



Phone : 2627-2490 (College Off.)  
Principal : 9903389092  
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# DR. KANAILAL BHATTACHARYYA COLLEGE

(Affiliated to the University of Calcutta)  
Re- Accredited with 'B' Grade by NAAC  
15, KONA ROAD, RAMRAJATALA,  
P.O. SANTRAGACHI, HOWRAH - 711104

Ref. No. ....

Date : .....

## COMPOSITION OF CODE OF CONDUCT MONITORING COMMITTEE (2021-2022)

1. DR. MADHUMITA BHADRA, PRESIDENT, G.B
2. DR. KAUSTUBH LAHIRI (PRINCIPAL, EX-OFFICIO MEMBER)
3. PROF. SUMAN BANDYOPADHYAY, MEMBER G.B
4. DR. SWAPAN KUMAR DAS, MEMBER G.B
5. DR. MANTU BISWAS, (IQAC CO-ORDINATOR, EX-OFFICIO MEMBER)

*K. Lahori* 23/09/2023  
Principal  
Dr. Kanailal Bhattacharyya College  
Ramrajatala, Howrah-4

# মিটিং রেজল্যুশন বহি

## MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	4
তারিখ / Date	07/12/2021

উপস্থিত সভ্যগণের নাম  
NAME OF MEMBERS PRESENT

স্থান / Place	Meeting Room
সময় / Time	2:30 P.M.

- |                                  |                                 |                                 |
|----------------------------------|---------------------------------|---------------------------------|
| ১। 1. Bahar 7/12/21              | ৮। 8. Anasua Chatterjee 7/12/21 | ১৫। 15. S. Bhattacharya 7/12/21 |
| ২। 2. Mantu Biswas 7/12/21       | ৯। 9. Bhowmik                   | ১৬। 16. Anshu Anand 7/12/21     |
| ৩। 3. Anwar 7/12/21              | ১০। 10. Bhowmik Sarda 7/12/21   | ১৭। 17.                         |
| ৪। 4. Guna - Bhowmik 7/12/21     | ১১। 11. Anwar Bhowmik           | ১৮। 18.                         |
| ৫। 5. Prabir Kumar Sanku 7/12/21 | ১২। 12. Anwar Bhowmik           | ১৯। 19.                         |
| ৬। 6. Sipra Ganguly 07.12.2021   | ১৩। 13. Anwar Bhowmik           | ২০। 20.                         |
| ৭। 7. Madhumita Debnath 7/12/21  | ১৪। 14. Anwar Bhowmik           | ২১। 21.                         |



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Ref. No. IQAC/KLBC/Meeting-4/2020-21

Date : 30/11/2021

### NOTICE

#### IQAC-Meeting-4 Academic session: 2020-2021

A meeting of the IQAC, Dr Kanailal Bhattacharyya College, will be held on 07/12/2021 at 2 pm in IQAC Room to discuss the following agenda.

#### Agenda:

1. Ratification of Last IQAC Meeting held on 29/09/2021.
2. Ratification of ISO Certification Report.
3. Implementation of Food Safety Management System as recommended by ISO Certification Audit Committee.
4. Evaluation of Course Outcome [CO] Programme Outcome [PO] and Programme Specific Outcome [PSO] consequent upon evaluation of Results published in between 12/09/2021 to 06/12/2021 carried out by Different Departments and discussed in the Academic Sub Committee Meeting on 07/12/2021 and organization of Students Awareness Programme for the aforementioned purpose.
5. Plan of Action for conducting Learning Management system and documentation of the Outcome by rechristened Self Appraisal format for the Teachers.
6. Reconstruction of College WEBSITE in adherence with NAAC Criterion for enhancing Integrated College Management System (ICMS).
7. Requirement for Infrastructure augmentation with particular emphasis on IT equipment with Ad hoc engagement of an IT professional for complying the submission of SSR and AQAR.

Authenticated

*(Dr. Kavetubh Lahiri)*  
Principal

Dr. Kanailal Bhattacharyya





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8. Ratification of Departmental requisition for laboratory apparatus, chemical & reagents and specimen, glassware, and books for conducting CBCS curriculum the Academic Session 2021 - 22 (First Session).
9. Appraisal of Mentor Mentee Functional conjugation by introducing COVID - 19 Assessment questionnaire on encountered difficulties during lockdown period.
10. Assessment of Students Satisfaction Survey conducted by Dr Mantu Biswas, IQAC Coordinator.
11. Resumption of Yoga training and GYM facilities for the purpose of Physical Fitness.
12. Developing College Android App for Students to facilitate instant Connectivity for the purpose of being informed on Subject Combination, Assessment Details, Registration data, Students Profile along with Payment option.
13. College Automation with Intercom Facility through IP phone for Connecting two disintegrated Campus and connecting call from outsider via Key Pushing System for all Departments.
14. Introducing E procurement system to strengthen E-Governance System in adherence to NAAC Criterion.
15. Amelioration of Library Management System through introduction of online registration of Library Card for Students.
16. Ratification of Records on Last Five-Year Data - Number of Student and Teachers using Library/day.
17. Introducing Add on Courses with particular emphasis on Language & Communication skills under capacity building and skill enhancement initiatives with possibility of setting up Language laboratory as per NAAC SSR criterion 5.1.3.
18. Organizing Blood Donation Camp and Beyond the Campus Environmental Promotional activities by NSS Unit.

Ratifications Suggestions by Code of Conduct Monitoring Committee As per SSR Criterion 7.1. 10.

19. Conducting Internal Audit of College Accounts for the Financial Year 2020 21.

(DR. MANTU BISWAS)  
Coordinator,  
IQAC,

Dr. Kanailal Bhattacharyya College  
Santragachi, Howrah-4

(DR. KAUSTUBH LAHIRI)


Principal  
Dr. Kanailal Bhattacharyya College  
Ramrajatala, Howrah-4


Authenticated


(Dr. Kaustubh Lahiri)  
Principal  
Dr. Kanailal Bhattacharyya College

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15. Amelioration of Library Management System through introduction of online registration of Library Card for Students.	Online registration form for library membership is available in the library portal. Faculties and students must register within 16/12/2021.
16. Ratification of Records on Last Five-Year Data - Number of Student and Teachers using Library/day.	Students records for everyday use of library for the last five year to be provided as per NAAC format. Convener of Library Committee will prepare the above record.
17. Introducing Add on Courses with particular emphasis on Language & Communication skills under capacity building and skill enhancement initiatives with possibility of setting up Language laboratory as per NAAC SSR criterion 5.1.3.	Prof. Swati Mustaphi is requested to take initiative with BCL for collaboration for setting up course on Language and Communication Skill under Capacity Building and Skill Enhancement Initiatives.
18. Organizing Blood Donation Camp and Beyond the Campus Environmental Promotional activities by NSS Unit.	Blood Donation Camp will be organized on 17/12/2021 with Boruka Blood Bank, Kolkata. Approximate budget is Rs. 35000/-. NSS Unit to organize beyond the campus initiatives for Environmental Awareness.
19. Ratifications Suggestions by Code of Conduct Monitoring Committee as per SSR Criterion 7.1. 10.	The code of conduct committee has found that the performance of Principal, all Teaching and Non-teaching staff and approach of students towards institutional practices is found to be satisfactory.
20. Conducting Internal Audit of College Accounts for the Financial Year 2020 21.	Internal Audit for 2020-2021 is being conducted in association with MCB Associates, Kolkata.

  
 (DR. MANTU BISWAS)  
 Coordinator,  
 IQAC,  
 Dr. Kanailal Bhattacharyya College  
 Sahasragram, Howrah-4

  
 Principal  
 Dr. Kanailal Bhattacharyya College  
 Ramrajatala, Howrah-4

**Authenticated**  
  
 (Dr. Kaustubh Lahiri)  
 Principal  
 Dr. Kanailal Bhattacharyya College