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DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated to the University of Calcutta)
Re- Accredited with 'B' Grade by NAAC
15, KONA ROAD, RAMRAJATALA,
P.O. SANTRAGACHI, HOWRAH - 711104

Ref. No.

Date :

**KBC/ Int. – Meeting/ Coordinated
Finance & IT & Infrastructure**

Dtd. 08/03/2021

Notification

A coordinated Meeting would be held on 12/03/2021 Friday at 01:00PM
to discuss following Agenda :

1. Appraisal of the status of Compilation of E Cash Book from Financial Year 2016 - 17 until Financial year 2020 - 21.
2. Assessment of the preparation of College Stock Register.
3. INTERNET NETWORK Mapping of the College
4. Electrical Circuit Network configuring and mapping of the College.

The aforementioned meeting would be presided by
Respected Professor (Dr.) Swapan Kumar Das Member
Governing Body, Dr. Kanailal Bhattacharyya College.

Following Members are requested to attend the said meeting.

Sl. No	Name	Designation	Signature
1.	Dr. Mantu Biswas	IQAC Coordinator	Mantu Biswas 8/3/2021
2.	Shri Bhaskar Ghose	Accountant	Bhaskar Ghose
3.	Shri Kinkar Ghosh	Office In-charge [Actg]	Kinkar Ghosh 8/3/2021
4.	Shri Tarak Das	Cashier [Actg]	Tarak Das
5.	Shri Arpan Mullick	In-Charge IT Cell	Arpan Mullick
6.	Shri Sushanta Chatterjee	In Charge Electrical System	Sushanta Chatterjee

Authenticated

Kaustubh Lahiri 18/03/2021

(Dr. Kaustubh Lahiri)
Principal

Dr. Kanailal Bhattacharyya College

Kaustubh Lahiri 08/03/2021
Dr. Kaustubh Lahiri.
Principal
Dr. Kanailal Bhattacharyya College
Santragachi, Howrah-4



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Date :

Enclosure1/ FC A

Proceedings & Resolutions of Coordination Committee For Evaluation of Proposal for System Generation related to Finance, Networking and Mapping.

1. Chairperson : Professor (Dr.) Swapan Kumar Das
2. Dr.Mantu Biswas : Convener IQAC; Member
3. Shri BhaskarGhose : Accountant : Member
4. Shri Kinkar Ghosh : Office Incharge (ACTG.) – Member
5. Shri Tarak Das – Cashier (ACTG.) – Member
6. Shri Arpan Mullick – In Charge IT Cell – Member
7. Shri SushantaChatterje – Electrician In charge – Member.

Date of Meeting : 12/03/2021

Resolution :

Agenda 1 : Appraisal of the Status of Compilation of E Cash Book

1. Resolve that E Cash book be prepared from the Financial Year 2015 – 16 Following recommendation from Dr.MantuBiswas Convener IQAC initiating from the successive Financial Year from date of last NAAC Report.

Agenda 2 : Assessment of the preparation of College Stock Register

2. College Stock Register is being placed under compilation from the Financial Year 2015 – 16 following the precedence of E Cash Book With following Principle :
 - A. Identity of the Commodity
 - B. Procurement Voucher No & Date
 - C. Cheque No. & Date & Cheque Amount & A/c Number and Bank ID with IFSC Code.
 - D. Source of Fund
 - E. Existing Stationing of the said commodity
 - F. Current Valuation after applying admissible Depreciation Rate.

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(Dr. Kaustubh Lahiri)
Principal
Dr. Kanailal Bhattacharyya College



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Enclosure 1/ FC A [Contd.]

Agenda5 : Up gradation of CCTV system

The College has two parallel CCTV systems. By the older system Science Block and Main Block is connected by wire network. The wire connection got snapped as it is lying above the intermediate external household. This has to be replaced by WiFi system. Installation of Advanced CCTV cameras initially at Six strategic location has been recommended.

Agenda 6 : Building Plan for Main Building & Science Block.
Resolve that detailed Building Plan has to be configured by a Licensed LBS of HMC.

Agenda : Mapping of Electrical Circuit of the College:

Resolve that detail mapping Electrical Circuit would be initiated by Shri Sushanta Chatterjee. A letter has been submitted to the District Engineer CESC for deputing Licensed Electrician to check the map prepared by Shri Sushanta Chatterjee.

Authenticated

K. Lahiri 18/06/2023

(Dr. Kaustubh Lahiri)
Principal

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Enclosure1 / FC A [Contd.]

Agenda 3 : INTERNET NETWORK MAPPING OF THE COLLEGE

3. Minutes & Proceedings: The College has two Internet Service Provider
- BSNL & b. Siti cable for High Speed Cabled Broadband Service. Frequently problem of Overlapping is detected resulting in unavailing of INTERNET connectivity. The annual expenditure for Siti Broadband service is Rs.11000/- per annum whereas Yearly Rs. 3000/- is spent for BSNL.
 - Priority is to be placed upon Siti cable because of its higher speed capacity with old BSNL Broadband system to remain as subsidiary.
 - Tagging of System IP to each Node from the designated Server.

Resolution: Internet Network Mapping is to be pursued under overall supervision of Shri Arpan Mullick.

Agenda 4 :Wifi facility for Students:

Wifi facility for students : In order to provide wifi facility to students in order to abide by the observation of NAAC peer team limited access to this facility has been recommended in view of escalating cost.
Resolve that initially Library, Boys Common room Girls Common Room Science Block and Smart Class room and Virtual Classroom would be connected with Wifi Facility.

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(Dr. Kaustubh Lahiri)
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