YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	DR.KANAILAL BHATTACHARYYA COLLEGE
• Name of the Head of the institution	DR.KAUSTUBH LAHIRI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03326272490
• Mobile No:	9903389092
• Registered e-mail	klb.college@gmail.com
• Alternate e-mail	iqac.klbc@gmail.com
• Address	15, KONA ROAD, RAMRAJATALA, P.O.-SANTRAGACHI, HOWRAH-711104
• City/Town	HOWRAH
• State/UT	WEST BENGAL
• Pin Code	711104
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Grants-in aid**	
• Name of the Affiliating University	**UNIVERSITY OF CALCUTTA**	
• Name of the IQAC Coordinator	**DR.MANTU BISWAS**	
• Phone No.	**03326272490**	
• Alternate phone No.	**03326272470**	
• Mobile	**9051923727**	
• IQAC e-mail address	**iqac.klbc@gmail.com**	
• Alternate e-mail address	**dr.mantu75@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://drklbcollege.ac.in/wp-content/uploads/2022/05/AQAR-2020-2021.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://drklbcollege.ac.in/wp-content/uploads/2022/02/COLLEGE-ACADEMIC-CALENDAR-2021-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C++**	**67.70**	**2004**	**03/05/2004**	**02/05/2009**
Cycle 2	**C**	**1.91**	**2009**	**30/09/2009**	**29/09/2014**
Cycle 3	**B**	**2.01**	**2015**	**03/03/2015**	**02/03/2020**

6.Date of Establishment of IQAC	**10/06/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A.	**N.A.**	**N.A.**	**N.A.**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	2	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• The IQAC completed 1st Surveillance Audit of ISO Certification 9001:2015 (Quality Management System) and 14001:2015 (Environmental Management System) (Ref: Certificate No. IN/QMS/01372/8283 & IN/E/00092/8282) on 18/11/2021 • Membership is taken for access to online books and journals from N-List under INFLIBNET (Ref No: INF/N-LIST/2021/7998) for the period of 01/04/2021 to 31/03/2022. It provides access to more than 6000 + e-journals, 1, 99,500 e-books through N-List and 6, 00,000 e-books through NDL. • Introduced CIE (College Internal Evaluation) in adherence to NAAC guidelines for identifying advanced learners and slow achievers. • Site Map of the College Campus, Electric Circuit Map, and Network Map have been displayed on the college campus and college website. The Campus map and Electric circuit map are prepared for the safety and security of the campus with particular reference to quick prevention of sudden hazards and disasters. Network mapping is to identify the internet layout and tagging of uplink wire with individual computers from the switch box. • Girl's Common Room has been constructed in Science Block.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Renewal of registration with the N-LIST programme. (Resolution adopted in IQAC meeting dated 11/02/2022)	N-LIST registration was renewed on 04/04/2022 to continue the membership,
2. Formation of Electoral Literacy Club. (Resolution adopted in IQAC meeting dated 11/02/2022)	Electoral literacy club was constituted with a functional committee headed by Prof. Anasua Chatterjee. (Convenor). The committee will plan to organize various awareness program and workshop on electoral literacy with the members of the club. Members of the club will continue to take part in Youth parliament competition.
3. Proposal for Introduction of new add-on course on Communicative English. (Resolution adopted in IQAC meeting dated 11/02/2022)	Communicative English course was finalized after collaboration with Inditech Software wizard private limited from the next academic (2022-2023) session The course will be of 60 hours duration (1 year) and will be offered to all UG students at a cost of 400/-.
4. Promotion of skill development through introduction of DDU-GKY (Resolution adopted in IQAC meeting dated 11/02/2022)	An agreement was signed between Edubrige Learning private Ltd. and Dr. Kanailal Bhattacharyya College on 08/10/2021 to offer six different skill development training programs for students of this institution to increase their employability.
5. Restructuring of add-on courses (Tally ace). (Resolution adopted in IQAC meeting dated 11/02/2022)	Institution has taken initiatives to introduce a new version (Tally essential level -2) to replace the older version. Students enrolled for Tally ace-ERP.9 showed lack of interest in the program. They wanted an upgraded and latest version of the Tally training.

6. Renewal and restructuring of add-on course on Beauty therapy and aesthetics. (Resolution adopted in IQAC meeting dated 11/02/2022)	The add-on course on Beauty therapy & Aesthetics was relaunched after an agreement between Inditech Software Wizard Private Limited and the College. It was decided that institution will promote short-duration courses in addition to B. Voc. Program as per demand of the students. Institution will develop sufficient infrastructure to conduct this training..
7. To Support skill training program of PSA and RKM being offered to UG and graduate students of the institution. (Resolution adopted in IQAC meeting dated 11/02/2022)	Institution signed MoU with Peerless Skill Academy and Ramakrishna Mission to introduce skill enhancement programs for final year UG students and pass outs and to continue to support the existing program till Feb, 2024. 'Resolved that MOU with Ramkrishna Mission and Peerless Skill Academy to pursue career counselling courses for the academic session 2021-22, stands ratified to raise professionally equipped manpower towards self-reliance'. (Excerpts from GB Meeting: Resolution No. 1/12-GB13 dated 08/09/2021).
8. Renewal of ISO Certification (Resolution adopted in IQAC meeting dated 11/02/2022)	Renewal of ISO certification 9001: 2015 and 14001: 2015 was completed successfully.
9. Proposal for Departmental activities. (Resolution adopted in IQAC meeting dated 11/02/2022)	Department wise Student Seminar was organized by various Departments during even semester.
10. Requirement of new Full-Time teaching posts. (Resolution adopted in IQAC meeting dated 11/02/2022)	Governing body has taken initiative to send prayer to appropriate authority to sanction full time teaching posts across various UG departments. 'In compliance with

	memo no 1199-edn(cs)/iom-62/2001 dated 27/09/2018 to fulfill curricular obligation to ensure proper student-teacher ratio in accordance with NAAC guideline. In the subject of Bengali, Botany, Commerce, Education, Geography, Philosophy, Political science, Physiology, Journalism and mass com, Zoology, Food and Nutrition, BBA, it is resolved that prayer be submitted to Department of Higher Education through Directorate of Education for filling up deemed admissible Full time teaching posts '. (Excerpts from Governing Body meeting: Resolution no: 7-9/GB1 -18-9/GB1 dated 28/06/2022.
11. Proposal for seminar on International Mother language Day. (Resolution adopted in IQAC meeting dated 11/02/2022	A special lecture was organized by the Department of Bengali to observe International Mother Language Day 21st February, 2022 in association with IQAC.
12. Proposal for Seminar on Ecology/Environment. (Resolution adopted in IQAC meeting dated 11/02/2022)	A state-level seminar was organized by Department of Zoology in association with IQAC on 23/04/2022 on 'Forest and Wildlife in India: An Ecological Perspective'. Speaker: Prof. Susanta Kumar Chakraborty, Department of Zoology, Vidyasagar University.
13. Proposal for seminar on Intellectual property rights. (Resolution adopted in IQAC meeting dated 11/02/2022)	A seminar on 'Intellectual Property Rights' was organized on 7th April, 2022 in association with IQAC.
14. Observation of National Science Day. (Resolution adopted in IQAC meeting dated 11/02/2022)	National Science Day was observed on 28/02/2022 with an interdisciplinary student seminar incorporating students from three biological science departments. It was based on a

	central theme of 'Integrated approach in Science and Technology for a sustainable future'.
15. Proposal for introduction of new Distance Education Centre in campus. (Resolution adopted in IQAC meeting dated 6/5/2022)	Institution has opened its campus for open and distance learning (ODL) by hosting 'Learner support centre' under IGNOU. Relevant MoU was signed between the two parties. The institution was has submitted proposal to open 'study centres' under distance learning program of Rabindra Bharati University to conduct PG courses in distance mode in Geography, Bengali, Environmental studies, Political science and Education.
16. Proposal for Full time Librarian in central library. (Resolution adopted in IQAC meeting dated 6/5/2022)	Governing body has taken initiative to pray for sanctioning the post of a full time Librarian for college central library. 'Resolved that prayer be submitted as requisition for sanctioning the post of a Librarian for college library consequent upon the requisitioned book in the college library standing at 14,683 in compliance with statutory audit report for the financial year2019-2020 and its submission to the Directorate of Education in order to supervise the ongoing amelioration process of library information system as also to ensure its facility of service to the students and teachers'. (Excerpts from Governing Body meeting: Resolution no: 6-9/GB1 dated 28/06/2022)
17. Introduction of new subjects in UG & PG curriculum.	Governing body took initiative to submit proposal for opening

(Resolution adopted in IQAC meeting dated 6/5/2022)	PG courses in Education and UG hons courses in Journalism, Library and Information science and Food & nutrition. 'Resolved that proposal be submitted to concerned authority for necessary approval of PG course for education and UG honours course in Journalism and mass com, Food and nutrition and Bachelor of library and information science'. (Excerpts from Governing Body meeting: Resolution no: 1-30/GB2 dated 16/09/2022.
18. Restructuring of add-on courses on Interior Decoration. (Resolution adopted in IQAC meeting dated 6/5/2022)	Institution has successfully redesigned its add-on course on Interior design by signing MoU with Inditech Software Wizard Private Ltd. who could offer short-duration, pocket friendly certification courses along side B. Voc. Program.
19. Observation of World Environment Day. (Resolution adopted in IQAC meeting dated 6/5/2022)	World Environment Day was celebrated on 5th June, 2022 by planting saplings in college garden. Dr. Kanailal Bhattacharyya College in collaboration with SBI took special initiative to create awareness about making the environment and surroundings clean and green among its students.
20. Upgradation of Digitized accounting system. (Resolution adopted in IQAC meeting dated 6/5/2022)	College has decided to maintain system generated voucher as part of upgradation of digitized accounting system in the administration from next academic session.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
GOVERNING BODY	28/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	14/01/2023

15.Multidisciplinary / interdisciplinary

UG programme under University of Calcutta is in abridged state comprised of Multidisciplinary & Interdisciplinary Structure. The College provides affordable flexibility to students for selection of Major and ancillary GE subjects during admission and to adopt changes according to their ability & choice following timeline as notified by the University of Calcutta. Dedicated emphasis is being adhered to delineate spatial & temporal synchronization for fulfilling the objective of affordable flexibility for students without compromising the basic principle of Learning Management System ensuring holistic and comprehensive learning management system. Appropriate allocation of credit hours to the Lecture Component Tutorial Component Project Component and Practicum Component of each course is schematically maintained for knowledge integration. With the incorporation of Journalism & Mass Communication and Food & Nutrition scope for optional flexibility is being expanded both for humanities and life science streams. Approach towards arranging wider flexibility stems the institutional endeavor to be consolidated and proliferated with NEP being implemented in the state of West Bengal. Encouraged engagement for participation to community outreach programme by the students is a propelled policy by the College. Awareness to the needs and aspirations of the encircling community and the capacity of institutional learners to address those is being conjugated to project preparation with proactive involvement of the students. In compliance with directives from UGC, Students of this College participated to Field Visit to an adopted Village Howrah District on 26th June 2020 after COVID-19 pandemic for raising awareness among the villagers on precautionary measures with distribution of sanitation articles under the overall supervision of Principal and other Faculties. Based upon household survey conducted by the students with selected questionnaire along with Teachers and an

analytical & appraisal report has been prepared and submitted to UGC. Each student in the College does participate to environmental education in concurrence with syllabus prerequisite and prepare project report under the overall supervision of designated faculties. Auxiliary to it a large part of the students does take part in Environmental Awareness Programme through National Social Service Schemes. Interdisciplinary academic exercise has already been initiated in the College with organizing seminars and symposium with particular emphasis applied field. Recurrence of the alike of aforementioned Covid – 19 Project would be steered with vigor and dedications to inculcate not only inter disciplinary quantum but also cultivating commitment of students to the Community. But this is certainly at nascent stage expected to progress and proliferated with adoption of National Education Policy by the University of Calcutta. Gradual decentralization of academic management with ensured accountability supported by implementing e-governance can be a tool for the application of Multidisciplinary/interdisciplinary approach. But this is certainly at nascent stage expected to progress and proliferated with adoption of National Education Policy by the University of Calcutta.

16.Academic bank of credits (ABC):

Continuous Internal Evaluation or CIE has been introduced by the College. Empirical performance record has been preserved by each department for the purpose of learning outcome evaluation. This internal academic bank of credit albeit in conventional format provides a fundamental determinant to identify learners in the context of Programme Specific outcome in learning management system. Incorporation of pedagogical approach in the context of treating curricular components is indeed an individualistic approach but its integrated efficacy is being determined by ability of the learners to proceed for Academic Bank of Credit is the distinguished indicator. High success rate of the students as being evident from Centralized Academic Bank of Credit maintained by the University of Calcutta corroborates the Facts of indigenous institutional Academic Bank of Credit substantiating the strength & quality of curricular planning by the faculties of Dr. Kanailal Bhattacharyya College. Collateral appraisal of the Credit scores of all the Four Learning management components Lecture Project Tutorial Practicum pertaining to continuous internal evaluation and centralized academic bank of credit can be a verified assessment procedure for both Programme Outcome and Programme Specific Outcome.

17.Skill development:

In compliance with National Skills Qualifications Framework Two UGC

approved Vocational Courses are being conducted. 1. Beauty Therapy & Aesthetics 2. Interior Design. The emerging transformation and expansion in Howrah Municipal Corporation induces shifts in the lifestyle outlook with multistoried apartments replacing conventional individual premises. Consequent upon this paradigm physical and collateral psychological shift affinity for affluent metropolitan living requisites is creating adequate scope for both of this courses. Experience has taught the College that foundation of Basic IT skill is indispensable for the students to get acquainted to digitized knowledge domain as also to participate to Online teaching Mode as required from time to time. Apart from cognitive acquaintance this foundation also provides the capacity to undertake vocational courses requiring preparedness for accessing professional domain. To address this multidimensional objective the college conducts Basic IT Skill Empowerment Course at a very subsidized rate for all the students at the beginners' Stage comprised of 1st & 2nd Semester in collaboration with Webel a Government of West Bengal Organization. Facilitating GST services to stakeholders at different hierarchical level encourages the college to conduct an Add on Professional Course on Tally software. Allied Occupational avenues includes Stock Accountant & MIS Executive. Reputed Training Companies with NDSC accreditation with Industry linkage has been engaged after their evaluating their ability to impart standardized skill in the designated domain as being evident from their capacity to arrange placement for the students. Universal IT foundation skill training course for the student provides them both exposure and confidence to get involved in IT based learning system. Regular participation of students is the definite identity of eagerness among students to proceed with IT skill. Motivation for adoption of other professional courses is being mobilized with restricted tuition fees after heard bargain with external agencies along with sustained campaign for essentials of vocational courses in the emerging professional field.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under the present CBCS Curricular Management System a student has to pursue a compulsory vernacular language during First Semester. Application of Indian Language in Classroom teaching is an obvious process as gross majority of the student pursue their +2 Higher Secondary Level in vernacular medium. For Humanities discipline conducting teaching excepting with foreign language major courses vernacular language is widely practiced without much hindrance. In Science Bilingual mode of teaching is critical and delicate with particular reference technical vocabularies. This constraint is more

severe in Practicum Component. Absence of Vernacular books at adequate standard is often substituted by explanatory class notes prepared and circulated by the concerned faculties. Students are episodically encouraged to participate Arts & Craft exhibition organized by the College. On Teachers Day in each year Students by themselves prepare different Arts & Craft objects in honour of their teachers. Cultivation of Indian Culture is being pursued by the performing arts by the students for commemoration of the Birthday of Rabindra Nath Tagore, Basontostav and during the programme of Freshers Welcome and College Social Programme and that on the Teachers day. Emancipation of Indian Knowledge System is obviously not rigorous. Its cultivation is being manifested through encouragement of the students by participation to College organized Social and cultural Activities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Continuous Internal Evaluation by each Department is the indigenous introductory effort to evaluate the outcome of the teaching learning interface function. Student Teacher Interface meeting provides impression for further amelioration in the learning management system.

20.Distance education/online education:

Open distance Learning attains collateral emphasis by the college in order to provide opportunities for graduation and post-graduation by hosting multiple Study Centers under IGNOU, Netaji Subhas Open University, Vidyasagar University and Rabindra Bharati University. The College remains open Sundays, stipulated holidays and during summer recess and part of Puja Vacation and winter vacation to conduct the open and Distance learning in the interest of the community for expansion of learning opportunity to potential students remaining deprived from mainstream regular graduation process. Collateral management policy is adopted for operating Vocational courses. Online teaching and learning has become imperative during COVID19 Pandemic and this online learning platform still remains active.

Extended Profile

1.Programme

1.1   **14**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1995**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2   **516**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **565**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **46**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **47**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**14**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1995**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**516**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**565**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**46**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**47**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**62.40188**
4.3 Total number of computers on campus for academic purposes	**57**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to effective curriculum planning and delivery in a well-planned and documented way.

- **Institutional Academic Calendar: The institution prepares a flexible academic calendar for the college at the beginning of each academic session which conforms to CU academic calendar.**
- **Teaching plan: All academic departments prepare their own customised teaching plans in respective departmental meetings ahead of the next academic session.**
- **Departmental Routine: The Routine Sub Committee in association with IQAC formulate the Master Routine for each session. Distribution of classes, workload of faculty, teaching modalities and process of evaluation are planned and finalized in details in departmental meetings.**
- **Attendance Records: Student attendance register is maintained meticulously. Teachers maintain their daily**

records of academic activities in their self-appraisal reports.

- **Result Review Meetings Performance of students in CIE is discussed and documented in departmental meetings. Parent-teacher meetings are often arranged after assessments.**
- **Outcome based education: Programme Outcomes (POs) are clearly displayed on the website. Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are discussed with the students.**
- **Special measures during pandemic: Institution remain committed to effective delivery of the curriculum during pandemic by designing new online routine and provide arrange online classes from the campus.**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/07/1.1.1-TEACHING-PLANS-2021-22_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to it academic calendar for conducting continuous internal evaluation (CIE)

- **Institutional Academic Calendar: The institution prepares a flexible academic calendar for the college at the beginning of each academic session which conforms to CU academic calendar. Any deviation from the planned academic calendar due to unforeseen circumstances is notified and rescheduled accordingly.**
- **Continuous Internal Assessment: The institution believes that continuous assessment of is vital to the effective dissemination of curriculum. In 2021-2022, CIE was arranged for all departments during Dec 2021 & Jan 2022. Institution maintained the transparency of evaluation process by ensuring that students get access to their answer scripts after every internal assessment.**
- **Result Review Meetings Performance of students in CIE is discussed and documented in departmental meetings. Students who are slow learners are identified and follow-up measures**

are taken accordingly. Results of CIE were further discussed in Academic sub-committee and HOD meetings.

- **Parent-Teacher meeting:** Parent-teacher meetings are often arranged after assessments. The subjective-mentors interact with the respective mentees in interface meetings to get acquainted with their problems in context with the curriculum.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/07/1.1.2-ACADEMIC-CALENDAR-CIE-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

854

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

836

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dr Kanailal Bhattacharyya College seeks to integrate crosscutting

issues relevant to Gender, Environment & Sustainability, Human values etc. into the curriculum within the guidelines and the frameworks set by affiliating university.

- World Environment Day was celebrated on 5th June.
- A state level seminar was organized by Department of Zoology on "Forest and Wildlife in India: Ecological Perspective'.
- A State level Webinar on 'Bitter salt: The impact of climate change on reproductive health of women in coastal areas' was organized by Department of Physiology.
- A seminar on 'Intellectual Property Rights' was organized on 7th April, 2022 in college auditorium in association with IQAC.
- National Science Day was observed on 28/02/2022 with an interdisciplinary Student Seminar on a central theme of 'Integrated approach in Science and Technology for a sustainable future'.
- Department of Bengali observed' International Mother Language Day' on 21.02.2022.
- A compulsory paper of Environmental Studies (ENVS) is included in AECC-2 of the CBCS curriculum. EVS field projects are carried out every year.
- Topics related to Ethics, Human values, Gender & Environment are already incorporated in the present UG curriculum of various courses under Calcutta University.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

942

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

942

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drklbcollege.ac.in/student-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1141

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

144

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Post-admission evaluations are currently being conducted to identify advanced, intermediate, and slow learners. At the commencement of each academic session, each department provide the programme and course specific outcomes to the students.The faculties use different methods to assess their students.

• Written test

• verbal interaction The tests are subject-specific, e.g.

• Numeric

• Verbal reasoning

• Knowledge-based attributions According to the graduation, the students are categorized into

• Slow learners

• Moderate (average) learners

• Advanced learners Slow learners For the weaker students, the following measures are taken:

• They are referred to for additional classes.

• They receive additional learning materials.

• Students receive special support from mentors where are reassessed from time to time based on the curriculum. Moderate learners

• This category of students is encouraged to take-up courses in soft skills for improvement. • Faculty & student exchange programs are organized by the college to improve the learning process.

- **The departments organize extension lectures given by experts in their field. Advanced Learners**

- **Reference articles for higher intellectual activities are provided for advanced learners.**

- **They are encouraged to use ICT-enabled tools for a power point presentation.**

- **They are encouraged to participate in Student seminars, write in wall & college magazines, participate in intra & inter college debates.**

File Description	Documents
Link for additional Information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.2.1ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1995	46

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution imparts education through the following methods

1) Experiential learning:

A. Laboratory-Based Learning In science subjects, practical experiments are carried out by the students under the guidance of the teacher to supplement their theoretical knowledge.

B. Excursions are part of the curriculum. Field projects are carried out to broaden their thinking and learning horizons.

C. Projects

• **In humanities and commerce, students write short papers that give them the idea of ??working on a research project on their own.**

D. Special programs

• **Students in college take part in various cooperation programs: Cocurricular activities help students participate in group activities.**

• **Career counseling workshops, group discussions, and interviews are carried out to prepare students for the job market.**

ll) Participative learning: The following methods are chosen for the active participation of the students:

• **Paper and poster presentations in student seminars**

• **Thematic quiz**

• **Debates and group discussions (both academic and non-academic): These activities improve their articulation and help in public speaking. III) Problem-Solving Methodologies: • Individual and group projects help students learn to recognize a problem, analyze it and develop solutions. Outcome:Face-to-face teaching plays a deterministic role in delivering education. However, hands-on experience and participatory learning make education more fulfilling.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.3.1-ADDITIONAL-INFORMATION..pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a total of

• **8 ICT-enabled theory rooms**

- 8 LCD projectors

- 11 laptops

- 81 desktops in laboratories

- Teachers can access Internet connection distributed throughout all buildings through WiFi. They are also equipped with a wired LAN connection for the Internet. Following devices are used as tools for an ICT-based teaching learning process:

- Desktops and laptops

- Projector

- digital camera

- Printer

- photocopier

- Scanner Online resources like:

- N-List e-books and e-journals for scientific and reference articles.

- In addition, online course materials, scanned documents of different texts are also provided in theoretical classes. Practical Classes:

- Open source software packages are used by subjects such as Commerce (Tally), Geography (QGIS). Use of ICT during the pandemic: The pandemic has made ICT an integral part of life in every way. In accordance with government order, the college started online courses as early as 28.03.2020 via Google Classroom, Google Meet and continued.

- The university exams were also conducted in online mode The college portal is used extensively to post notices and examination guidelines, university questionnaires and the candidates' answers. Outcome: The process of evaluating teaching-learning did not stall during the pandemic. Workshops for teachers have helped them keep up with the modern way of teaching.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.3.2-ADDITIONAL-INFORMATION.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	*View File*
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

553

File Description	Documents
Any additional information	*View File*
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	*View File*

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment according to CBCS The CBCS was introduced by University of Calcutta from 2018.The facility adheres to the standards set by the university. The internal exams are carried out according to the timetable drawn up by the university and the grades are uploaded to their portal in due time. The students are informed in advance about the examination schedule through.

- **The website**

- **Notices on the notice boards**

- **Post to WhatsApp groups in the class The class attendance of the students is also marked. The attendance list for each course is regularly kept by the respective teachers. Continuous internal evaluations, both formal and informal, are carried out by the departments during the semester.**

04-10-2023 06:33:07

These include

- Online and offline tests (MCQ or written answers)

- Assignments

- verbal interactions

- Group discussion

- Demonstration lecture by the students.

- subject-related quiz During the pandemic period, faculties took online class tests toassess progress of the students. Formative action is taken to inform students of their performance through classroom discussions, distribution of sample answers. These evaluations help students to prepare for their final exams. It also helps a teacher assess a student's progress and take remedial action. Weaker students are provided with learning materials.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.5.1-ADDITIONAL-INFORMATION.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances:

- The internal examination grades are part of the overall result of the student within the framework of the CBCS. These grades are sent directly to the university online. Students have the option to review their answer scripts. This is entirely under the auspices of the university and the college has no role in the process. The answer papers for the internal examinations / tutorial examinations are kept by the teaching staff for five years for all inquiries as instructed by the university.

- The students get marks for attendance each class. These markings are added to get the final result. Attendance record is maintained by each department. Questions from students are processed immediately by the department.

• Regular parent-teacher meetings are held to update guardians on the progress of the students and the difficulties are discussed in detail.

• In the case of continuous internal evaluations, students discuss their mistakes and ways of improving their results with the teachers. Students are encouraged to ask questions and be interactive in class. Both the internal and external reviews were conducted online during the pandemic period. The scanned copies of the scripts are kept for future reference.

File Description	Documents
Any additional information	View File
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.5.2-ADDITIONAL-INFORMATION.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The non-autonomous institution must adhere to the curriculum of the University of Calcutta, which is uploaded to the university's website. The university's study committee designs the curricula taking into account the desired learning outcomes. The teachers participate in workshops organized by the university and some other affiliated colleges. • For students: For prospective and existing students, the POs and COs of various subjects and the detailed curricula are made available through the website and explained in detail through an orientation program at the beginning of the academic session. Add-on courses Skill improvement programs The main goal of these programs is to develop skills such as computer literacy, Interior Decoration, Beauty Therapy & Aesthetics, TALLY & GST for the job market. Value-added courses Students are encouraged to take the following certificate courses offered by the college: • "Human Values ??and Professional Ethics" organized by the college to sensitize students to the concerns of women and raise their moral and ethical standards. The Distance Learning Center of the VU (P.G) and NSOU of the college offers U.G. and P. G. degree programs in various subjects as well as various vocational certification programs.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.1-ADDITIONAL-INFORMATION.pdf
Upload COs for all courses (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The most important program and course outcomes for undergraduate colleges is the student's transition to higher education or professional course. The institution tries to follow the development of its students, whether they have decided to continue studying or have secured a place on the job market. The final results of the courses or programs is measured by the marks or grades students received on university exams. While course outcomes can be assessed at the end of a semester according to the course results, the programme outcome is derived from the programme result if the student has completed all six semesters. The Academic Subcommittee and the individual departments meet regularly to discuss the results, the learning progress of the students and the measures for the backlog. The faculty uses continuous internal evaluations to monitor whether the students are making progress in achieving the desired outcomes. These assessments are carried out formally through written tests, viva voce, demonstration lectures, assignments, etc., or also informally, such as classroom interaction, quizzes and the like. At the end of each semester, online student feedback is obtained from which the college can get an idea of how students perceive their progression.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.2-ADDITIONAL-INFORMATION.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

371

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.3-ADDITIONAL-INFORMATION.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drklbcollege.ac.in/student-satisfaction-survey-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.1944

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of NSS unit of DR. KANAILAL BHATTACHARYA COLLEGE have dedicated themselves to the glorious aim of serving the Nation. The Moto being "NOT ME BUT YOU"- They are working throughout the year harmoniously & unitedly. Fulfilling their holistic development. Gandhijayanti 02.10.2021 was celebrated during Post Covid for children, where Dr.Partha Pratim Pal General Physician addressed the session. The NSS Volunteers Distributed Health Drinks, Sanitizer & Masks to 50 Children of the Ward No 37 to bring about awareness of our college students regarding crisis management. Blood Donation Camp and Endowments Giving Ceremony was organized on 17/12/21 on the birth anniversary of Minister and Founder of the college late Dr. Kanailal Bhattacharya. Honorable principal Dr. Kaustubh Lahiri and 48 students Donated Blood on this noble occasion.Safe drive save life traffic awareness programme was organized to drive in traffic rules to general public by the students on 03.03.2021 Students from these programmes learnt to Identify the needs and problems of the community and involve them in the minimum problem solving process. Thus developing among themselves a sense of social and civic

responsibility, finding practical solution to individual and community problems. Importance of green campus and environment was emphasized on Environment Day.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/3.3.1-ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

870

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. Kanailal Bhattacharyya College offers honours in thirteen subjects at the UG level. The institution has adequate infrastructure and physical facilities for teaching learning developed with funds received under RUSA Head and co-lateral internal mobilization. The college has nineteen classrooms, one virtual classroom, four smart classrooms, eight laboratories, one computer room, one GIS lab, one auditorium, four departmental work stations and one teachers' staff room. The intake capacity for honours candidates of the departments are as follows: Bengali (90), Education (60), English (30), Geography (25), History (69), Philosophy (48), Political Science (69), Botany (18), Physiology (18), Zoology (18), Accountancy (90). Seats for general candidates are 300 for B.A., 100 for B. Com & 40 for B.Sc. The institution is completely able to accommodate all the students as per allotment of the classes. Laboratory facilities is also adequate for the science candidates. The IT infrastructure of the college is also adequate for student strength. The college has 92 computers (81 Desktop & 11 Laptops), 21 Printer Scanners, 10 Projectors. Out of these 50 Desktops & 7 Laptops are for academic purposes. There are two browsing centres in the institution.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.1.1-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate infrastructure and physical facilities for cultural activities, sports, games (indoor, and outdoor), gymnasium, yoga center etc. The institution organizes cultural activities for the students regularly like Rabindra Jayanti, International Mother Language Day, Swami Vivekananda's Birthday Celebration, Netaji Subhas Chandra Bose's Birthday, Commemorate 15th August, Saraswati Puja, Freshers' welcome, college Annual social, annual sports, arts & crafts competition. The college auditorium was renovated in the year 2016. It has a sitting capacity of 120 audiences. It has a common room for both male and female students to organize and practice indoor games. The institution has also a well-equipped gymnasium with modern equipment. The students, Faculties, and staffs have the scope to avail of these facilities for maintaining physical health. The institution organizes an annual sports program in a regular manner in which both indoor and outdoor games are organized. The institution has regular participation in university & district sports and games. The institution has appointed two coaches one for football and another for cricket. The institution does not have a separate playground so we share two neighboring playgrounds adjacent to the college.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.1.1-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/cri-4.3.2ii.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.08946

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Dr. Kanailal Bhattacharyya College institutional library started its journey in the year 1985 with a single almirah and a single room headed by a single staff with twenty-five books only. The number of books and almirahs increased day by day. The institutional library got its full shape in the year 2002 after the inauguration of a new building dedicated to the library. At present, we have almost eighty almirahs and the total collection of books is almost sixteen thousand. From 2019 Library system is

upgraded with library-supported software Koha. The whole college
is facilitated with a library QR Code by which students can get
direct access to the library. The library URL is also linked to
the college website.

Name of ILMS software: Koha

Nature of automation (fully or partially): Partially

Version: 20.05

Year of Automation: 2019

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://drklbclglib-opac.l2c2.co.in/

4.2.2 - The institution has subscription for the A. Any 4 or more of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has made a consistent effort to improve upon its IT infrastructure and facilities as are the need of the day.

• The college has 92 computers. Regular maintenance is carried out on all desktops and laptops by Power Tech India.

• There are 2 browsing centers, the first is the Science Block Computer Centre and another at the library, being set up for Students. Internet Broadband Connection of 100 Mbps.

• Accounting Package named Fina ERP is being maintained for the purpose of computerized Accounting with particulars reference to e-cash Book, Receipts & Payments, Income & Expenditure, Balance Sheet, and other Financial Reports for Auditing both internal and statutory auditors.

• There is one GIS Laboratory with 31 Desktop with Licensed Geography Mapping Software Erdas Software and TNTMips Software.

• Face Recognition Biometric machines are also connected to the Local Networks.

• **Library is partially automated with KOHA since 2019. ILMS software with KOHA (installed in and from November 2019) provides a very user-friendly interface for searching documents in the library and their issue status. The library facilitates Web-OPAC remote access to users.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.3.1.pdf

4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.51353

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. All Departmental requisitions are placed at HOD Meetings for scrutiny of essentially Each Proposal. Affordable summarization is calibrated in conjugal adherence to priority in the interest of Students.

2. The summarized proposals are evaluated in the IQAC Meeting for attuning justification in the context of Institutional amelioration.

3. To assess Institutional Financial affordability of IQAC resolutions pertaining to the procurement are being placed before Statutory Finance Committee.

4. The streamlined Resolutions are being placed before Governing Body for Final Approval. As far as Library and Games Sports are concerned Library Management Committee and College Sports Committee are the initial domain to select the proposals respectively. All subsequent hierarchical functional steps are identical.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/4.4.2-FINAL-UPLOAD.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

518

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.1.3-.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A council has been formed by the GB to look after students grievances and other activities in the College. The acting Secretary of the council represents in Academic and other subcommittees. They are also part of the College Magazine (Korak) Committee. In addition, the student council is actively involved in Sports, Cultural activities of the college. Moreover, they help financially backward students of the college. It works for the benefit of the student throughout the year and pursues several activities within and outside the college campus like annual social, fresher's welcome, observation of the Teachers' Day,

International Mother Language Day, Saraswati Puja, Rabindra
Jayanti, Blood Donation Camp Inter-College and Intra- College
Football and Cricket Tournaments, etc. They are very much
enthusiastic about participating in on-campus training and
certificate courses offered by the college like Tally with GST,
Diploma in Computer Application (WEBEL) along with NSS activities.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.3.2-ADDITIONATIONAL-INFORMATION.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. Kanailal Bhattacharyya College Alumni Association is
registered under the Society Registration Act. It gives all-around

support for the proper functioning of the college. Meeting of the Executive Council is held during the course of the year. They also participate in Sports, Cultural Activities, and Seminars organized by the College. Alumni requested for introduction of new subjects in UG level. Resolved that PG course in Geography and Bengali subjects be opened and UG General and later Honours courses to be opened in Psychology, Sociology, Journalism & Mass communication, chemistry along with Food & Nutrition. MOU with EduBridge Learning Private Limited and Dr. Kanailal Bhattacharyya College was signed on 22.08.2021 to increase the employability of the youth through the introduction of 'Deen Dayal Upadhyaya Grameen kaushalya Yojana'(DDU-GKY). Thus, it has become the central point of connection for all the people associated with the college. It bridges the gap between the new and the old through annual reunions. Members of the alumni association donated Rs. 5,650.00 in the development fund of the alumni association which was used for the expenses of food and other contingencies in the blood donation camp organized by the alumni on 17.12.2021 in the college campus.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.4.1-ALUMNI.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: No Procrastination No Prevarication No Petulance only steering to excellence.

Mission: Centrifugal Meritocracy by Centripetal Proficiency propelled by Hub and Spoke Management Nature of Governance:

Schematic harvesting of a meritocratic Learning Management System by functional involvement of Learners as tenderers and Faculties both as motivators and facilitators are the spoke fulcrum converging to Intra Institutional Centripetal Hub Management Governance of Curricular Management: Mentor-Mentee Coupling: Obtaining Student feedback under stipulated Criteria is the key objective. Particular emphasis is being placed to assess the prevailing status of access to the differential provision of Institutional opportunities by the students. Particular needs of economically and socially backward categories of students are being addressed under this purpose. Feedback is regularly communicated to HoDs. HoDs Committee: Regular interface Meeting with College Authority with them discerns Curricular management driving necessities for each subject along with amelioration. Subsequent evaluation of these by all Faculties as Members of the Academic Sub Committee provides transparent governance followed by the Finance Sub Committee and Governing Body with representatives of Faculties to consolidate finalization. Holistic e-governance: Operationalization of Curricular Management on IT Platform along with digitized corridors of accounting and e-procurement is the functional fulcrum with consistent amelioration.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Hub & Spoke Management: The Spokes Departmental Meeting: This is the grassroots hierarchical strata determinant that spoke to the decisive Hub. Appraisal of Feedback coalesced from Mentees by Mentors and Configuration of Departmental Requirements as derivative of Mentee feedback along operational status of Departmental Infrastructure is collateral issues that craft the agenda domain. Spokes Converge: The Hierarchical Hub HoDs' Interface Platform: Inter-Departmental Intra Institutional preparatory stratum for streamlining the proposal centralized through E-Procurement System. Prioritization is being emphasized upon albeit the unavoidable admissibility of the significance of each proposal in compliance with fiscal affordability in adherence to Budgetary Provisions. IQAC: Evaluative platform for discerned

proposals both for curricular and outreach programs in the precise perspective of Higher Education Functional Portfolio as per NAAC Criterion. Academic Sub Committee Finance Committee and Governing Body are the subsequent platforms where sequentially affordability is being addressed towards the ultimate conclusion duly represented by Faculties

and their representatives. Implementation: Ratified proposals are being communicated to the concerned Departments processing their implementation. Monitoring is extremely critical in order to assess the status of condition improvement postimplementation of the designated proposal w and urgent in order to ensure progressive Fiscal Management.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.1.2.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Schematically encompassing E-Governance: Functional Components

Through Spoke Management by Departments: Infrastructural Amelioration or Substitution Book and Journal Requisition Through E-Procurement System to Hub cluster.

It is an inbuilt system bricked by Subject specified requisition component profile delineated in consultation with each Subjective Heads with Practical Curricular responsibility.

The objective here is to maintain a precise procurement record of Apparatus Equipment Instruments Glassware Chemicals Specimens and Peripherals.

Accountability of registered proposal.

To abandon wastage is the prioritised emphasis under Progressive Fiscal Conservatism. Better Ambience

Green Campus Infrastructure: Greeneries are being maintained with seasonal cycling for this purpose.

Students Support System: Soft Platform: Online Submission of fees facility, Regular display of notifications inthe College Website, Online Classes inclusive of Practical Components, Online webinars and both subjective and institutional Mentor-Mentee Systems.

Enhanced Toilet Facility: With particular requirements for Girl Students with round-the-clock cleaning and scavenging.

College App: An Android Mobile students friendly App is under making to provide access to Facilitating nodes in College Website for students from anywhere and everywhere.

Voluntary and Professional Courses: Students pursuing these courses do also avail of identical E Payment Facilities.

Outreach Programme Sports and Cultural Programmes: proactive involvement of students would be encouraged.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.2.1.pdf
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This is an affiliated Higher Educational Institution under collateral Governance by the Department of Higher Education Government of West Bengal the administrative determinant and University of Calcutta the decisive domain pertaining to curricular obligations.

The Functional Components with Mandatory Compliance Obligation:

Trans Institutional Policy Genesis.

Government Orders from the Department of Higher Education Government of West Bengal is being on appointment & Career

advancement for Faculties and Non - Teaching Staff and approval of financial benefits also for Policy Orientation for issues related to student management and General Administration.

Implementations of Academic Circulars Issued by the University of Calcutta

UGC Institution specified instructions

NAAC Criterion:

NAAC Criterion encompasses Pan Indian Model for Higher Education. To comply with the devised Criteria an affiliated College requires manoeuvring of Institutional Functioning blended with Government Orders, UGC guidelines, and indigenous enterprise by IQAC.

Being implemented either through Governing Body or instantaneously.

Intra Institutional Policy Propagation: by Principles of Priority and affordability. Maintaining and Augmenting Infrastructure in adherence to NAAC Criteria.

Recommendation of Academic Sub Committee stemming from HoDs' Committee.

IQAC recommendations

Recommendation from Finance Committee both from HoDs End involving financial requisites and from mainstream administration also from IQAC.

Implementation essentially requires Governing Body Ratifications.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.2.2.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in   A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user interfaces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

The institution provides advance for the Puja festival to all willing teaching and non-teaching staff of the college at zero interest rate to be repaid in ten equal installments. The maximum limit for a full-time teacher is Rs. 40,000/- for SACTs-Rs. 25000/- and for non-teaching staff- Rs. 18000/-.

The institution has a group Life Insurance Scheme under the Life Insurance Corporation of India for teachers employed in substantive posts and permanent non-teaching staff.

The institution provides incentives to teachers to present papers in seminars/conferences/workshops and also provides membership fees in a professional organization.

Besides, if the teachers want to take a loan from their P.F., the college authority immediately sends their application to the finance department for approval. IQAC reviews the promotion issues of teachers and arranges to send them to the concerned authorities quickly.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/6.3.1-The-institution-has-performance-appraisal-system-effective-welfare-measures-for-teaching-and-non-teaching-staff-and-avenues-for-career-developmentprogression.pdf
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a detailed self-appraisal system for teachers and non-teaching staff. The teachers are allotted a specified number of classes as per the master routine prepared by the routine committee. The teachers fill up the number of classes

allotted on each day, the number of classes taken by him/her on that day, the number of classes not held on a particular day, and the reason for not taking the class. In addition, it also records the number of days that a teacher is present in college, the leave record, and also the extracurricular activities performed by the teacher is maintained. A similar format is also maintained for non-teaching staff attached to mainstream administration and also to laboratory attendants attached to academic departments. The staff records their duties performed each day. The self-appraisal records are counter-signed by the Principal.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.3.5-ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In compliance with NAAC provisions and statutory Higher Education norms, the college conducts both Internal and External Audits. Internal Auditor is selected through Governing Body whereas External Auditor or the statutory is being designated by the Department of Higher Education, Government of West Bengal. The fundamental financial items being scrutinized are receipt payments A/C, Income Expenditure profile, and balance sheet of the college in each financial year. In addition to these complete mandatory auditing, the college has also conducted auditing of its financial components with particular reference to a financial allocation by the college for the purpose of ISO Certification. The college has been certified ISO 9001:2015 certification for Quality Management System implying proper fiscal management of the college.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/4.1.2-2_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well-organized and integrated approach to resource mobilization. The Principal, in consultation with all the Heads of Departments and the members of the College Development Committee, made a preliminary estimate of the resources required to manage the various academic and administrative aspects. Based on that calculation, the Finance Committee prepared a budget. After final approval of the Budget from the Governing Body, the Principal made proposals with the members of various sub-committees and submitted them to the UGC, MHRD, RUSA, or the Government of West Bengal. Financial assistance is also sought from private Agencies.

A transparent institutional strategy is followed in the college for the best use of resources. The College has a well-organized Governing Body. In this statutory Body, all the policies for conducting educational and administrative activities of the college are formulated.

In order to bring transparency in the optimal utilization of the financial resources of the College, the Finance Committee under the Governing Body prepares the budget and gives preliminary approval after scrutinizing all the transactions. The Governing Body reviews the recommendations of the finance committee and gives the final clearance. The Principal is the Drawing and Disbursement Officer.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/05/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC completed 1st Surveillance Audit of ISO Certification 9001:2015 (Quality Management System) and 14001:2015 (Environmental Management System) (Ref: Certificate No- IN/QMS/01372/8283 & IN/E/00092/8282) on 18/11/2021

2. Membership is taken for access to online books and journals from N-List under INFLIBNET (Ref No: INF/N-LIST/2021/7998) for the period of 01/04/2021 to 31/03/2022. It provides access to more than 6000 + e-journals, 1, 99,500 e-books through N-List and 6, 00,000 e-books through NDL.

3. Reconstruction of the College Website in adherence to NAAC guidelines for introduction and enhancement of the Integrated College Management System. Online feedback was received from students' responses regarding the teaching-learning process.

4. Introduced CIE (College Internal Evaluation) in adherence to NAAC guidelines for identifying advanced learners and slow achievers through the mentor-mentee system.

5. Fingerprint biometric system has been replaced by Face Recognition System.

6. Site Map of the College Campus, Electric Circuit Map, and Network Map have been displayed on the college campus and college website.

7. The disabled-friendly washroom has been constructed in December 2021

8. Girl's Common Room has been constructed in Science Block. (Inaugurated on 28/12/2021).

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/governance-leadership-and-management/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a structured mechanism to review the teaching-learning process and also the learning outcomes at periodic intervals through IQAC as per norms namely-

1. The IQAC collectsdepartmental feedback and institutional feedback from stakeholders- students, alumni, and teachers. The feedback analysis is done and based on the feedback analysis result future plan of action is undertaken. E.g., meeting with students, parent-teacher meetings.

2. IQAC has introduced Continuous College Internal Evaluation to identify advanced learners and slow achievers and to conduct special classes for them as per their needs through the established mentor-mentee system.

3. Mentor-Mentee system not only gives advice on academic matters but also on psychological counseling of students.

4. Review of C.U. results of B.A. Part-III (1+1+1 System) and Semester-VI, 2021 Examination.

5. Faculty Exchange Programme in the Department of Bengali with Acharya Prafulla Chandra College, Kolkata.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/List-of-Collaborative-quality-initiatives-with-other-institutions-along-with-brochures-and-geo-tagged-photos-with-caption-and-date..pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drklbcollege.ac.in/governance-leadership-and-management/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A Webinar was organized on "College Students Safety Awarness Programme regarding Covid-19, Its Rules & Regulations"by the NSS unit of the college on 15/09/2021 .A Webinar on "Bitter Salt: The Impact of Climate Change on Reproductive Health of Women in Coastal Areas" was Organized by Department of Physiology and Department of Food & Nutrition, in Collaboration with IQAC,

Dr.Kanailal Bhattacharyya College on 4th December, 2021. A State Level Seminar was. organized on 08.03.2022 Tuesday at 2 p.m. in the college Auditorium to celebrate International Women's Day by the Internal Complaint Cell in association with IQAC.

The NSS unit of the College was organized two consecutive annual session on counseling programme by the counselor Ms. Doyel Ghosh. The issues which addressed in the counseling programme were Gender Sensitization. Dates of the programmes are 23th February, 2022 and 4th January, 2023 respectively.

Well trained guards are employed by the college for 24 hours. Lady security guard is also present for the safety of girls' students. There are two separate common rooms for girls' students.

College is also under the CCTV camera surveillance and Grievance Redressal Committee has been set up to redressal the various grievances of students.

File Description	Documents
Annual gender sensitization action plan	https://drklbcollege.ac.in/wp-content/uploads/2023/05/New-Annual-Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

The College works for waste management in a proper way:-

Solid Waste Management

Solid waste is segregated. We keep bins on each floor in classrooms, laboratories and toilets. During college hours, students and staff throw the waste materials inside the bins. Solid and liquid wastes generated in the science laboratories are collected separately and disposed off separately.

Liquid Waste Management

Liquid waste mainly consists of waste water and liquid chemicals. Wastewater of toilet of the campus is disposed off through a developed drainage system and pipelines into the high drain.

E- Waste Management and Waste Recycling

E- Waste describes electrical and electronic waste which are non-repairable and non-usable in future. These are computer monitors, printers, scanners. Keyboards, mice, cables, cartridge, circuit boards, calculators, electric bulbs and other materials and electronic components like diodes, transistors, resistors, capacitors, wires etc. All the E- wastes are collected by the college and dumped separately.

-

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File]()
Geo tagged photographs of the facilities	https://drklbcollege.ac.in/wp-content/uploads/2023/05/7.1.3-Geo-tagged-Photographs-of-the-facilities.pdf
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available   **E. None of the above**

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading   **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes various initiatives to promote an inclusive environment facilitating tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and other diversities.

Academic Session

2021-22

No. of Programmes

6

Social & Communal Harmony

Cultural Harmony

Rabindra jayanti was celebrated on 9th May, 2022

Linguistic Harmony

International Mother Language Day was observed on 21st February in 2021-22.

Regional Harmony

Saraswati Puja was organized by the students of our college on 5th February, 2022.

Environmental Harmony

A student seminar was organized by the Department of Biological Science and IQAC of Dr. Kanailal Bhattacharyya College to Celebrate the National Science Day on 28th February, 2022.

Seminar on "Forest &Wildlife in India: Ecological Perspective" was organized on 23rd April 2022 by the Department of Zoology. Prof. Susanta Kumar Chakraborty, Prof. Department of Zoology was the Main speaker in this occasion.

World Environment Day was celebrated on 5th June, 2022 by planting saplings in the college garden. Officials of State Bank of India in collaboration with Dr. Kanailal Bhattacharyya College took the initiatives of planting saplings and trees on the occasion of World Environment Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various efforts are taken by the college to sensitize the students and employees of the Institution of their constitutional duties. For this different programmes was celebrated by the college like Independence Day and Republic Day. The importance of the day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The NSS unit of the College commences different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice. The College also encourages the students to participate in the Youth Parliament Programme organized by the Department of Parliamentary Affairs, Government of West Bengal. This participation makes the students aware of the roles and activities of the Parliament and Legislative Assemblies of the State. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. A standing Disciplinary Committee, Anti Ragging Committee, Grievance Redressal Cell, and Internal Complaints Committee makes sure that a secular, gender-neutral, and sensitive environment is maintained in the institution, conforming a democratic, republican and secular Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website   C. Any 2 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes a number of national festivals throughout the year to educate the students about the integrity and diversity of our great nation.

The college also celebrates the birth & death anniversary of many great personalities remembering their noble work for the welfare of our nation.

International Mother Language Day was observed by the college on 21st February of each year to promote linguistic and cultural diversity and multilingualism around the world.

International Women's Day A State Level Seminar was organized on 08.03.2022 to celebrate International Women's Day by the Internal Complaint Cell in association with IQAC of Dr. kanailal Bhattlcharyya college.

World Environment Day

It is observed on June 5 to aware the students and staffs about the importance of nature. This day is also celebrated to encourage awareness about environmental protection. Republic day & Independence Day, both the days are celebrated in our college. The

national flag is hoisted by our Principal.

The birth anniversary of Netaji Subhas Chandra Bose is celebrated in the college premises every year.

Swami Vivekananda's Birthday is celebrated on 12th January each year. The day also marked National Youth Day.

Rabindra Jayanti is celebrated every year in the college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE:1

Title of the Practice: Career-Oriented Programmes

BEST PRACTICE-2

Title of the Practice: ISO Certification for Quality Management and ISO Certification for Environmental Management System.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. Kanailal Bhattarcharya College is a government-aided coeducational college affiliated to the University of Calcutta. Our college has offered various add-on courses during college hours in addition to the normal course of study. We have introduced Diploma in Computer Application for all students at a minimal cost in association with WEBEL TECHNOLOGY LTD, Govt. of West Bengal Undertaking from the 2019-2020 Session. The name of this program is Computer Literacy and Training.

We have also the TALLY & GST Course, in collaboration with the Tally Institute of Learning. The result of the first batch of students has been very encouraging. The students took part in a job fair organized through the Placement Cell of the College and faced interviews by organizations like Dynavision Technologies Pvt. Ltd, Innov, etc.

Part B
CURRICULAR ASPECTS
1.1 - Curricular Planning and Implementation
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution is committed to effective curriculum planning and delivery in a well-planned and documented way.

- Institutional Academic Calendar: The institution prepares a flexible academic calendar for the college at the beginning of each academic session which conforms to CU academic calendar.
- Teaching plan: All academic departments prepare their own customised teaching plans in respective departmental meetings ahead of the next academic session.
- Departmental Routine: The Routine Sub Committee in association with IQAC formulate the Master Routine for each session. Distribution of classes, workload of faculty, teaching modalities and process of evaluation are planned and finalized in details in departmental meetings.
- Attendance Records: Student attendance register is maintained meticulously. Teachers maintain their daily records of academic activities in their self-appraisal reports.
- Result Review Meetings Performance of students in CIE is discussed and documented in departmental meetings. Parent-teacher meetings are often arranged after assessments.
- Outcome based education: Programme Outcomes (POs) are clearly displayed on the website. Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are discussed with the students.
- Special measures during pandemic: Institution remain committed to effective delivery of the curriculum during pandemic by designing new online routine and provide arrange online classes from the campus.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/07/1.1.1-TEACHING-PLANS-2021-22_compressed.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to it academic calendar for conducting continuous internal evaluation (CIE)

- **Institutional Academic Calendar: The institution prepares a flexible academic calendar for the college at the beginning of each academic session which conforms to CU academic calendar. Any deviation from the planned academic calendar due to unforeseen circumstances is notified and rescheduled accordingly.**
- **Continuous Internal Assessment: The institution believes that continuous assessment of is vital to the effective dissemination of curriculum. In 2021-2022, CIE was arranged for all departments during Dec 2021 & Jan 2022. Institution maintained the transparency of evaluation process by ensuring that students get access to their answer scripts after every internal assessment.**
- **Result Review Meetings Performance of students in CIE is discussed and documented in departmental meetings. Students who are slow learners are identified and follow-up measures are taken accordingly. Results of CIE were further discussed in Academic sub-committee and HOD meetings.**
- **Parent-Teacher meeting: Parent-teacher meetings are often arranged after assessments. The subjective-mentors interact with the respective mentees in interface meetings to get acquainted with their problems in context with the curriculum.**

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/07/1.1.2-ACADEMIC-CALENDAR-CIE-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

854

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

836

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Dr Kanailal Bhattacharyya College seeks to integrate crosscutting issues relevant to Gender, Environment & Sustainability, Human values etc. into the curriculum within the guidelines and the frameworks set by affiliating university.

- World Environment Day was celebrated on 5th June.
- A state level seminar was organized by Department of Zoology on "Forest and Wildlife in India: Ecological Perspective'.

- A State level Webinar on 'Bitter salt: The impact of climate change on reproductive health of women in coastal areas' was organized by Department of Physiology.
- A seminar on 'Intellectual Property Rights' was organized on 7th April, 2022 in college auditorium in association with IQAC.
- National Science Day was observed on 28/02/2022 with an interdisciplinary Student Seminar on a central theme of 'Integrated approach in Science and Technology for a sustainable future'.
- Department of Bengali observed' International Mother Language Day' on 21.02.2022.
- A compulsory paper of Environmental Studies (ENVS) is included in AECC-2 of the CBCS curriculum. EVS field projects are carried out every year.
- Topics related to Ethics, Human values, Gender & Environment are already incorporated in the present UG curriculum of various courses under Calcutta University.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

942

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

942

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drklbcollege.ac.in/student-feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1141

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

144

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Post-admission evaluations are currently being conducted to identify advanced, intermediate, and slow learners. At the commencement of each academic session, each department provide the programme and course specific outcomes to the students.The faculties use different methods to assess their students.

• Written test

• verbal interaction The tests are subject-specific, e.g.

• Numeric

• Verbal reasoning

• Knowledge-based attributions According to the graduation, the students are categorized into

• Slow learners

• Moderate (average) learners

• Advanced learners Slow learners For the weaker students, the following measures are taken:

• They are referred to for additional classes.

• They receive additional learning materials.

• Students receive special support from mentors where are reassessed from time to time based on the curriculum. Moderate learners

• This category of students is encouraged to take-up courses in soft skills for improvement. • Faculty & student exchange programs are organized by the college to improve the learning

process.

• **The departments organize extension lectures given by experts in their field. Advanced Learners**

• **Reference articles for higher intellectual activities are provided for advanced learners.**

• **They are encouraged to use ICT-enabled tools for a power point presentation.**

• **They are encouraged to participate in Student seminars, write in wall & college magazines, participate in intra & inter college debates.**

File Description	Documents
Link for additional Information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.2.1ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1995	**46**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution imparts education through the following methods

1) Experiential learning:

A. Laboratory-Based Learning In science subjects, practical experiments are carried out by the students under the guidance of the teacher to supplement their theoretical knowledge.

B. Excursions are part of the curriculum. Field projects are carried out to broaden their thinking and learning horizons.

C. Projects

● In humanities and commerce, students write short papers that give them the idea of ??working on a research project on their own.

D. Special programs

● Students in college take part in various cooperation programs: Cocurricular activities help students participate in group activities.

● Career counseling workshops, group discussions, and interviews are carried out to prepare students for the job market.

ll) Participative learning: The following methods are chosen for the active participation of the students:

● Paper and poster presentations in student seminars

● Thematic quiz

● Debates and group discussions (both academic and non-academic): These activities improve their articulation and help in public speaking. III) Problem-Solving Methodologies: ● Individual and group projects help students learn to recognize a problem, analyze it and develop solutions. Outcome:Face-to-face teaching plays a deterministic role in delivering education. However, hands-on experience and participatory learning make education more fulfilling.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.3.1-ADDITIONAL-INFORMATION..pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a total of

- 8 ICT-enabled theory rooms

- 8 LCD projectors

- 11 laptops

- 81 desktops in laboratories

- Teachers can access Internet connection distributed throughout all buildings through WiFi. They are also equipped with a wired LAN connection for the Internet. Following devices are used as tools for an ICT-based teaching learning process:

- Desktops and laptops

- Projector

- digital camera

- Printer

- photocopier

- Scanner Online resources like:

- N-List e-books and e-journals for scientific and reference articles.

- In addition, online course materials, scanned documents of different texts are also provided in theoretical classes. Practical Classes:

- Open source software packages are used by subjects such as Commerce (Tally), Geography (QGIS). Use of ICT during the pandemic: The pandemic has made ICT an integral part of life in every way. In accordance with government order, the college started online courses as early as 28.03.2020 via Google Classroom, Google Meet and continued.

- The university exams were also conducted in online mode The college portal is used extensively to post notices and examination guidelines, university questionnaires and the candidates' answers. Outcome: The process of evaluating

teaching-learning did not stall during the pandemic. Workshops for teachers have helped them keep up with the modern way of teaching.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.3.2-ADDITIONAL-INFORMATION.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

46

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

46

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

553

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment according to CBCS The CBCS was introduced by University of Calcutta from 2018.The facility adheres to the standards set by the university. The internal exams are carried out according to the timetable drawn up by the university and the grades are uploaded to their portal in due time. The students are informed in advance about the examination schedule through.

- The website

- Notices on the notice boards

- Post to WhatsApp groups in the class The class attendance of

the students is also marked. The attendance list for each course is regularly kept by the respective teachers. Continuous internal evaluations, both formal and informal, are carried out by the departments during the semester.

These include

- Online and offline tests (MCQ or written answers)

- Assignments

- verbal interactions

- Group discussion

- Demonstration lecture by the students.

- subject-related quiz During the pandemic period, faculties took online class tests toassess progress of the students. Formative action is taken to inform students of their performance through classroom discussions, distribution of sample answers. These evaluations help students to prepare for their final exams. It also helps a teacher assess a student's progress and take remedial action. Weaker students are provided with learning materials.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.5.1-ADDITIONAL-INFORMATION.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with internal examination related grievances:

- The internal examination grades are part of the overall result of the student within the framework of the CBCS. These grades are sent directly to the university online. Students have the option to review their answer scripts. This is entirely under the auspices of the university and the college has no role in the process. The answer papers for the internal examinations / tutorial examinations are kept by the teaching

staff for five years for all inquiries as instructed by the university.

• The students get marks for attendance each class. These markings are added to get the final result. Attendance record is maintained by each department. Questions from students are processed immediately by the department.

• Regular parent-teacher meetings are held to update guardians on the progress of the students and the difficulties are discussed in detail.

• In the case of continuous internal evaluations, students discuss their mistakes and ways of improving their results with the teachers. Students are encouraged to ask questions and be interactive in class. Both the internal and external reviews were conducted online during the pandemic period. The scanned copies of the scripts are kept for future reference.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.5.2-ADDITIONAL-INFORMATION.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The non-autonomous institution must adhere to the curriculum of the University of Calcutta, which is uploaded to the university's website. The university's study committee designs the curricula taking into account the desired learning outcomes. The teachers participate in workshops organized by the university and some other affiliated colleges. • For students: For prospective and existing students, the POs and COs of various subjects and the detailed curricula are made available through the website and explained in detail through an orientation program at the beginning of the academic session. Add-on courses Skill improvement programs The main goal of these programs is to develop skills such as computer

literacy, Interior Decoration, Beauty Therapy & Aesthetics, TALLY & GST for the job market. Value-added courses Students are encouraged to take the following certificate courses offered by the college: • "Human Values ??and Professional Ethics" organized by the college to sensitize students to the concerns of women and raise their moral and ethical standards. The Distance Learning Center of the VU (P.G) and NSOU of the college offers U.G. and P. G. degree programs in various subjects as well as various vocational certification programs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.1-ADDITIONAL-INFORMATION.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The most important program and course outcomes for undergraduate colleges is the student's transition to higher education or professional course. The institution tries to follow the development of its students, whether they have decided to continue studying or have secured a place on the job market. The final results of the courses or programs is measured by the marks or grades students received on university exams. While course outcomes can be assessed at the end of a semester according to the course results, the programme outcome is derived from the programme result if the student has completed all six semesters. The Academic Subcommittee and the individual departments meet regularly to discuss the results, the learning progress of the students and the measures for the backlog. The faculty uses continuous internal evaluations to monitor whether the students are making progress in achieving the desired outcomes. These assessments are carried out formally through written tests, viva voce, demonstration lectures, assignments, etc., or also informally, such as classroom interaction, quizzes and the like. At the end of each semester, online student feedback is obtained from which the college can get an idea of how students perceive their progression.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.2-ADDITIONAL-INFORMATION.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

371

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://drklbcollege.ac.in/wp-content/uploads/2023/06/2.6.3-ADDITIONAL-INFORMATION.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://drklbcollege.ac.in/student-satisfaction-survey-2/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.1944

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students of NSS unit of DR. KANAILAL BHATTACHARYA COLLEGE have dedicated themselves to the glorious aim of serving the Nation. The Moto being "NOT ME BUT YOU"- They are working throughout the year harmoniously & unitedly. Fulfilling their holistic development. Gandhijayanti 02.10.2021 was celebrated during Post Covid for children, where Dr.Partha Pratim Pal General Physician addressed the session. The NSS Volunteers Distributed Health Drinks, Sanitizer & Masks to 50 Children of the Ward No 37 to bring about awareness of our college students regarding crisis management. Blood Donation Camp and Endowments Giving Ceremony was organized on 17/12/21 on the birth anniversary of

Minister and Founder of the college late Dr. Kanailal Bhattacharya. Honorable principal Dr. Kaustubh Lahiri and 48 students Donated Blood on this noble occasion.Safe drive save life traffic awareness programme was organized to drive in traffic rules to general public by the students on 03.03.2021 Students from these programmes learnt to Identify the needs and problems of the community and involve them in the minimum problem solving process. Thus developing among themselves a sense of social and civic responsibility, finding practical solution to individual and community problems. Importance of green campus and environment was emphasized on Environment Day.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/3.3.1-ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

07

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

870

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

13

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Dr. Kanailal Bhattacharyya College offers honours in thirteen subjects at the UG level. The institution has adequate infrastructure and physical facilities for teaching learning developed with funds received under RUSA Head and co-lateral internal mobilization. The college has nineteen classrooms, one virtual classroom, four smart classrooms, eight laboratories, one computer room, one GIS lab, one auditorium, four departmental work stations and one teachers' staff room. The intake capacity for honours candidates of the departments are as follows: Bengali (90), Education (60), English (30), Geography (25), History (69), Philosophy (48), Political Science (69), Botany (18), Physiology (18), Zoology (18), Accountancy (90). Seats for general candidates are 300 for B.A., 100 for B. Com & 40 for B.Sc. The institution is completely able to accommodate all the students as per allotment of the classes. Laboratory facilities is also adequate for the science candidates. The IT infrastructure of the college is also adequate for student strength. The college has 92 computers (81 Desktop & 11 Laptops), 21 Printer Scanners, 10 Projectors. Out of these 50 Desktops & 7 Laptops are for academic purposes. There are two browsing centres in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.1.1-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate infrastructure and physical facilities for cultural activities, sports, games (indoor, and outdoor), gymnasium, yoga center etc. The institution organizes cultural activities for the students regularly like Rabindra Jayanti, International Mother Language Day, Swami Vivekananda's Birthday Celebration, Netaji Subhas Chandra Bose's Birthday, Commemorate 15th August, Saraswati Puja, Freshers' welcome, college Annual social, annual sports, arts & crafts competition. The college auditorium was renovated in the year 2016. It has a sitting capacity of 120 audiences. It has a common room for both male and female students to organize and practice indoor games. The institution has also a well-equipped gymnasium with modern equipment. The students, Faculties, and staffs have the scope to avail of these facilities for maintaining physical health. The institution organizes an annual sports program in a regular manner in which both indoor and outdoor games are organized. The institution has regular participation in university & district sports and games. The institution has appointed two coaches one for football and another for cricket. The institution does not have a separate playground so we share two neighboring playgrounds adjacent to the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.1.1-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/cri-4.3.2ii.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.08946

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Dr. Kanailal Bhattacharyya College institutional library started its journey in the year 1985 with a single almirah and a single room headed by a single staff with twenty-five books only. The number of books and almirahs increased day by day. The institutional library got its full shape in the year 2002 after the inauguration of a new building dedicated to the library. At present, we have almost eighty almirahs and the

total collection of books is almost sixteen thousand. From 2019
Library system is upgraded with library-supported software
Koha. The whole college is facilitated with a library QR Code
by which students can get direct access to the library. The
library URL is also linked to the college website.

Name of ILMS software: Koha

Nature of automation (fully or partially): Partially

Version: 20.05

Year of Automation: 2019

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://drklbclglib-opac.l2c2.co.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.059

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has made a consistent effort to improve upon its IT infrastructure and facilities as are the need of the day.

• The college has 92 computers. Regular maintenance is carried out on all desktops and laptops by Power Tech India.

• There are 2 browsing centers, the first is the Science Block Computer Centre and another at the library, being set up for Students. Internet Broadband Connection of 100 Mbps.

• Accounting Package named Fina ERP is being maintained for the purpose of computerized Accounting with particulars reference to e-cash Book, Receipts & Payments, Income & Expenditure, Balance Sheet, and other Financial Reports for Auditing both internal and statutory auditors.

• There is one GIS Laboratory with 31 Desktop with Licensed Geography Mapping Software Erdas Software and TNTMips Software.

• Face Recognition Biometric machines are also connected to the Local Networks.

- Library is partially automated with KOHA since 2019. ILMS software with KOHA (installed in and from November 2019) provides a very user-friendly interface for searching documents in the library and their issue status. The library facilitates Web-OPAC remote access to users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/4.3.1.pdf

4.3.2 - Number of Computers

92

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.51353

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. All Departmental requisitions are placed at HOD Meetings for scrutiny of essentially Each Proposal. Affordable summarization is calibrated in conjugal adherence to priority in the interest of Students.

2. The summarized proposals are evaluated in the IQAC Meeting for attuning justification in the context of Institutional amelioration.

3. To assess Institutional Financial affordability of IQAC resolutions pertaining to the procurement are being placed before Statutory Finance Committee.

4. The streamlined Resolutions are being placed before Governing Body for Final Approval. As far as Library and Games Sports are concerned Library Management Committee and College Sports Committee are the initial domain to select the proposals respectively. All subsequent hierarchical functional steps are identical.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/4.4.2-FINAL-UPLOAD.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

518

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

17

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.1.3-.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

A council has been formed by the GB to look after students grievances and other activities in the College. The acting Secretary of the council represents in Academic and other subcommittees. They are also part of the College Magazine (Korak) Committee. In addition, the student council is actively involved in Sports, Cultural activities of the college. Moreover, they help financially backward students of the college. It works for the benefit of the student throughout the year and pursues several activities within and outside the college campus like annual social, fresher's welcome,

observation of the Teachers' Day, International Mother Language Day, Saraswati Puja, Rabindra Jayanti, Blood Donation Camp Inter-College and Intra- College Football and Cricket Tournaments, etc. They are very much enthusiastic about participating in on-campus training and certificate courses offered by the college like Tally with GST, Diploma in Computer Application (WEBEL) along with NSS activities.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.3.2-ADDITIONATIONAL-INFORMATION.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

07

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Dr. Kanailal Bhattacharyya College Alumni Association is

registered under the Society Registration Act. It gives all-around support for the proper functioning of the college. Meeting of the Executive Council is held during the course of the year. They also participate in Sports, Cultural Activities, and Seminars organized by the College. Alumni requested for introduction of new subjects in UG level. Resolved that PG course in Geography and Bengali subjects be opened and UG General and later Honours courses to be opened in Psychology, Sociology, Journalism & Mass communication, chemistry along with Food & Nutrition. MOU with EduBridge Learning Private Limited and Dr. Kanailal Bhattacharyya College was signed on 22.08.2021 to increase the employability of the youth through the introduction of 'Deen Dayal Upadhyaya Grameen kaushalya Yojana'(DDU-GKY). Thus, it has become the central point of connection for all the people associated with the college. It bridges the gap between the new and the old through annual reunions. Members of the alumni association donated Rs. 5,650.00 in the development fund of the alumni association which was used for the expenses of food and other contingencies in the blood donation camp organized by the alumni on 17.12.2021 in the college campus.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/5.4.1-ALUMNI.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: No Procrastination No Prevarication No Petulance only steering to excellence.

Mission: Centrifugal Meritocracy by Centripetal Proficiency propelled by Hub and Spoke Management Nature of Governance: Schematic harvesting of a meritocratic Learning Management System by functional involvement of Learners as tenderers and Faculties both as motivators and facilitators are the spoke fulcrum converging to Intra Institutional Centripetal Hub Management Governance of Curricular Management: Mentor-Mentee Coupling: Obtaining Student feedback under stipulated Criteria is the key objective. Particular emphasis is being placed to assess the prevailing status of access to the differential provision of Institutional opportunities by the students. Particular needs of economically and socially backward categories of students are being addressed under this purpose. Feedback is regularly communicated to HoDs. HoDs Committee: Regular interface Meeting with College Authority with them discerns Curricular management driving necessities for each subject along with amelioration. Subsequent evaluation of these by all Faculties as Members of the Academic Sub Committee provides transparent governance followed by the Finance Sub Committee and Governing Body with representatives of Faculties to consolidate finalization. Holistic e-governance: Operationalization of Curricular Management on IT Platform along with digitized corridors of accounting and e-procurement is the functional fulcrum with consistent amelioration.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.1.1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Hub & Spoke Management: The Spokes Departmental Meeting: This is the grassroots hierarchical strata determinant that spoke to the decisive Hub. Appraisal of Feedback coalesced from Mentees by Mentors and Configuration of Departmental Requirements as derivative of Mentee feedback along operational status of Departmental Infrastructure is collateral issues that craft the agenda domain. Spokes Converge: The Hierarchical Hub HoDs' Interface Platform: Inter-Departmental Intra Institutional preparatory stratum for streamlining the proposal centralized through E-Procurement System. Prioritization is being

emphasized upon albeit the unavoidable admissibility of the significance of each proposal in compliance with fiscal affordability in adherence to Budgetary Provisions. IQAC: Evaluative platform for discerned proposals both for curricular and outreach programs in the precise perspective of Higher Education Functional Portfolio as per NAAC Criterion. Academic Sub Committee Finance Committee and Governing Body are the subsequent platforms where sequentially affordability is being addressed towards the ultimate conclusion duly represented by Faculties

and their representatives. Implementation: Ratified proposals are being communicated to the concerned Departments processing their implementation. Monitoring is extremely critical in order to assess the status of condition improvement postimplementation of the designated proposal w and urgent in order to ensure progressive Fiscal Management.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.1.2.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Schematically encompassing E-Governance: Functional Components

Through Spoke Management by Departments: Infrastructural Amelioration or Substitution Book and Journal Requisition Through E-Procurement System to Hub cluster.

It is an inbuilt system bricked by Subject specified requisition component profile delineated in consultation with each Subjective Heads with Practical Curricular responsibility.

The objective here is to maintain a precise procurement record of Apparatus Equipment Instruments Glassware Chemicals Specimens and Peripherals.

Accountability of registered proposal.

To abandon wastage is the prioritised emphasis under
Progressive Fiscal Conservatism. Better Ambience

Green Campus Infrastructure: Greeneries are being maintained
with seasonal cycling for this purpose.

Students Support System: Soft Platform: Online Submission of
fees facility, Regular display of notifications inthe College
Website, Online Classes inclusive of Practical Components,
Online webinars and both subjective and institutional Mentor-
Mentee Systems.

Enhanced Toilet Facility: With particular requirements for Girl
Students with round-the-clock cleaning and scavenging.

College App: An Android Mobile students friendly App is under
making to provide access to Facilitating nodes in College
Website for students from anywhere and everywhere.

Voluntary and Professional Courses: Students pursuing these
courses do also avail of identical E Payment Facilities.

Outreach Programme Sports and Cultural Programmes: proactive
involvement of students would be encouraged.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

This is an affiliated Higher Educational Institution under
collateral Governance by the Department of Higher Education
Government of West Bengal the administrative determinant and
University of Calcutta the decisive domain pertaining to
curricular obligations.

The Functional Components with Mandatory Compliance Obligation:

Trans Institutional Policy Genesis.

Government Orders from the Department of Higher Education Government of West Bengal is being on appointment & Career advancement for Faculties and Non - Teaching Staff and approval of financial benefits also for Policy Orientation for issues related to student management and General Administration.

Implementations of Academic Circulars Issued by the University of Calcutta

UGC Institution specified instructions

NAAC Criterion:

NAAC Criterion encompasses Pan Indian Model for Higher Education. To comply with the devised Criteria an affiliated College requires manoeuvring of Institutional Functioning blended with Government Orders, UGC guidelines, and indigenous enterprise by IQAC.

Being implemented either through Governing Body or instantaneously.

Intra Institutional Policy Propagation: by Principles of Priority and affordability. Maintaining and Augmenting Infrastructure in adherence to NAAC Criteria.

Recommendation of Academic Sub Committee stemming from HoDs' Committee.

IQAC recommendations

Recommendation from Finance Committee both from HoDs End involving financial requisites and from mainstream administration also from IQAC.

Implementation essentially requires Governing Body Ratifications.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.2.2.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff.

The institution provides advance for the Puja festival to all willing teaching and non-teaching staff of the college at zero interest rate to be repaid in ten equal installments. The maximum limit for a full-time teacher is Rs. 40,000/- for SACTs- Rs. 25000/- and for non-teaching staff- Rs. 18000/-.

The institution has a group Life Insurance Scheme under the Life Insurance Corporation of India for teachers employed in substantive posts and permanent non-teaching staff.

The institution provides incentives to teachers to present papers in seminars/conferences/workshops and also provides

membership fees in a professional organization.

Besides, if the teachers want to take a loan from their P.F., the college authority immediately sends their application to the finance department for approval. IQAC reviews the promotion issues of teachers and arranges to send them to the concerned authorities quickly.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/6.3.1-The-institution-has-performance-appraisal-system-effective-welfare-measures-for-teaching-and-non-teaching-staff-and-avenues-for-career-developmentprogression.pdf
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution maintains a detailed self-appraisal system for teachers and non-teaching staff. The teachers are allotted a specified number of classes as per the master routine prepared

by the routine committee. The teachers fill up the number of classes allotted on each day, the number of classes taken by him/her on that day, the number of classes not held on a particular day, and the reason for not taking the class. In addition, it also records the number of days that a teacher is present in college, the leave record, and also the extracurricular activities performed by the teacher is maintained. A similar format is also maintained for non-teaching staff attached to mainstream administration and also to laboratory attendants attached to academic departments. The staff records their duties performed each day. The self-appraisal records are counter-signed by the Principal.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/04/6.3.5-ADDITIONAL-INFORMATION.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In compliance with NAAC provisions and statutory Higher Education norms, the college conducts both Internal and External Audits. Internal Auditor is selected through Governing Body whereas External Auditor or the statutory is being designated by the Department of Higher Education, Government of West Bengal. The fundamental financial items being scrutinized are receipt payments A/C, Income Expenditure profile, and balance sheet of the college in each financial year. In addition to these complete mandatory auditing, the college has also conducted auditing of its financial components with particular reference to a financial allocation by the college for the purpose of ISO Certification. The college has been certified ISO 9001:2015 certification for Quality Management System implying proper fiscal management of the college.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/4.1.2-2_compressed.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a well-organized and integrated approach to resource mobilization. The Principal, in consultation with all the Heads of Departments and the members of the College Development Committee, made a preliminary estimate of the resources required to manage the various academic and administrative aspects. Based on that calculation, the Finance Committee prepared a budget. After final approval of the Budget from the Governing Body, the Principal made proposals with the members of various sub-committees and submitted them to the UGC, MHRD, RUSA, or the Government of West Bengal. Financial assistance is also sought from private Agencies.

A transparent institutional strategy is followed in the college for the best use of resources. The College has a well-organized Governing Body. In this statutory Body, all the policies for conducting educational and administrative activities of the college are formulated.

In order to bring transparency in the optimal utilization of the financial resources of the College, the Finance Committee under the Governing Body prepares the budget and gives preliminary approval after scrutinizing all the transactions. The Governing Body reviews the recommendations of the finance committee and gives the final clearance. The Principal is the Drawing and Disbursement Officer.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2022/05/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. The IQAC completed 1st Surveillance Audit of ISO Certification 9001:2015 (Quality Management System) and 14001:2015 (Environmental Management System) (Ref: Certificate No- IN/QMS/01372/8283 & IN/E/00092/8282) on 18/11/2021

2. Membership is taken for access to online books and journals from N-List under INFLIBNET (Ref No: INF/N-LIST/2021/7998) for the period of 01/04/2021 to 31/03/2022. It provides access to more than 6000 + e-journals, 1, 99,500 e-books through N-List and 6, 00,000 e-books through NDL.

3. Reconstruction of the College Website in adherence to NAAC guidelines for introduction and enhancement of the Integrated College Management System. Online feedback was received from students' responses regarding the teaching-learning process.

4. Introduced CIE (College Internal Evaluation) in adherence to NAAC guidelines for identifying advanced learners and slow achievers through the mentor-mentee system.

5. Fingerprint biometric system has been replaced by Face Recognition System.

6. Site Map of the College Campus, Electric Circuit Map, and Network Map have been displayed on the college campus and college website.

7. The disabled-friendly washroom has been constructed in December 2021

8. Girl's Common Room has been constructed in Science Block. (Inaugurated on 28/12/2021).

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/governance-leadership-and-management/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has a structured mechanism to review the teaching-learning process and also the learning outcomes at periodic intervals through IQAC as per norms namely-

1. The IQAC collectsdepartmental feedback and institutional feedback from stakeholders- students, alumni, and teachers. The feedback analysis is done and based on the feedback analysis result future plan of action is undertaken. E.g., meeting with students, parent-teacher meetings.

2. IQAC has introduced Continuous College Internal Evaluation to identify advanced learners and slow achievers and to conduct special classes for them as per their needs through the established mentor-mentee system.

3. Mentor-Mentee system not only gives advice on academic matters but also on psychological counseling of students.

4. Review of C.U. results of B.A. Part-III (1+1+1 System) and Semester-VI, 2021 Examination.

5. Faculty Exchange Programme in the Department of Bengali with Acharya Prafulla Chandra College, Kolkata.

File Description	Documents
Paste link for additional information	https://drklbcollege.ac.in/wp-content/uploads/2023/04/List-of-Collaborative-quality-initiatives-with-other-institutions-along-with-brochures-and-geo-tagged-photos-with-caption-and-date..pdf
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://drklbcollege.ac.in/governance-leadership-and-management/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

A Webinar was organized on "College Students Safety Awarness Programme regarding Covid-19, Its Rules & Regulations"by the NSS unit of the college on 15/09/2021 .A Webinar on "Bitter Salt: The Impact of Climate Change on Reproductive Health of

Women in Coastal Areas" was Organized by Department of Physiology and Department of Food & Nutrition, in Collaboration with IQAC, Dr.Kanailal Bhattacharyya College on 4th December, 2021. A State Level Seminar was. organized on 08.03.2022 Tuesday at 2 p.m. in the college Auditorium to celebrate International Women's Day by the Internal Complaint Cell in association with IQAC.

The NSS unit of the College was organized two consecutive annual session on counseling programme by the counselor Ms. Doyel Ghosh. The issues which addressed in the counseling programme were Gender Sensitization. Dates of the programmes are 23th February, 2022 and 4th January, 2023 respectively.

Well trained guards are employed by the college for 24 hours. Lady security guard is also present for the safety of girls' students. There are two separate common rooms for girls' students.

College is also under the CCTV camera surveillance and Grievance Redressal Committee has been set up to redressal the various grievances of students.

File Description	Documents
Annual gender sensitization action plan	https://drklbcollege.ac.in/wp-content/uploads/2023/05/New-Annual-Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drklbcollege.ac.in/wp-content/uploads/2023/05/7.1.1-Specific-facilities-provided-for-women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]()
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management

The College works for waste management in a proper way:-

Solid Waste Management

Solid waste is segregated. We keep bins on each floor in classrooms, laboratories and toilets. During college hours, students and staff throw the waste materials inside the bins. Solid and liquid wastes generated in the science laboratories are collected separately and disposed off separately.

Liquid Waste Management

Liquid waste mainly consists of waste water and liquid chemicals. Wastewater of toilet of the campus is disposed off through a developed drainage system and pipelines into the high drain.

E- Waste Management and Waste Recycling

E- Waste describes electrical and electronic waste which are non-repairable and non-usable in future. These are computer monitors, printers, scanners. Keyboards, mice, cables, cartridge, circuit boards, calculators, electric bulbs and other materials and electronic components like diodes, transistors, resistors, capacitors, wires etc. All the E-wastes are collected by the college and dumped separately.

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File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://drklbcollege.ac.in/wp-content/uploads/2023/05/7.1.3-Geo-tagged-Photographs-of-the-facilities.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college takes various initiatives to promote an inclusive environment facilitating tolerance and harmony towards cultural, regional, linguistic, communal, socio economic and other diversities.

Academic Session

2021-22

No. of Programmes

6

Social & Communal Harmony

Cultural Harmony

Rabindra jayanti was celebrated on 9th May, 2022

Linguistic Harmony

International Mother Language Day was observed on 21st February in 2021-22.

Regional Harmony

Saraswati Puja was organized by the students of our college on 5th February, 2022.

Environmental Harmony

A student seminar was organized by the Department of Biological Science and IQAC of Dr. Kanailal Bhattacharyya College to Celebrate the National Science Day on 28th February, 2022.

Seminar on "Forest &Wildlife in India: Ecological Perspective" was organized on 23rd April 2022 by the Department of Zoology. Prof. Susanta Kumar Chakraborty, Prof. Department of Zoology was the Main speaker in this occasion.

World Environment Day was celebrated on 5th June, 2022 by planting saplings in the college garden. Officials of State

Bank of India in collaboration with Dr. Kanailal Bhattacharyya College took the initiatives of planting saplings and trees on the occasion of World Environment Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Various efforts are taken by the college to sensitize the students and employees of the Institution of their constitutional duties. For this different programmes was celebrated by the college like Independence Day and Republic Day. The importance of the day is illustrated to all with the words from the Preamble, Fundamental Rights and Duties enshrined in the Constitution of the country. The NSS unit of the College commences different kind of activities and teaches the students the importance of giving back to the society by believing in the principle of equality, fraternity and societal justice. The College also encourages the students to participate in the Youth Parliament Programme organized by the Department of Parliamentary Affairs, Government of West Bengal. This participation makes the students aware of the roles and activities of the Parliament and Legislative Assemblies of the State. The students are taught to obey the supreme law of the land and respect the symbols of national unity like National Flag and National Anthem. A standing Disciplinary Committee, Anti Ragging Committee, Grievance Redressal Cell, and Internal Complaints Committee makes sure that a secular, gender-neutral, and sensitive environment is maintained in the institution, conforming a democratic, republican and secular Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes a number of national festivals throughout the year to educate the students about the integrity and diversity of our great nation.

The college also celebrates the birth & death anniversary of many great personalities remembering their noble work for the welfare of our nation.

International Mother Language Day was observed by the college on 21st February of each year to promote linguistic and cultural diversity and multilingualism around the world.

International Women's Day A State Level Seminar was organized on 08.03.2022 to celebrate International Women's Day by the Internal Complaint Cell in association with IQAC of Dr. kanailal Bhattlcharyya college.

World Environment Day

It is observed on June 5 to aware the students and staffs about the importance of nature. This day is also celebrated to encourage awareness about environmental protection. Republic day & Independence Day, both the days are celebrated in our college. The national flag is hoisted by our Principal.

The birth anniversary of Netaji Subhas Chandra Bose is celebrated in the college premises every year.

Swami Vivekananda's Birthday is celebrated on 12th January each year. The day also marked National Youth Day.

Rabindra Jayanti is celebrated every year in the college

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE:1

Title of the Practice: Career-Oriented Programmes

BEST PRACTICE-2

Title of the Practice: ISO Certification for Quality Management and ISO Certification for Environmental Management System.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. Kanailal Bhattarcharya College is a government-aided coeducational college affiliated to the University of Calcutta. Our college has offered various add-on courses during college hours in addition to the normal course of study. We have introduced Diploma in Computer Application for all students at a minimal cost in association with WEBEL TECHNOLOGY LTD, Govt. of West Bengal Undertaking from the 2019-2020 Session. The name of this program is Computer Literacy and Training.

We have also the TALLY & GST Course, in collaboration with the Tally Institute of Learning. The result of the first batch of students has been very encouraging. The students took part in a job fair organized through the Placement Cell of the College and faced interviews by organizations like Dynavision Technologies Pvt. Ltd, Innov, etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Enhance the internship and placement cell to facilitate internships, industrial visits, and career counseling.
2. Collaborate with industry experts for guest lectures, workshops, and internships to provide real-world exposure for the students.
3. Integrate technology such as online platforms, Virtual classrooms, etc. for enhanced learning experiences.
4. Promote research culture among faculty and students with research opportunities and access to resources.
5. Conduct faculty development programs to enhance their professional skills and encourage participation in seminars and conferences.

6. Organize extra-curricular activities to foster holistic development and enhance skills.
7. Design skills, communication skills, entrepreneurial skills, information processing, creative and innovative thinking, and leadership skills.
8. Science / Social Science Research with relevance to societal needs
9. Establish MoUs with reputed research institutions at the national/international level for conducting faculty and student exchange program, seminars, and collaborative research. Higher Education Council can advise and support Industry – College Linkage for collaborative research through the Department of Science and Technology (DST).
10. The college has planned to provide short-term language courses in Communicative English to the students to increase their proficiency & command over their language.