	4.5.2005		10,000.00		10,000.00
	TOTAL	104,000.00	22,000.00	27,000.00	153,000.00

19.80%

Principal,
Dr. K. Mallai Rishat-haryya College,
Santoshnagar, Howrah - 4.



10/21/2009
 [Signature]
 President
 [Signature]
 [Signature]

DR. KANAILAL BHATTACHARYYA COLLEGE
SANTRAGACHI, HOWRAH - 711104

W.D.V AS ON 01.04.2005	ADDITION DURING THE YEAR	SCHEDULE - G TOTAL	RATE OF DEPRECIATION %	DEPRECIATION DURING THE YEAR	W.D.V AS ON 01.04.2006
93000.00	101420.00	194,420.00	0.00	0.00	194,420.00
154.00	0.00	154.00	0.00	0.00	154.00
35762.00	0.00	35,762.00	0.00	0.00	35,762.00
19598.00	0.00	19,598.00	0.50	0.00	19,598.00
243745.00	64160.00	307,905.00	0.15	2937.80	28,596.80
20731.00	14085.15	34,816.15	0.15	2940.00	16,598.00
190.00	0.00	190.00	0.25	3552.00	271,341.00
63064.00	59754.00	122,818.00	0.20	5182.15	29,634.00
590.00	6294.00	6884.00	0.10	30.00	152.00
185.00	0.00	185.00	0.25	6304.00	618,332.00
11.00	0.00	11.00	0.25	150.00	8,902.00
11285.00	6980.00	18,265.00	0.25	20.00	157.00
89172.00	10160.85	99332.85	0.25	3.00	8.00
7154.00	0.00	7154.00	0.40	3321.00	16,944.00
1529.00	0.00	1529.00	0.15	2292.85	77,980.00
2040.00	0.00	2040.00	0.15	2952.00	4,292.00
5000.00	0.00	5000.00	0.40	220.00	1,300.00
22150.00	0.00	22,150.00	0.25	420.00	2,654.00
100000.00	0.00	100,000.00	0.10	2390.00	3,524.00
453.00	0.00	453.00	0.25	5000.00	170,483.00
22000.00	2200.00	24,200.00	0.20	1000.00	1,518,357.00
900.00	0.00	900.00	0.25	450.00	347.00
9500.00	5570.00	15,070.00	0.15	1340.00	23,714.00
12735.00	0.00	12,735.00	0.25	3100.00	1,300.00
6470.00	0.00	6,470.00	0.10	647.00	67,129.00
30000.00	30254.00	60254.00	0.00	0.00	60,254.00

For Multitasking & Associates

Chartered Accountants

P. L. & M. W. H. H. H.

(P. K. Muthuswamy)

Movie No. 55545

Principal,

Dr. Kamal Mohan Chatterjee College,
Santagachi, Howrah-4.



ATTESTED

ATTESTED
Principal,
Dr. Basallal Bhattacharyya College
Bamratala, Howrah

DEPARTMENT OF B. B. A
BANK A/C NO. 1158008952 AT SBI

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH, 2006

	Rs	P		Rs	P
RECEIPTS			PAYMENTS		
ADMISSION FEE	5000.00		PRINTING & STATIONARY	365.00	
			FURNITURE	19000.00	
CLOSING BALANCE	13865.00		LOAN (S.T.V.T DEPTT)	10000.00	
CASH IN HAND	9858.00		CLOSING BALANCE		
STATE BANK OF INDIA (BUILDING FUND)			CASH IN HAND	0.00	
			STATE BANK OF INDIA (BUILDING FUND)	1558.00	
TOTAL	30923.00		TOTAL	30923.00	

In witness whereof on this date

For **Mukhopadhyay & Associates**

Chartered Accountants

P. K. Mukhopadhyay

(P. K. Mukhopadhyay)

Mem. No. 39545

L. Kanailal
Principal,

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.



ATTESTED

L. Kanailal
Principal,
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah

DR. KANAILAL BHATTACHARYYA COLLEGE
 SANTRAGACHI, HOWRAH - 711104
 DEPARTMENT OF U. G. C. VOCATIONAL FUND (C.O.P)
 BANK A/C NO. 11158003717 AT SEB

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH. 2006

RECEIPTS

ADMISSION FEE

BANK INTEREST

CLOSING BALANCE
 CASH AT BANK

Rs P

20000.00

21724.58

790741.00

838665.58

PAYMENTS

GUEST FACULTY

CO - ORDINATOR

PUBLICITY

PRINTING & STATIONARY

STAFF PAYMENTS

CLOSING BALANCE

CASH AT BANK

TOTAL

Rs P

14400.00

11250.00

16080.00

3400.00

8200.00

25650.00

785725.58

838665.58

838665.58

In terms of our reports of each date

For Mukhopadhyay & Associates

Chartered Accountants

P. K. Mukhopadhyay

(P. K. Mukhopadhyay)

Mem. No. 57546



[Signature]

Principal,

Dr. Kanailal Bhattacharyya College,
 Santtragachi, Howrah - 4

ATTESTED

[Signature]

Principal,

Dr. Kanailal Bhattacharyya College,
 Santtragachi, Howrah

Dated
 In P.S. 2007
 Initials

RECEIPTS AND PAYMENTS ACCOUNT IN CONNECTION WITH C.U. A.S.S. UNIT
FOR THE YEAR ENDED 31ST MARCH 2008
BANK A/C NO. 1115800896-3

RECEIPTS

PAYMENTS

1036.08
35.94

1072.00

13000.00
56.94

14128.04

CLOSING BALANCE
BANK A/C NO.
CASH IN HAND

TOTAL

14092.10
35.94

14128.04

14128.04

In terms of our reports of even date
For Mukhopadhyay & Associates
Chartered Accountants

P. K. Mukhopadhyay
(P. K. Mukhopadhyay)
Mem. No. 51546



Sanjay Kumar
Principal,

Dr. Kamal Bhattacharyya College,
Santagachi, Howrah - 4.

ATTESTED

Sanjay Kumar

Principal,
Dr. Kamal Bhattacharyya College,
Santagachi, Howrah - 4.

RECEIPTS AND PAYMENTS ACCOUNT IN CONNECTION WITH CU - N.S.S UNIT
FOR THE YEAR ENDED 31ST MARCH 2006
BANK A/C NO. 1115800896-3

RECEIPTS

PAYMENTS

CLOSING BALANCE
CASH AT BANK
CASH IN HAND

1036.06
35.94

1072.00

13000.00
55.94

CLOSING BALANCE
BANK A/C NO.
CASH IN HAND

14128.04

TOTAL

14092.10
25.94

14128.04

14128.04

In terms of our reports of even date
For Mukhopadhyay & Associates
Chartered Accountants

P. K. Mukhopadhyay
(P. K. Mukhopadhyay)
Mem. No. 51545



Principal
Principal,

Dr. Kamal Bhattacharyya College
Santoguchi, Haverah - 4

ATTACHED

Principal

Principal

END PAGE TWO

11

(P. K. Mukherjee)
Mem. No. 51646

Principal,
Dr. Banatall Bhattacharyya College

DR. KANAILAL BHATTACHARYA COLLEGE
SANTRAGACHI, HOWRAH - 711104.

INDIVIDUAL PROVIDENT FUND ACCUMULATED STATEMENT
2005 - 2006
TEACHING STAFF.

SL. NO.	NAME	AMOUNT	LOAN DUE
1	DR. DILIP KUMAR SAHOO,		
2	PROF. KESHAB CH. KHANRA,	54290.00	
3	PROF. SIPRA GANGULY,	2,71,814.00	
4	PROF. SUBHASIS GHOSH,	2,86,748.00	
5	PROF. ASIM KR. ROY,	1,70,860.00	
6	PROF. SWATI MUSTAPHI,	64826.00	
7	PROF. ANASUA CHATTERJEE,	53864.00	
8	PROF. SRABANI DEY,	48127.00	
	TOTAL RS.	23818.00	
		8,72,447.00	

SL. NO.	NAME	AMOUNT	LOAN DUE
1	SRI AMAR BAG,		
2	SRI BHASKAR GHOSH,	154857.00	
3	SRI TARAK DAS,	179387.00	NIL
4	SRI DHANANJOY MANNA,	112756.00	44000.00
5	SMT. IVA GHOSH,	117880.00	NIL
6	SRI SUBHAS DEY,	110876.00	NIL
7	SRI BAMDEV SAMANTA,	78201.00	37500.00
8	SMT. LISA BAG,	50545.00	8000.00
9	SMT. KARABI RAKSHIT,	85202.00	NIL
10	SRI ARUN MANNA,	29002.00	NIL
11	SRI SUSHANTA CHATTERJEE,	73295.00	5000.00
12	SMT. DULIRANI PAINE,	23770.00	NIL
	TOTAL RS.	84268.00	NIL
		11,07,400.00	94500.00

For, Mukhopadhyay & Associates
Chartered Accountants
P. K. Mukhopadhyay
(P. K. Mukhopadhyay)
Proprietor - No.-51646

Kanailal Bhattacharya
Principal,

Dr. Kanailal Bhattacharya College,
Santragachi, Howrah - 4

ATTESTED

Kanailal Bhattacharya
Principal,

Dr. Kanailal Bhattacharya College,
Santragachi, Howrah

DR. KANAILAL BHATTACHARYYA COLLEGE
SANTRAGACHI, HOWRAH - 711104

RECONCILIATION STATEMENT AS PER TREASURY LEDGER BOOK AS ON
31.03.2006

CONTRIBUTION FOR MARCH 2006

TS	10376.00	972447.00 — 10376.00 =	962071.00
NTS	<u>11339.00</u>	1107499 — 11339.00 =	<u>1096160.00</u>
	<u>21715.00</u>		<u>2058231.00</u>
		LESS LOAN DUE:	94500.00
			<u>1963731.00</u>
		LESS SHORT DEPOSIT:	1500.00
		TREASURY BALANCE:	<u>1962231.00</u>



[Signature]

Principal,
Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4

[Signature]

Principal,
Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah

DR. KANAILAL BHATTACHARYYA COLLEGE
SANTRAGACHI, HOWRAH - 711104
GRANT IN AID RECEIVED DURING THE YEAR 2005-2006

MEMO NO. & DATE	PURPOSE	AMOUNT (RS.)
MEMO 123SCGA DT 10.02.2005	MAR'05	252056.00
MEMO 83CGA DT 19.05.2005	APRIL'05 TO JUNE'05	774831.00
MEMO 563CGA DT 06.09.2005	JULY'05 TO DEC'05	1767613.00
MEMO 952CGA DT 29.11.2005	10% ARREAR T.S.	61116.00
MEMO 1243CGA DT 17.01.2006	BONUS, D.A. ARREAR T.S.	86121.00
MEMO 1384CGA DT 07.02.2006	ARREAR T.S.	27610.00
MEMO 1470CGA DT 20.02.2006	DEC D.A. & JAN'06 TO FEB'06	611696.00
	TOTAL:-	3581043.00



[Signature]
(DR. DILIP KUMAR SAHOO)
Principal,
Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

ATTESTED
[Signature]
Principal,
Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah

Statutory Auditor's Report to the College Management

- We have audited the attached Balance Sheet of the Dr. Kanailal Bhattacharyya College - Ramrajatala, P.O. - Santapachi, Howrah-711104 drawn as at 31st March, 2007 and also the Income & Expenditure Account and Receipts & Payments Account for the year ended on that date annexed thereto.
- The Financial Statements are the responsibility of the College Management. Our responsibility is to express an opinion on these Financial Statements based on our audit.
- We have conducted the Audit in accordance with the Accounting Standards generally accepted in India. These standards require that we plan and perform the Audit to obtain
- a reasonable assurance about whether the Financial Statements are free of Material Misstatement,
 - an Audit includes examining on a test basis, evidence, supporting evidence, supporting the amounts and disclosures in the Financial Statements.
 - an audit also includes assessing the Accounting Principles used and significant estimates made by the management as well as evaluating the overall financial statements or presentation.
- We believe that our audit provides a reasonable basis for our opinion. Further, We Report that
- We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the Audit.
 - In our opinion proper Books of Accounts have been kept by the College so far as appears from our examination of these Books.
 - The Balance Sheet, Income & Expenditure Account and Receipts & Payments Accounts dealt with by this report are in agreement with Books of Account.
 - In our opinion and to the best of our information and according to the explanation given to us the said accounts subject to and together with our above mentioned detailed Report and Schedules A to O (Notes on Accounts) of even date gives a true and fair view :-
 - In the case of the Balance Sheet, the State of Affairs of the College as at 31st March, 2007
 - In the case of the Income & Expenditure Account, of the excess of Expenditure over Income for the year ended on that date.
 - In the case of Receipts and Payments Accounts of the Actual Receipts and Payments for the year ended on that date.

For Mishra & Mishra
Chartered Accountants

A.K. Mishra
Ashwin K. Mishra

Partner
Membership No. 50632



Place: Kolkata, Dated the 26/7 day of July, 2008

ATTESTED

Principal,
Dr. Bhattacharyya College,
Ramrajatala, Howrah.

Kennith & Mishra
Chartered Accountants
10, Chokan Street
Kolkata - 700 006

Phone Nos
033 23509460
033 22738835
91 32419013

The Director of Public Instruction
Government of West Bengal
Education Directorate (College Audit Cell)
Rajab Bhawan (8th Floor)
Kolkata - 700 091

Dear Sir,

In addition to our Statutory Report on the accounts for the year ended 31st March, 2007, drawn for the Dr. Kanailal Ghatakacharyya College - Ramrajatala, P.O.- Santragachi, Howrah-711104 we hereby submit our separate Report required vide Letter no. 4(400)/CA/2007 dated 26.03.07 as follows :-

- 1) In our opinion the accounts are maintained in conformity with the requirements of the College Accounts and instructions given by the Director of Public Instructions are being followed.
- 2) Fixed Assets Register has been since maintained by the College.
- 3) No embezzlement and or any gross irregularity have been found during our checking.
- 4) The College maintains Double Entry System of Book-keeping based on Hybrid System of Accounting involving a mixture of both Cash and Mercantile methods;
- 5) The grants received from Director of Public Instructions West Bengal viz Pay Packet grants, UGC Grants have been properly utilised for the purposes for which grants have been sanctioned.
- 6) No member of Teaching and Non-teaching staff who has exercised his option for Pension including Family Pension cum Gratuity is enjoying the facilities of contributory Provident Fund as disclosed by the college.
- 7) **Cash Balance**
 - (a) As we have taken up the audit after the close of the Accounting Year so we could not physically verify the Cash in Hand on 31.03.2007 but we have relied on the physical counting of Cash in Hand by the Accountant as on that date in the presence of Principal and Cashier and found
Rs. 1,517.15 (Rupees One thousand five hundred seventeen and paise fifteen only) as Cash-in-hand A/c General And Rs. 35.94 (Rupees thirty five and paise ninety four only) as Cash-in-hand N.S.S A/c and a Sum of Rs.616.00 as Cash-in-hand WBSCVE A/c.
 - (b) The Cash Book was since updated with balancing done up to 31.03.2007 duly countersigned by the Principal.

ATTESTED

Principal,

Dr. Kanailal Ghatakacharyya College,
Kamrajatala Howrah



The College maintains Employee - wise Accounts for the Provident Fund. The Total of these accounts are tallied with the General Ledger Figure and the Balance with Treasury Pass Book as on 31.03.2007.

The College maintains all collections from Students on Cash basis. The College does not take into account the Outstanding Fees receivable from Students and any advance received in this accounts as on the closure of Accounting Year.

From the scrutiny of vouchers and other supporting documents we have noticed that the vouchers are since being passed under Joint Signatures.

We are enclosing the position of various Funds maintained by the college by way of Annexure to this Report as annexed to and forming part of these reports :

Sl. Nos.	Particulars of Fund Accounts	Schedule Reference
1.	General Fund	A
2.	Provident Fund	B
3.	Other Liabilities	C
4.	Other Fees	D
5.	Unutilised Govt. Grants	E
6.	Donation Fund	F

(2) This Report shall be read with our Observation contained in Schedule "O" annexed to and forming Part of the Accounts.

For Mishra & Mishra
Chartered Accountants

A.K. Mishra

Ashwini K. Mishra

Partner
Membership No. 50632



Place : Kolkata, Dated the 26th Day of July, 2008

ATTESTED

[Signature]

Principal,

Kennel Bhattacharyya College,
Kamrajala, Howrah

Balance Sheet as at 31st March, 2007

Liabilities	Sch. Ref.	Amount Rs. p.	Assets	Sch. Ref.	Amount Rs. p.
General Fund	A	4,652,931.25	Fixed Assets	G	3,689,318.90
Providend Fund	B	2,299,184.00	Security Deposit	H	3,350.00
Other Liabilities	C	6,409.00	Govt. Salary Grant Receivable	I	108,346.00
Other Fees	D	249,299.00	Providend Fund Loan A/c	J	197,000.00
Unutilised Govt. Grants	E	665,033.00	Providend Fund Investment	K	2,089,387.00
Donation Fund	F	22,690.00	Advance	L	52,670.00
Building Fund		2005.80	Investments	M	155,051.00
Union Fund		929.12	Closing Bank Balances:-		
Development Fund		834.41	With State Bank Of India	N	1,653,077.59
Reserve Fund-intt. received		51054.00	Closing Cash Balances:-		
			Cash In Hand-Gen A/c		1517.15
			Cash In Hand-N.S.S A/c		35.94
			Cash In Hand-wbscve A/c		616.00
		7,950,369.58			7,950,369.58

Subject To Notes On Accounts as per Schedule- " O " Annexed

As per Our report of even date annexed.

For Mishra & Mishra
Chartered Accountants

A. K. Mishra

Ashwini K. Mishra
Partner

Membership No. 50632

Kolkata, dated 26th July, 2008

Principal *[Signature]*
Dr. Kanailal Bhattacharyya College
Principal,

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.

ATTESTED

[Signature]

Principal,
Dr. Kanailal Bhattacharyya College
Ramrajatala, Howrah

Schedules annexed to and forming part of the Annual Accounts for the Year ended 31.03.2007

General Fund

Schedule-A

Particulars	Opening Balance		Receipts during The Yr.		Adjustments during The Yr.		Closing Balance	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
Balance B/F	3,837,024.77				NIL		3,837,024.77	
Add : Receipt of Grants during the Year								
Computer Grant -UGC			6,000.00		NIL			
Equipment Grant			40,556.00		NIL			
Building Grant-State Govt.			340,246.00		NIL			
Building grant-UGC			152,592.00		NIL			
Book Grant-UGC			55,488.00		NIL		594,882.00	
Add : Excess Of Income Over Expenditure					221,024.48		221,024.48	
TOTAL	3,837,024.77		594,882.00		221,024.48		4,652,931.25	

Provident Fund

Schedule-B

Particulars	Opening Balance		Receipts during The Yr.		Adjustments during The Yr.		Closing Balance	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
As per last account	2,069,570.00						2,069,570.00	
Add : Contributions from Staff for the Year			219,238.00		NIL		219,238.00	
Add : Contributions from teaching staff for the m/o mar-06 realised in 06-07			10,376.00				10,376.00	
TOTAL	2,069,570.00		219,238.00		-		2,299,184.00	

Other Liabilities

Schedule-C

Particulars	Opening Balance		Receipts during The Yr.		Adjustments during The Yr.		Closing Balance	
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
Staff Security Deposit (Cashier)	500.00						500.00	
Professional Tax	713.00		26,615.00		26,590.00		738.00	
Group Insurance	168.00		14,220.00		14,136.00		252.00	
Income Tax			108,335.00		108,335.00		-	
Life insurance Premium (For Staff)	4,671.00		58,060.00		57,812.00		4,919.00	
TOTAL	6,052.00		207,230.00		206,873.00		6,409.00	

ATTESTED

[Signature]
Principal,

Dr. Kanailal Bhattacharyya College

[Signature]
26/6/July, 2008

Particulars		Other Liabilities-Fees						
		Opening		Receipts		Adjustments		Closing Balance
		Balance		during The Yr.		during The Yr.		
		Rs.	P.	Rs.	P.	Rs.	P.	Rs.
Registration Fee-C.U.		13,214.00		72,015.00		39,610.00		45,619.00
Admission Fee-C.U.		10,133.00		406,360.00		282,139.00		134,354.00
Caution Money(Geo)		14,210.00		9,025.00		-		23,235.00
Caution Money		43,166.00		2,925.00		-		46,091.00
TOTAL		80,723.00		490,325.00		321,749.00		249,299.00

Schedule-E Particulars	Unutilised Govt. Grants							
	Opening		Receipts		Adjustments		Closing Balance	
	Balance		during The Yr.		during The Yr.			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
Vocational Grant-UGC	764,091.00	-			95,407.00		668,684.00	
Computer Grant-UGC	36,690.00	-			6,000.00		30,690.00	
Minor Research Grant-UGC	-		31,000.00		31,000.00		-	
Seminar Grant-UGC	-		63,000.00		73,078.00		(10,078.00)	
Building Grant-UGC	(19,296.00)		171,888.00		152,592.00		-	
Book Grant-UGC	-		55,488.00		55,488.00		-	
Equipment Grant-UGC	40,556.00	-			40,556.00		-	
TTAC Grant-UGC	13,500.00	-			13,500.00		-	
NSS-C.U.-	13,000.00	-			13,050.00		(50.00)	
Building Grant-State Govt.	40,246.00		300,000.00		340,246.00		-	
Youth Parliament Grant	-		1,000.00		750.00		250.00	
Grant for Handicapped Students	-		1,500.00		1,500.00		-	
Extension Activity	-		-		24,463.00		(24,463.00)	
TOTAL	888,787.00		623,876.00		847,630.00		665,033.00	

Schedule-F				Donation Fund				
Particulars	Opening		Receipts		Adjustments		Closing Balance	
	Balance		during The Yr.		during The Yr.			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
Donation by Late Satya Charan Ghosh & Late Nirmal Ghosh	10,000.00		-		-		10,000.00	
B.N.Dhar Memorial Prize	2,690.00		-		-		2,690.00	
Lahiri and Sanyal	10,000.00		-		-		10,000.00	
TOTAL	22,690.00		-		-		22,690.00	

Schedule-H		Security Deposit						
Particulars	Opening		Receipts		Adjustments		Closing Balance	
	Balance		during The Yr.		during The Yr.			
	Rs.	P.	Rs.	P.	Rs.	P.	Rs.	P.
Calcutta Telephones	2,000.00		-		-		2,000.00	
GESC Limited	1,350.00		-		-		1,350.00	
TOTAL	3,350.00		-		-		3,350.00	

ATTESTED

[Signature]
Principal,

Rhattacharyya College,

[Signature]



Fixed Assets

Schedule-G

Sl. No.	Description of Assets	W.D.V. as on 01.04.2006	Additions during the Year	Total Value as on 31.03.2007	Depreciation Rate applied (%)	Depreciation For the Year	W.D.V. as on 31.03.2007
1	Free Hold Land	194,420.00	-	194,420.00	-	-	194,420.00
2	Lease Hold Land	154.00	-	154.00	-	-	154.00
3	Building	28,590.00	665,700.00	694,290.00	10.00	69,429.00	624,861.00
4	Electrical Installation	16,658.00	-	16,658.00	15.00	2,498.70	14,159.30
5	Furniture	271,343.00	115,950.00	387,293.00	15.00	58,093.95	329,199.05
6	Books	29,634.00	16,327.00	45,961.00	15.00	6,894.15	39,066.85
7	Type Writer	152.00	-	152.00	25.00	38.00	114.00
8	Building (New)	618,332.00	-	618,332.00	20.00	123,666.40	494,665.60
9	Water Pipe Line	8,662.00	-	8,662.00	10.00	866.20	7,795.80
10	Black Board	157.00	-	157.00	25.00	39.25	117.75
11	Wall Clock	8.00	-	8.00	15.00	1.20	6.80
12	Fan	16,944.00	-	16,944.00	25.00	4,236.00	12,708.00
13	Books -UGC	77,040.00	55,488.00	132,528.00	25.00	33,132.00	99,396.00
14	Xerox Machine	4,292.00	-	4,292.00	25.00	1,073.00	3,219.00
15	Notice Board	1,300.00	-	1,300.00	40.00	520.00	780.00
16	Furniture-UGC	2,414.00	-	2,414.00	15.00	362.10	2,051.90
17	Pump	3,534.00	-	3,534.00	40.00	1,413.60	2,120.40
18	Sports Goods	170,683.00	-	170,683.00	25.00	42,670.75	128,012.25
19	Building for Womens Hostel	1,518,897.00	-	1,518,897.00	10.00	151,889.70	1,367,007.30
20	Emergency Lamp	347.00	-	347.00	25.00	86.75	260.25
21	Computer	214,114.00	6,000.00	220,114.00	20.00	44,022.80	176,091.20
22	MAT	1,398.00	-	1,398.00	25.00	349.50	1,048.50
23	Instruments	82,129.00	55,976.00	138,105.00	15.00	20,715.75	117,389.25
24	Water Filter	9,551.00	-	9,551.00	25.00	2,387.75	7,163.25
25	Cycle Shed	57,753.00	-	57,753.00	10.00	5,775.30	51,977.70
26	Sound System	-	9,100.00	9,100.00	15.00	1,365.00	7,735.00
27	Intercom System	-	9,175.00	9,175.00	15.00	1,376.25	7,798.75
	Total	3,328,506.00	933,716.00	4,262,222.00	505.00	572,903.10	3,689,318.90

Subject To Notes On Accounts as per Schedule- "O" Annexed

As per Our report of even date annexed.

For **Mishra & Mishra**

Chartered Accountants

A.K. Mishra

Partner

Membership No. 50632

Kolkata, dated 26th July, 2008

ATTESTED

Principal,

Dr. Kanailal Bhattacharyya College,
Campus, Howrah

Schedule-I	Particulars	Govt. Salary Grant Receivable			
		Opening	Receipts	Adjustments	Closing Balance
		Balance	during The Yr.	during The Yr.	
	Salary to Staff paid during the Year	98,384.00	3,822,117.00	3,859,519.00	60,982.00
	Grants to Staff		9,000.00		9,000.00
	Housing Loan adjusted against salary		21,168.00	21,168.00	-
	Personal Loan adjusted against salary		16,128.00	14,784.00	1,344.00
	Arrear DA		25,000.00		25,000.00
	Arrear Pay & allowances		12,011.00		12,011.00
	Salary paid to Part Time Teacher		600,000.00	600,000.00	
	TOTAL	98,384.00	4,505,433.00	4,495,471.00	108,346.00

Schedule-J	Particulars	Provident Fund Loan Account			
		Opening	Receipts	Adjustments	Closing Balance
		Balance	during The Yr.	during The Yr.	
		Rs. P.	Rs. P.	Rs. P.	Rs. P.
	Balance B/F	94,500.00	150,000.00	47,500.00	197,000.00
	TOTAL	94,500.00	150,000.00	47,500.00	197,000.00

Schedule-K	Particulars	Provident Fund Investment			
		Opening	Receipts	Adjustments	Closing Balance
		Balance	during The Yr.	during The Yr.	
		Rs. P.	Rs. P.	Rs. P.	Rs. P.
	Deposits with the Treasury	1,962,231.00	277,156.00	150,000.00	2,089,387.00
	TOTAL	1,962,231.00	277,156.00	150,000.00	2,089,387.00

Schedule-L	Particulars	Advances			
		Opening	Receipts	Adjustments	Closing Balance
		Balance	during The Yr.	during The Yr.	
		Rs. P.	Rs. P.	Rs. P.	Rs. P.
	Advance	16,100.00	273,000.00	252,500.00	36,600.00
	Advance for NAAC Expenses(2004-05)	3,070.00	-	-	3,070.00
	Advance for Vocational Transfer from	3,000.00	-	-	3,000.00
	Last Year Investment-Sch-M				
	Advance to/from Vocational(WBSCTCE)	27,000.00	-	27,000.00	-
	Advance to STVT Dept. From BBA	10,000.00	-	-	10,000.00
	TOTAL	59,170.00	273,000.00	279,500.00	52,670.00

Schedule-M	Particulars	Investments			
		Opening	Receipts	Adjustments	Closing Balance
		Balance	during The Yr.	during The Yr.	
		Rs. P.	Rs. P.	Rs. P.	Rs. P.
	Reserve Fund-D.O.M-07.04.2008	128,161.00			128,161.00
	Fixed Deposit(Endowment Fund)	4,200.00	-	-	4,200.00
	FD (Endowment)Late Satya Charan Ghosh		-	-	-
	& Late Nirmal Ghosh(D.O.M.-18.05.2010)	10,000.00			10,000.00
	FD (Endowment)B.N.Dhar Memorial Prize	2,690.00	-	-	
	FD (Endowment) Lahiri & Sanyal	10,000.00			2,690.00
	D.O.M.-18.5.2010)		-	-	10,000.00
	TOTAL	155,051.00	-	-	155,051.00

ATTESTED

[Signature]
Principal,
Sri Narayana College,

[Signature]



Schedule-N Bank Balances with State Bank Of India			
Description Of A/C	A/C No.	Balance	Total
General Fund	SB-11158009456	297,438.71	
Development Fund	SB-11158009456	14,000.00	
U.G.C Fund	CC-40172010010038	187,794.82	
Building Fund	SB-11158008952	2,610.58	
Union Fund	SB-11158008985	1,776.72	
N.S.S Fund	SB-11158008963	1,539.62	
U.G.C Vocational Fund	SB-11158009717	712,758.89	
W.B.S.C.V Education	SB-401710110000057	97,120.00	
W.B.S.C.T Education	SB-11158009558	9,195.07	
B.B.A Account	SB-11158009808	1,064.97	1,653,077.59

Notes On Accounts-Auditor's Observations

Schedule-O

1. The Institution found to have been using different nomenclature for the same heads of Income and Expenditure in certain cases as observed by Us during the Course of audit. The Variance has been since partially corrected and the Institution undertook to rectify it completely by the end of Financial Year ending On 31.03.2008.
2. Schedule-B, J and K are subject to reconciliations submitted by the Institution verified and found to be in agreement with the Certified Balances lying with the Treasury.
However, we are of the opinion that this method of Subset reconciliations be dispensed with. The Institution has undertaken to setright the differences during Financial Year ending On 31.03.2008
3. Bank Balances are subject to Reconciliations.
4. Figures have been regrouped and rearranged wherever necessary.

As per Our report of even date annexed.

For Mishra & Mishra
Chartered Accountants

A.K. Mishra
Ashwini K. Mishra
Partner

Membership No. 50632

Kolkata, dated 26/07. July. 2008



[Signature]

Dr. Ananta Kumar Chatterjee
Principal

[Signature]

Principal

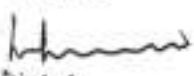
Dr. Ananta Kumar Chatterjee
Principal, Durgam


Dr. Kanailal Bhattacharyya College
Ramrajatala, P.O. - Santragachi, Howrah - 711104

Income & Expenditure Account for the Year ended 31st March, 2007

Expenditure	Amount	Income	Amount
To Salary Part Time Non Teaching Staff	474372.00	By Tuition Fee	689110.00
Casual Staff Allowance	18330.00	Admission fees	28510.00
Profession Tax	5004.00	Building fees	53625.00
Games Teacher Allowances	1550.00	Library fees	43525.00
Repairs & Maintenance	37222.00	Students Health Home	3444.00
Conveyance Expenses	22886.00	Welfare Fund	68475.00
Postage	1037.00	College Registration Fees	17295.00
Printing & Stationery	79422.00	Development fees	164555.00
Contingencies	10772.00	Session Charges	254180.00
Electric Charges	40727.00	Other Misc. Fees	99785.00
Telephone Charges	26415.00	Cultural Fee	97570.00
Invigilation Charges - C.U. EX.	39545.00	Laboratory Fees	21305.00
C.U. Exam Expenses	11682.00	Computer Fee	49780.00
University Exam Form Fee	12280.00	Library Improvement Fee	20650.00
University Certificate Fee	10980.00	Certificate Fee (5866+1530)	7396.00
Registration Form	4020.00	Student Union Fee	17220.00
Games & Sports Fee	34178.00	Delegate Fee	1800.00
Donation	1500.00	Admission Form	18375.00
Bank Charges	1895.00	NSOU Study Centre Cont	3000.00
Generator Charges	2225.00	Misc Receipts	2780.00
Scrutiny Charges	23420.00	CU Exam Centre Fee	49050.00
Legal Expenses	1650.00	Interest From Dev Fund	1514.19
Professional Charges	4505.00	Examiners Remuneration (ENVS)	1796.00
Taxes	528.00	Zonal Centre Fees	9000.00
Course Affiliation Fee	1000.00	Sale of Building Material	88000.00
Computer Work	1840.00	Migration Fee	300.00
Miscellaneous Charges	505.00	Fees Collection - Ugc Voc	27900.00
Accounting Charges	3308.00	Grants from wbscedn	344680.00
Utilisation Certificate	1120.00	Fees Received A/c wbscedn	16860.00
Journal	400.00	Fees Received A/c wbsct	15000.00
Expenditure A/c (old)	57270.00	Bank Interest - NSS A/c - 8963	497.52
Repayment of advance wbscedn	27000.00	Bank Interest - Gen fund - 8827	4275.87
Depreciation	572903.10	Bank Interest - ugc voc - 9717	25353.31
Refreshment Expenses	10419.00	Bank Interest - union fd - 8985	60.60
Cultural Function	45200.00	Bank Interest - bld. fund - 8952	944.05
Saraswati Puja Exp	56800.00	Bank Interest (wbscedn) Old	539.81
Freshers Welcome	8000.00	Bank Interest (wbscedn) New	3,138.00
Educational Tour A/c (Geography)	24000.00	Bank Interest (BBA A/c)	64.97
Examiners Remuneration (Envs)	1798.00	Cash Introduced - A/CBBA	1000.00
Zonal Centre Expenses	9000.00	Cash Introduced - wbscedn	24725.26
Compensation to tenants	70000.00	Grants from wbscedn (old)	53,200.00
Balance Carried Down	1756706.10	Balance Carried Down	2328261.58

ATTESTED


Principal,
Dr. Kanailal Bhattacharyya College
Ramrajatala, Howrah


Accountant



Page-02-Contd.
Income & Expenditure Account for the Year ended 31st March, 2007

Expenditure	Amount	Income	Amount
By Balance brought down	1756706.10	By Balance brought down	2328261.58
Migration Fees	200.00		
Exp of Ugc Vocational	30223.00		
Expenditure A/c Wbscv	267922.00		
Advertisement & Publicity	6775.00		
Plan & Estimate	15500.00		
Audit Fees	3857.00		
Sweeping & Cleaning	7698.00		
Burglary Insurance	4504.00		
Celebration Expenses	4884.00		
Fines To CU	100.00		
Photo Expenses	1628.00		
Service Charges	7240.00		
Excess of Income Over Expenditure Transferred to General Fund A/C	221024.48		
	2328261.58		2328261.58

Subject To Notes On Accounts as per Schedule- " O " Annexed

As per Our report of even date annexed.

For ~~Mishra & Mishra~~
Chartered Accountants

A. K. Mishra

Ashwini K. Mishra
Partner
Membership No. 50632



Kolkata, dated 26th July, 2008

Principal *[Signature]*
Dr. Kanailal Bhattacharyya College

ATTESTED

[Signature]

Principal,

Kanailal Bhattacharyya College,
Ramrajatala, Howrah

Receipts & Payment Account for the Year ended 31st March, 2007

Receipts	Amount	Payments	Amount
Opening Balance			
Cash in hand	2,122.15	Advertisement	4,100.00
SBIC A/c No. 11156000127	101,191.64	Audit Fees	3,857.00
Cash in hand NSS	35.94	Bank Charges	1,595.00
Bank of India A/c No. 1000038	222,773.82	Burglary Insurance	4,504.00
SBIC (New Fund) No. 000456	29,744.02	Celebration	4,584.00
SBIC (Bldg Fund) No. 000052	101,660.53	Compensation to Occupier	70,000.00
SBIC (A/c Voc) No. 000717	785,135.58	Computer Work	1,840.00
SBIC (Union Fund) 000085	1,710.12	Contingency	10,772.00
SBIC (New A/c No. 000963)	14,092.10	Conveyance Expenses	22,586.00
To Fees and Deposits		Cultural Function	45,200.00
To Admission fees	28,510.00	Donation	1,500.00
Fees for Admission Form	18,375.00	Educational Tour (GEO) A/c	24,000.00
Building fees	53,625.00	Freshers Welcome	8,000.00
Caution Money (Lab)	9,025.00	Games Expenses	18,618.00
Caution Money (Lib)	2,925.00	Gift & Honourarium	375.00
College Registration Fees	17,295.00	Journal	400.00
Computer Fee	49,780.00	Legal Expenses	1,650.00
Cultural Fee	97,570.00	Photo Expenses	1,628.00
Delegate Fee	1,600.00	Plan & Estimate	15,500.00
Development fees	164,555.00	Postage	1,037.00
Fees Received arc/Wbsct edon.	15,000.00	Printing & Stationery	79,422.00
Fees Received A/c Wbscv Edon.	16,800.00	Professional Charges	4,505.00
Fees Collection A/c UGC Voc	27,900.00	Professional Charges - u.cer	1,120.00
Laboratory fee (GEO)	21,305.00	Publicity	2,300.00
Library fees	43,525.00	Refreshment Expenses	10,419.00
Other Misc. Fees	90,785.00	Repair & Maintenance	37,222.00
Session Charge	254,180.00	Service Charges	7,240.00
Tuition Fees	689,110.00	Sports Fee	15,560.00
Welfare Fund	68,475.00	Sweeping & Cleaning	7,698.00
To Interest Income		Taxes	528.00
Bank Interest- NSS A/c 8963	497.52	Telephones	26,415.00
Bank Interest-A/c BBA	64.97	Salary Part Time Teachers	474,372.00
Bank Interest-A/c wbscv edon-Old	539.81	Computer Package A/c UGC	6,000.00
Bank Interest-A/c wbscv edon-New	3,138.00	Examiners Remuneration	1,798.00
Bank Interest-A/c UGC Voc-9717	25,353.31	Expenditure A/c Nas Intt.	50.00
Interest on Gen Fund-A/c 8827	4,275.87	Expenditure A/c WBSCTE	57,270.00
Interest on Bldg Fund -A/c 8952	944.05	Expenditure A/c Nas Grant	13,000.00
Interest On Dev Fund -A/c 9456	1,514.19	Extension Activity A/c	24,463.00
Interest on Union Fund -A/c 8985	60.80	Furniture A/c	115,950.00
To Transfers		Generator Charges A/c	2,225.00
TR. From State (old)	27,000.00	Instruments A/c (Geog)	55,976.00
Transfer from SBI	234,338.00	Instruments A/c (Intercom)	9,175.00
Transfer from UGC VOC	230,000.00	Instruments A/c (Sound)	9,100.00
Transfer From Gen Fund	1,000.00	Invigilation Exp A/c	39,545.00
To University Collection		Return of PTAC Grant	13,500.00
Migration Fee	300.00	Salary of Full Time Staff	3,822,117.00
Certificate fee	7,396.00	Salary of Part Time Staff	600,000.00
Regn. Fees	72,015.00	Scholarship & Stipend for Students	1,500.00
Univ. Exam. Fees	406,360.00	Seminar Expenses	73,078.00
Centre Exam Fee (CU)	49,050.00	Youth Parliament Exp	750.00
		Zonal Centre Expenses	9,000.00
		Accounting Charges	3,306.00
		Transfer to wbscv dept.	1,000.00
		Electricity Charges	40,727.00
		Miscellaneous	505.00
		Group Insurance	14,136.00
		Income Tax	108,335.00
		LICI	57,812.00
		P. F Deposit	277,158.00
		P.F Interest	151,687.00
Balance Carried Down	4,001,925.42	Balance Carried Down	6,418,608.00

ATTESTED

[Signature]
Principal,
Karnatak Bhattacharyya College,
Samarajala, Howrah.

[Signature]

[Signature]

Receipts & Payment Account for the Year ended 31st March, 2007

Receipts	Amount	Payments	Amount
Balance Brought Down	4,001,925.42	Balance Brought Down	6,418,608.00
To Grants Received		By Advance	773,000.00
Building Grant (State Govt)	300,000.00	Provident Fund Non Ref	15,000.00
Building Grant (UGC/AI)	171,888.00	Profession Tax (Full Time)	26,590.00
Grant for Part Time Teachers	600,000.00	Profession Tax (Part time)	5,004.00
Grant for Youth Parliament	1,000.00	Payment of Housing Loan	21,168.00
Grant in Aid Pay Packet Grant	3,859,519.00	Recovery of Personal Loan	16,128.00
Grants From WBSCT Edon	53,200.00	Transfer to Bank of India	234,338.00
Grants From WBSCTV Edon	344,660.00	Transfer From U.G.C Vocational	230,000.00
Examiners Remuneration (ENVS)	1,798.00	Expenditure A/c ugc Vocational fees	30,223.00
Minor Research Grant (UGC)	31,000.00	Expenditure A/c ugc (V-gr)	95,407.00
Scholarship & Stipend for Handicapped		Transfer to Gen Fund	27,000.00
Students (Grant)	1,500.00	Migration Fee	200.00
Seminar Grant (UGC)	63,000.00	Certificate Fee	10,980.00
Zonal Centre Grant	9,000.00	Registration Fee C.U.	39,610.00
Deduction from Staff		Examination Fee C.U.	282,139.00
P.F. (CON)	229,614.00	C.U Form Fee	12,280.00
P.F. Interest	151,687.00	Course Affiliation Fee	1,000.00
P.F. Loan	47,500.00	Fines To C.U.	100.00
P.F. Withdrawn	150,000.00	Registration form	4,020.00
Income Tax	108,335.00	C.U Exam Exp A/c	11,682.00
L.C.I	58,060.00	Scrutiny Charges	23,420.00
Profession Tax	26,615.00	Book purchase A/c	71,815.00
Recovery of P.E.R Loan	14,784.00	Minor Research Grant (UGC)	31,000.00
Recovery of House Loan	21,168.00	Building Construction A/c (UGC+CF)	365,700.00
Advance	252,500.00	Building Expenses (State Govt.)	300,000.00
Group Insurance	14,220.00	Arrear Pay & Allowances	12,011.00
To Other Receipts		Saraswati Puja expenses	56,800.00
Rent	800.00	Arrear D.A	25,008.00
Sale of Old Paper	480.00	Casual N.T. Staff allowances	18,330.00
Cont. from N.S.O.U. study center	3,000.00	Games teacher allowance	1,550.00
Donation	1,500.00	Bonus	9,000.00
Sale of Old Building Materials	88,000.00	Expenditure a/c wbsctv edon	267,922.00
Student H. Home	3,444.00	Closing Balances	
Cash Introduced A/c BBA	1,000.00	Cash in hand	1,517.15
Cash Introduced wbsct edon	24,725.26	Cash in hand-NSS	35.94
Library Improvement Fees	20,650.00	Cash in hand-wbsctv dep	616.00
Student Union Fees	17,220.00	SBI A/c No-11158008827	287,438.71
		Bank of India A/c No 100038	187,794.82
		SBI (Dev) Fund No 009456	341,778.21
		SBI (Bldg) Fund No 1158 008952	2,610.58
		SBI (UGC VOC) No 009717	712,758.89
		SBI Union Fund 1158008985	1,776.72
		SBI (NSS) A/c No 1158008985	1,539.62
		SBI A/c-BBA No-100060225	1,064.97
		SBI A/c-wbsctv-1158009558	9,195.07
		SBI A/c-wbsctv-(NEW)	97,120.00
	10,727,280.68		10,727,280.68

Subject To Notes On Accounts as per Schedule "O" Annexed

As per Our report of even date annexed.

For Mishra & Mishra
Chartered AccountantsA. K. Mishra
Ashwin K. Mishra
Partner
Membership No. 50632
Kolkata, datedPrincipal
Dr. Kanailal Bhattacharyya CollegeATTESTED
Principal
Dr. Kanailal Bhattacharyya College,
Kolkata, Howrah.

DR. KANAILAL BHATTACHARYYA COLLEGE

(A Private under the University of Calcutta)
Accredited by National Assessment and Accreditation Council (NAAC)
DHARMATALA, RAMRAJATALA, SANTRAGACH, HOWRAH - 4

1. INTRODUCTORY STATEMENT AND STATISTICAL INFORMATION FOR THE YEAR 2006-07 (MAR-11-2007)

CLASS	YEAR	ROLL STRENGTH	HONS.	GENERAL	S.C.	S.T.	NO. OF FREE STUDENT SHIP HALF
B.A. 1st YEAR	2007	335	187	148	27	4	12
B.A. 2nd YEAR	2007	271	166	111	15	4	19
B.A. 3rd YEAR	2007	118	49	73	6	3	22
B.COM. 1st YEAR	2007	88	83	38	6	2	4
B.COM. 2nd YEAR	2007	60	38	22	2	1	8
B.COM. 3rd YEAR	2007	58	38	20	4	2	6

2. COURSES AND SUBJECT TAUGHT

GENERAL	HONOURS	B.COM.	GENERAL	HONOURS
1. BENGALI	BENGALI	1. EDBG	EDBG	EDBG
2. ENGLISH	ENGLISH	2. HMNG	HMNG	HMNG
3. PHILOSOPHY	PHILOSOPHY	3. TBG	TBG	TBG
4. HISTORY	HISTORY	4. BRFG	BRFG	BRFG
5. EDUCATION	EDUCATION	5. BEEG	BEEG	BEEG
6. POLITICAL SCIENCE	POLITICAL SCIENCE	6. MBDG	MBDG	MBDG
7. GEOGRAPHY	GEOGRAPHY	7. PPAO	P.P.A.C.A. & D.T.A.	P.P.A.C.A. & D.T.A.
8. ADH. COMPULSORY LANGUAGE		8. PTAG	P.T.A.G.	P.T.A.G.
BENGALI & ENGLISH		9. MFG	MFG	MFG
		10. ENCG & BNOM	ENCG & BNOM	ENCG & BNOM

3. TEACHING & NON-TEACHING STAFF PATERN

- (i) No. of Teaching Staff (Full Time) = 10 (Ten) including Principal.
(ii) No. of Non-Teaching Staff (Full Time) = 13 (THIRTEEN).
(iii) Govt. Approv. Part Time Staff = 10 (TEN).
(iv) Govt. Approv. Part Time Teaching Staff = 9 (NINE).
(v) Govt. Approv. Non-Teaching Staff = 01 (ONE).
(vi) Staff against Deputation Vacancy = NIL.

4. RATES OF FEES

PARTICULARS	GENERAL	HONOURS
	B.A. GEOG.	B.COM. GEOG.
1. TUITION FEES	50.00 100.00	50.00 200.00
2. DEV. FEES	10.00 150.00	10.00 150.00
3. BUILDING FEES	5.00 75.00	5.00 75.00
4. SESSION FEES	350.00 300.00	300.00 300.00
5. STUDENT UNION FEES	14.00 20.00	14.00 20.00
6. LIBRARY FEES	50.00 50.00	50.00 50.00
7. LABORATORY FEES	NIL 250.00	NIL 1000.00
8. LABORATORY IMP. FEES	NIL 350.00	NIL



NO. OF BOOKS = 6328

ATTESTED

(Signature)
(DR. DIPU KUMAR SAHOO)
Principal

Dr. Kanailal Bhattacharyya College,
Kankarabati, Howrah - 4.

Dr. Kanailal Bhattacharyya College.

DR. KANAILAL BHATTACHARYA COLLEGE

Ramrajatala, Santragachi, Howrah-711104

SCHEDULES ANNEXED TO AND FORMING PART OF THE ANNUAL ACCOUNTS FOR THE YEAR ENDED 31.03.2007

NAME	OPENING BALANCE AS ON 01.04.2006	CONTRIBUTI ON FOR THE YEAR	INTEREST CREDITED FOR THE YEAR	LOAN RECOVERY FOR THE YEAR	TOTAL AS ON 31.04.2006	LOAN GIVEN FOR THE YEAR	CLOSING BLANCE
KUMAR SAHOO	54290	22135	4517				5942
SHAB CH. KHANNA	271914	16734	20814			45000	309462
RA. LANKHILY	286748	16734	22111		305462		325593
HASIS GHOSH	170660	17422	14985		325593		203067
MAH. ROY	64926	10699	4604		203067		60329
ATI. MUSTAPHI	53864	11111	3706		60329		58184
SUR CHATTERJEE	46127	10318	3126		58784		59571
BANI DEY	23818	10338	1337		59571		55493
ITU BISWAS		3532			35493		3532
PA. RAY B4GCHI		3312			3532		3312
BAG	154857	17469	11634		3312		183956
KAR GHOSH	135887	17465	9800		183956		169132
TIAS	118756	6732	8261	6000	169132		134749
ANJOY MANNA	117860	14015	8836		134749		134711
HOSH	73376	6732	5857	4000	144711	13000	139665
IS DEY	71201	4544	5251	24000	109665	20000	89396
EV SAMANTA	50545	4544	3909	6000	86396		80498
BAG	85202	4544	6682	1500	60498	23000	58428
MAHNA	68205	4544	5019		58428		53058
ABI RAKSHIT	29002	3636	2135	6000	83858	50000	34773
ANTA CHATTERJEE	23770	3600	1719		34773		23089
IRAN PAINE	84268	9082	6381		23089		99731
TOTAL	1985446	219238	151687	47500	2403871	150000	2253871

2253871 00
8297 00
2245874 00

2245874 00
4500 00
2241074 00

ATTESTED

[Signature]
Principal,

Dr. Kanailal Bhattacharyya College

[Signature]
(DR. DILIP KUMAR SAHOO)

[Signature]
Principal,
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah

DR. KANAILAL BHATTACHARYYA COLLEGE
SANTRAGACHI, HOWRAH - 711104.

INDIVIDUAL PROVIDENT FUND ACCUMULATED STATEMENT
2006 - 2007
TEACHING STAFF.

S.NO.	N A M E	A M O U N T	LOAN DUE
1	DR. DILIP KUMAR SAHOO,	35942.00	NIL
2	PROF. KESHAB CH. KHANRA,	309462.00	NIL
3	PROF. SIPRA GANGULY,	325593.00	NIL
4	PROF. SUBHASIS GHOSH,	203067.00	NIL
5	PROF. ASIM KR. ROY,	80229.00	NIL
6	PROF. SWATI MUSTAPHI,	68784.00	NIL
7	PROF. ANASUA CHATTERJEE,	59571.00	NIL
8	PROF. SRABANI DEY,	35493.00	NIL
9	PROF. MANTU BISWAS,	3532.00	NIL
10	PROF. SAMPA RAY BAGCHI,	3312.00	NIL
	TOTAL RS.	1124985.00	NIL

NONTEACHING STAFF.

S.NO.	N A M E	A M O U N T	LOAN DUE
1	SRI AMAR BAG,	182451.00	NIL
2	SRI BHASKAR GHOSH,	205627.00	38500.00
3	SRI TARAK DAS,	134171.00	NIL
4	SRI DHANANJOY MANNA,	139511.00	6500.00
5	SMT. IVA GHOSH,	122887.00	35500.00
6	SRI SUBHAS DEY,	88609.00	2500.00
7	SRI BAMDEV SAMANTA,	58611.00	24000.00
8	SMT. LISA BAG,	96041.00	NIL
9	SMT. KARABI RAKSHIT,	34468.00	NIL
10	SRI ARUN MANNA,	82471.00	49500.00
11	SRI SUSHANTA CHATTERJEE,	28784.00	NIL
12	SMT. DULURANI PAINE,	98958.00	NIL
	TOTAL RS.	1272589.00	156500.00



ATTESTED

[Signature]
Principal,

Dr. Kanailal Bhattacharyya College,
Ramrajatala, Howrah.

[Signature]
Principal,

Dr. Kanailal Bhattacharyya College,
Santragachi, Howrah - 4.